

LEBANON BOROUGH SEWERAGE AUTHORITY
MINUTES
MARCH 1st, 2018

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ. The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Edward Cichone, Richard Burton, John Saharic, Leona Burton

Also present: Joseph Novak of Novak & Novak LLC, James Hill of Frey Engineering, Kayla Kern of Frey Engineering, and Secretary Anita Weingart

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE FEBRUARY MINUTES

Mr. Saharic moved and Mr. Burton seconded the motion to approve the February 2018 minutes. All Ayes: Motion Carried.

PUBLIC COMMENTS

There were no public comments.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Contracts for 2018: Emergency response are vendors needed.

O&M manual - Mr. Hill continues to work with Lex Saharic to ensure it is compliant. At final copy, Lex will put it through to the state.

Easement clearing: We received a quote from Predator. We are waiting for the form to be returned to LBSA.

EASEMENT CLEARING MOTION TO APPROVE PREDATOR:

Mr. Burton moved and Mrs. Burton seconded the motion to approve Predator for the easement clearing.

The trench repair that will be done by Patullo is on hold due to weather. At this point, we are waiting to hear from the Borough if this will be part of their repair.

- Lynwood/Locust and Cokesbury Rd. repairs to manhole were briefly discussed.
- HHP – Mr. Hill and Mr. Novak continue to work on this.
- RLSA manhole blockage – There was a spill in the Commons. The blockage cleaned up by Oswald.

EXPENDITURES

Mr. Burton moved and Mrs. Burton seconded the motion to approve March 2018 expenditures as listed below Roll Call Vote: All Ayes: Motion Carried.

<u>GENERAL ACCT:</u>			MAR 2018
18-031	PAYROLL ACCT	PAYROLL	\$2,540.10
18-032	RLSA	WATER TREATMENT	\$30,104.25
	LEBANON		
18-033	BOROUGH	LEASE	\$1,300.00
18-034	JCP&L	HEAT TAPE	\$14.13
	R&L		
18-035	DATA CENTERS	PAYROLL SERVICES	\$253.00
	ONE CALL		
18-036	CONCEPETS	INV# 8015373	\$8.75
	CONSUMER		
18-037	CELLULAR	HEAT TAPE PHONE	\$20.58
	BUZAK LAW		
18-038	GROUP	1/1/18 - 1/20/18	\$750.00
	NOVAK &		
18-039	NOVAK	MAR RETAINER	\$3,607.08
	ANITA		
18-040	WEINGART	CELL PHONE - JAN - MAR	\$300.00
	FREY		
18-041	ENGINEERING	INV# 5727	5,920.83
	BANK FEE	SCANNER	75.00
TOTAL			<u>\$44,893.72</u>
 <u>ESCROW ACCT:</u>			
			\$0.00
		TOTAL	\$0.00

FINANCIAL REPORTS – Jan 2018 (Bank Statements), and March 2018 Financial Reports

Mr. Burton moved and Mrs. Burton seconded the motion to acknowledge the reports. Roll Call Vote: All Ayes: Motion Carried.

RLSA – The roof is completed and they are waiting for the final inspection. Merck is close to closing the sale of the property.

MISC – There is nothing to report on Gladstone Equities. A contact is on the way back for the Garner's and Nitzer Ave.

ADJOURN

Mr. Saharic moved and Mr. Burton seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer