

LEBANON BOROUGH SEWERAGE AUTHORITY
MINUTES
APRIL 5th, 2018

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ. The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Edward Cichone, Richard Burton, Gregory Crawford

Also present: Joseph Novak of Novak & Novak LLC, James Hill of Frey Engineering, and Secretary Anita Weingart

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE MARCH MINUTES

Mr. Burton moved and Mr. Crawford seconded the motion to approve the March 2018 minutes. All Ayes: Motion Carried.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Contracts for Emergency Response 2018: Three vendors' bids were received and discussed. All 3 zones were completed for jet and video so this is now just for emergencies. Mr. Hill proposed to have Russell Reid for pump truck and haulage with Accurate Waste as a back-up. He also proposed Oswald for jet/vacuum with Russell Reid as a secondary contact and Accurate Waste as a last contact. Also proposed is Oswald for jet/vacuum and video with Accurate as a back-up.

Mr. Crawford moved and Mr. Burton seconded the motion approving the above proposed vendors as outlined by Mr. Hill. Roll Call Vote: All Ayes: Motion Carried.

Mr. Hill will follow up with Mr. Patullo/Beckage regarding the repair on Main St. This will not be part of any repairs that may be done by the Borough. Mr. Hill will confirm with Mr. Patullo that the quote remains the same. Mr. Hill briefly mentioned he will discuss Cokesbury Rd in further detail with Mr. Brightly regarding the letter from Brightly dated 4/2/18 to the Planning Board.

I and I – Mr. Hill discussed how the flows having increased for Lebanon, RLSA and Readington. LBSA Secretary will obtain the 1st Q water report for Mr. Hill. He will once again provide the price of 3 or 4 meters to be placed at Knox, Cherry, Edgerton, Lynwood and near Round Valley. We have reached 80%; therefore Mr. Hill recommends that we begin monitoring.

Mr. Alex Saharic has the draft Emergency Response Plan. It needs to be approved first by Mr. A. Saharic before it reaches LBSA.

Hunterdon Hills Plaza – LBSA has been servicing the line. If it is determined that they own the line, they will be responsible for obtaining their own operator. LBSA will meet with the owner of HHP to discuss this further.

EXPENDITURES

Mr. Burton moved and Mr. Crawford seconded the motion to approve April 2018 expenditures as listed below Roll Call Vote: All Ayes: Motion Carried.

<u>GENERAL ACCT:</u>			APR 2018
18-042	PAYROLL ACCT	PAYROLL	\$2,540.10
18-043	RLSA	WATER TREATMENT	\$31,314.69
	LEBANON		
18-044	BOROUGH	LEASE	\$1,300.00
18-045	JCP&L	HEAT TAPE	\$10.51
	R&L		
18-046	DATA CENTERS	PAYROLL SERVICES	\$193.00
	ONE CALL		
18-047	CONCEPTS	INV# 8025373	\$23.75
	BUZAK LAW		
18-048	GROUP	1/21/18-3/20/18	\$562.50
	NOVAK &		
18-049	NOVAK	APRIL RETAINER	\$3,607.08
	CONSUMER		
18-050	CELLULAR	HEAT TAPE PHONE	\$20.58
	QUILL		
18-051	CORPORATION	INV# 5112896	\$187.97
	FREY		
18-052	ENGINEERING	INV# 5779	5,920.83
	BANK FEE	SCANNER	75.00
TOTAL			\$45,756.01

ESCROW ACCT:

LBSA	LBSA	INTEREST TO BE MOVED TO OPERATING ACCT PNC - PER AUDIT 2017	\$121.32
		TOTAL	\$121.32

FINANCIAL REPORTS – Feb 2018 (Bank Statements), and April 2018 Financial Reports

Mr. Burton moved and Mr. Crawford seconded the motion to acknowledge the reports.
Roll Call Vote: All Ayes: Motion Carried.

RLSA – There is nothing new to report.

MISC – There is nothing new to report on Gladstone Equities.

NITZER AVE. - The Settlement Agreement was reviewed and is on file with LBSA.

ADJOURN

Mr. Burton moved and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes:
Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by
the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer