

LEBANON BOROUGH SEWERAGE AUTHORITY
MINUTES
MAY 4th, 2017

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Vice - Chairman, Richard Burton at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ. The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Richard Burton, Leona Burton, John Saharic, Greg Crawford, Chairman, Mr. Cichone took over the meeting when he arrived a few minutes late.

Also present: Judie Novak of Novak & Novak LLC, James Hill of Frey Engineering, Kayla Kern of Frey Engineering, and Secretary Anita Weingart

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE APRIL MINUTES

Mrs. Burton moved and Mr. Saharic seconded the motion to approve the April 2017 minutes. All Ayes: Motion Carried.

MARDEN REALTY

Mr. Hill discussed water usage for Marden Realty. LBSA Secretary mailed a letter to Marden Realty inviting them to an LBSA meeting to discuss the sewer unit needs of the site. Mr. Drabich, the owner of Marden Realty responded with a letter (on file) acknowledging the need to re-assess the needs of the facility. This will be discussed further between Mr. Drabich and LBSA.

ENGINEER'S REPORT

Mr. Hill's report is on file.

The easement clearings are completed. Mr. Lex Saharic on behalf of The Environmental Commission expressed gratitude for a job well done with clearing those easements. Mr. Saharic stated that the boy scouts will possibly put up signs for the paths and provide maps to go from the Lebanon Plaza to the Grist Mill.

Mr. Hill recommended that the easement maintenance should continue once per year starting in 2018.

Mr. Hill described the Brunswick Ave activities such as the sleeves were installed. Mr. Hill also provided a list of projects over the next 2 years.

EXPENDITURES

Mr. Saharic moved and Mr. Crawford seconded the motion to approve May expenditures as listed below. Roll Call Vote: All Ayes: Motion Carried.

<u>GENERAL</u>			MAY 2017
<u>ACCT:</u>			
17-057	PAYROLL ACCT	PAYROLL	\$2,534.33
17-058	RLSA LEBANON	WATER TREATMENT	\$28,582.30
17-059	BOROUGH	LEASE	\$1,300.00
17-060	JCP&L R&L	HEAT TAPE	\$9.63
17-061	DATACENTERS ONE CALL	PAYROLL SERVICES	\$193.00
17-062	CONCEPTS NOVAK & NOVAK	INV# 7035371	\$10.00
17-063	LAW	MAY RETAINER	\$3,468.30
17-064	USPS CONSUMER	100 STAMPS	\$49.00
17-065	CELLULAR PREDATOR TREE	HEAT TAPE CELL PHONE	\$20.60
17-066	SERVICE FLEMINGTON PRECAST &	INV# 58696	3,000.00
17-067	SUPPLY FREY	INV# T-36807	658.35
17-068	ENGINEERING, LLC	INV# 5341 REIMBURSE FOR WATER	5,692.08
17-069	EDWARD CICHONE	MEETING 4/24-4/26/17	646.20
17-067	BANK FEE	DEPOSIT SCANNER	\$75.00
TOTAL			<u>\$46,238.79</u>
 <u>ESCROW ACCT:</u>			
FREY ENGINEERING, LLC	GLADSTONE EQUITIES, LLC	INV# 5303	\$93.75
FREY ENGINEERING, LLC	GLADSTONE EQUITIES, LLC	INV# 5342	\$281.25
		TOTAL	<u>\$375.00</u>

FINANCIAL REPORTS

Mr. Saharic moved and Mr. Crawford seconded the motion to acknowledge the May reports. Roll Call Vote: All Ayes: Motion Carried.

RLSA

There was nothing to report.

GLADSTONE EQUITIES – This is tabled until the next meeting.

RESOLUTION 17-20

WHEREAS, a bill for services from Frey Engineering, LLC is overdue and needs to be paid upon adoption of this resolution.

WHEREAS, The Lebanon Borough Sewerage Authority has previously had services done by Frey Engineering, LLC through an escrow account. There is a carry-over credit of \$330.00 to apply to invoice numbers 4047 & 4048.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and Commissioners of the Lebanon Borough Sewerage Authority, on this 4th day of May 2017, as follows:

The carry-over amount of \$330.00 will be applied to invoice numbers 4047 and 4048.

Mr. Crawford moved and Mr. Saharic seconded the motion to adopt Resolution 17-20. Roll Call Vote: All Ayes: Motion Carried.

MISCELLANEOUS – There was nothing to report.

PUBLIC COMMENTS

There were no public comments.

ADJOURN

Mr. Saharic moved and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes:
Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by
the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer