

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

APRIL 4th, 2019

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Edward Cichone, Richard Burton, John Saharic, Gregory Crawford

Also present: Judie Novak- Novak & Novak LLC, Jim Hill – Frey Engineering, Kayla Kearns-Frey Engineering, and Secretary Anita Weingart

APPROVE MARCH MINUTES

Mr. Burton moved and Mr. Crawford seconded the motion to approve the March 2019 minutes.

All Ayes: Motion Carried.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Grist Mill - Mr. Hill discussed the quotes received for the repair needed at Oasis Commons. Mr. Hill recommended Tobin Barkman.

Mr. Burton moved and Mr. Crawford seconded the motion to have Barkman Excavating work on the Oasis Commons repair. Mr. Hill will send a letter to Arun Goyal, owner of Oasis Commons regarding the repair and responsibility of the lines.

Metering program – Mr. Hill discussed metering where meters are and results. Repairs are subject to budgeting repairs as needed. Mr. Hill, Mr. Burton, Mr. Cichone and Mr. Schiable will further discuss the discrepancy reports between LBSA and RLSA as there are many variables involved.

Heat tape – Mr. Hill will schedule a day for Maglio to test the tape now that the weather is conducive.

Mr. Hill continues to work on a list of maintenance projects to be done for 2019.

Mr. Hill and Mr. Novak continue to work on correspondence with Marriott and Lebanon Cheese regarding usage.

Mr. Hill is working on contracts for sewer maintenance as several of our alternate vendors have been bought out by a larger company.

CLOSED SESSION: CONTRACTURAL

Mr. Burton moved and Mr. Saharic seconded the motion to go into closed session.

OPEN SESSION:

Mr. Saharic moved and Mr. Crawford seconded the motion to go into open session.

EXPENDITURES

Mr. Burton moved and Mr. Saharic seconded the motion to approve APR 2019 expenditures as listed below Roll Call Vote: All Ayes: Motion Carried.

<u>GENERAL ACCT:</u>			APR 2019
19-041	PAYROLL ACCT	PAYROLL	\$2,640.90
19-042	RLSA	WATER TREATMENT	\$38,583.42
	LEBANON		
19-043	BOROUGH	LEASE	\$1,300.00
19-044	JCP&L	HEAT TAPE	\$1.80
	ONE CALL		
19-045	CONCEPTS	INV# 9025373	\$8.16
19-046	NOVAK & NOVAK	APRIL	\$3,715.30
	CONSUMER		
19-047	CELLULAR	HEAT TAPE PHONE	\$20.58
19-048	ALPHA DOG	INV# 24182	\$600.00
	FREY		
19-049	ENGINEERING	INV# 6184	\$6,098.42
	BANK FEE		90.00
TOTAL			<u>\$53,058.58</u>

ESCROW ACCT:

\$0.00

TOTAL

\$0.00

FINANCIAL REPORTS – Feb 2019 (Bank Statements), and Apr 2019 Financial Reports

Mr. Burton moved and Mr. Crawford seconded the motion to acknowledge the Financial reports and bank statements. Roll Call Vote: All Ayes: Motion Carried.

RLSA – There is nothing new to report

MISC – Lebanon Commons has not responded to our request about who owns the trees near the clean outs. Mr. Hill suggested we reach out to the Commons again. Rollin Fast received instructions for the repair from Mr. Hill. Mr. Hill suggested we contact them again after he checks to see if it was done.

ADJOURN

Mr. Crawford moved and Mr. Burton seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer