

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

DECEMBER 6th, 2018

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ. The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Edward Cichone, Richard Burton, Gregory Crawford, John Saharic

Also present: Judie Novak- Novak & Novak LLC, Kayla Kearns- Frey Engineering, William Colantano of BKC and Secretary Anita Weingart

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE NOV MINUTES

Mr. Burton moved and Mr. Crawford seconded the motion to approve the Nov 2018 minutes. All Ayes: Motion Carried.

DONLON BREW WORKS, LLC & MARK DRABICH, MARDEN REALTY

Mrs. Novak discussed Mr. Drill's letter regarding the use of the space next to Metropolitan Seafood that Donlon Brew Works is applying for. In summary, the next step for Donlon Brew Works is to meet with the Land Use Board before returning to LBSA. A letter will be mailed to them explaining this.

Mr. Burton moved and Mr. Saharic seconded the motion approving the letter that will be mailed to Donlon Brew Works and Marden Realty. All Ayes: Motion Carried.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Grease trap inspections are completed.

Meters: On 12/3/18, all the meters belong to LBSA and are installed.

Ms. Kearns discussed the chart illustrating the flows and high spikes particularly in zone 3. Ms. Kearns recommended monitoring manholes #57 and 7. Manhole #90 (Lebanon Cheese) is flowing at 17,000 gpd. Their allotted capacity is 2,000 gpd. The RLSA meter is reporting 50,000 more gpd at manhole #2 and #50. There is no difference between dry days and wet days.

RESOLUTION 18-19: RECOMMENDATION TO RE-APPOINT EDWARD CICHONE

WHEREAS, the current term of office of Lebanon Borough Sewerage Chairman, Edward Cichone ends on January 31, 2019; and

WHEREAS, Edward Cichone has been an active and integral member of the Lebanon Borough Sewerage Authority, having served on the LBSA with distinction for the past nineteen years; and

NOW THEREFORE BE IT RESOLVED on this 6th day of December, 2018, by the Commissioners of the Lebanon Borough Sewerage Authority that they wholeheartedly and respectfully recommend and request of the governing body, the reappointment of Edward Cichone to a new term as Lebanon Borough Sewerage Authority Member commencing February 1, 2019.

Mr. Burton moved and Mr. Saharic seconded the motion to recommend re-appointment of Edward Cichone as Chairman of LBSA. All Ayes: Motion Carried.

EXPENDITURES

Mr. Burton moved and Mr. Saharic seconded the motion to approve Dec 2018 expenditures as listed below Roll Call Vote: All Ayes: Motion Carried.

<u>GENERAL ACCT:</u>			DEC 2018
18-132	PAYROLL ACCT	PAYROLL	\$2,540.10
18-133	RLSA	WATER TREATMENT	\$31,314.73
18-134	JCP&L LEBANON	HEAT TAPE	\$6.96
18-135	BOROUGH	LEASE	\$1,300.00

	R&L		
18-136	DATA CENTERS	PAYROLL SERVICES	\$96.50
	ONE CALL		
18-137	CONCEPTS	INV# 8105373	\$12.50
	CONSUMER		
18-138	CELLULAR	HEAT TAPE PHONE	\$20.59
18-139	ALPHADOG	INV# 24112	\$600.00
18-140	NOVAK & NOVAK	DEC RETAINER	\$3,607.08
	QUILL		
18-141	CORPORATION	INV# 2666467	\$33.98
	FREY		
18-142	ENGINEERING	INV# 6049	\$5,920.83
		PHONE: OCT, NOV, DEC & G/C FOR AWARDS	
18-143	ANITA WEINGART	DINNER	\$400.00
	FRENCHTOWN		
18-144	INN	AWARDS DINNER	\$2,205.62
	BANK FEE		90.00
TOTAL			\$48,148.89

ESCROW ACCT:

\$0.00

TOTAL

\$0.00

FINANCIAL REPORTS – Oct 2018 (Bank Statements), and Dec 2018 Financial Reports

Mr. Burton moved and Mr. Sahric seconded the motion to acknowledge the Financial reports and bank statements. Roll Call Vote: All Ayes: Motion Carried.

RLSA – There is nothing new to report

MISC – The letter for HHP will be finalized in the January meeting. Lebanon Commons has not responded to our request about who owns the trees near the clean outs. Mr. Hill will update us on the Emergency Response Plan in the Jan. meeting. The 2019 meeting dates were reviewed before publishing on the newspaper.

RECESS

Mr. Burton moved and Mr. Saharic seconded the motion to recess the meeting until 12/7/18. . All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer

RE-CONVENE MEETING 12/7/2018

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone at 7:30 PM at the Frenchtown Inn.

Mr. Cichone, Mr. Burton and Mr. Novak awarded Mr. Reino for his years of service as Mayor of Lebanon Borough.

ADJOURN

Mr. Saharic moved and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer