



**LEBANON BOROUGH COMMON COUNCIL
REORGANIZATION MINUTES
Wednesday, JANUARY 4, 2017**

The Reorganization meeting of the Lebanon Borough Council was called to order by Lebanon Borough Mayor Reino at 7:30 pm.

The meeting was convened in compliance with the Open Public Meetings Act; notice was sent to three local newspapers and posted on the bulletin board at the Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Reino.

MOMENT OF SILENCE:

As of today a total 8330 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 152. Mayor Reino requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

OATH OF OFFICE:

Oath of Office was administered by Judith Novak Esq.to:
Councilman Michael Piagentini (Term Expires 12/31/17)
Councilman Jeffery Schneider(Term Expires 12/31/19)
Councilwoman Marlene Baldinger (Term Expires 12/31/19)

All took their Council seats.

ROLL CALL:

Present: Mayor Michael F. Reino, Councilman Berger, Councilman Burton,
Councilwoman Baldinger, Councilman Piagentini, Councilman Schneider
and Councilman Junge
Absent:

Also Present: Attorney Judith Novak Esq. and Administrator/ Clerk Karen M. Romano

RECOGNITION OF 2017 VOLUNTEERS:

Mayor Reino sincerely thanked all of the Lebanon Borough volunteers of 2017

COUNCIL AND	COUNCIL PRESIDENT
BOARD OF HEALTH	COUNCILWOMAN BONNIE
	COUNCILMAN SAM BERGER
	COUNCILMAN JOHN KNOBLE
	COUNCILMAN JIM PITTINGER
	COUNCILMAN ROBERT JUNGE
	COUNCILMAN Michael Piagentini
ENVIRONMENTAL COMMISSION AND SHADE TREE	
	JOSEPH HAUCK, CHAIR
	LEX SAHARIC
	JUDY SKENE
	THOMAS ECCLES
	JEFF SCHNEIDER
HISTORICAL	
	JOSEPH HAUCK, CHAIR
	JIM RUFFI
	JIM FARMER
	JANE FARMER
OEM COORDINATOR	
	LEX SAHARIC CHAIR
	VINCENT SCARPONI
	ROBERT WILSON
	JAMES NEWMAN
PLANNING BOARD	
	ALEX SAHARIC, CHAIR
	DR. CHRIS UCHRIN VICE CHAIR
	JOSEPH HAUCK
	HENRY HOPKINS
	WILLIAM SKENE
	DAVID ABLES

	RONALD LAPCYNski
	MAYOR MICHAEL F. REINO
	COUNCILMAN SAM BERGER
	WILLIAM WILSON ALT#1
	JAMES NEWMAN ALT#2
RECREATION	
	JAMES PITTINGER, CHAIR
	DENISE HARRIS
	BRANDON BORZELLI
	STEVE WELLS
	VALENE STERN
	JOYCE COYLE ALT#1
	ALEX PITTINGER ALT.#2
LBSA	
	EDWARD CICHONE CHAIR
	RICHARD BURTON VICE CHAIR
	LEONA BURTON
	JOHN SAHARIC
	GREG CRAWFORD
RLSA	VINCENT SCHAIBLE CHAIR
	RICHARD BURTON VICE CHAIR
	EDWARD CICHONE,
Storm Water	
	RICHARD BURTON
	LEX SAHARIC
	MAYOR MICHAEL REINO
	HENRY HOPKINS
	DR. CHRIS UCHRIN
	DAVID ABELES
AGING	KATHLEEN REID
ALTERNATE	JOSEPHINE HOBBIE
Lebanon Volunteer	CHIEF KEVIN SAHARIC

Clinton Rescue	All Members and Staff

Mayor Reino again thanked all the Volunteers of Lebanon Borough.

MAYORAL COMMENTS:

Mayor Reino thanked everyone for another great year.

2017 MAYORAL APPOINTMENTS

Mayor Reino appointed the following:

ENVIRONMENTAL COMMISSION/SHADE TREE COMMITTEE

Judy Skene (3yr -12/31/2019)

Jeffery Schneider (4yr – 12/31/2020)

HISTORICAL AD HOC COMMITTEE:

Joseph Hauck (1yr -12/31/2017)

James Ruffi (1yr-12/31/2017)

Jim Farmer (1yr -12/31/2017)

Jane Farmer (1yr -12/31/2017)

1 Open Seat

PLANNING BOARD

Joseph Hauck (1yr – 12/31/2017) Class II

Sam Berger (1yr – 12/31/2017) Class III

James Newman (1yr- 12/31/2017) ALT#1

William Wilson (1yr- 12/31/2017) ALT#2

OEM COORDINATOR

James Newman (3yr -12/31/19)

Vincent Scarponi (3yr – 12/31/19)

Robert Wilson (3yr – 12/31/19)

RECREATION COMMISSION

Michele Saharic (5yr unexpired term 12/31/2020)
Ed DePaola (5yr unexpired term 12/31/2019)
Jon Reino (5yr unexpired term 12/31/2018)
Casey Durange (3yr – 12/31/2019)
Maryann Durange (3yr – 12/31/2019)

OATH OF OFFICE:

Oath of Office was administered by Mayor Reino.to:
Ed DePaola (5yr unexpired term 12/31/2019)
Jon Reino (5yr unexpired term 12/31/2018)
Joseph Hauck (1yr – 12/31/2017) Class II

NOMINATION FOR COUNCIL PRESIDENT:

Mayor Reino requested a motion to open the floor for a nomination for Council President.

Councilman Junge nominated Councilman Burton for Council President. The nomination was seconded by Councilman Berger.

The motion was passed by the following vote to appoint Councilman Burton for Council President:

YES: Councilman Berger, Councilman Junge, Councilman Piagentini, Councilman Schneider, and Councilwoman Baldinger

NO: None

ABSENT: None

ABSTAIN: Councilman Burton

Mayor Reino congratulated Council President Burton on the appointment and thanked him for his dedication.

PROFESSIONAL APPOINTMENTS (CONTRACTS):

BOROUGH ATTORNEY

JOSEPH NOVAK

12/31/17

BOROUGH ENGINEER	PAUL FERRIERO	12/31/17
AUDITOR	BKC/WILLIAM COLANTANO	12/31/17
ANIMAL CONTROL OFFICER	ANIMAL SOLUTIONS	12/31/17
BOROUGH PHYSICIAN	THE DOCTOR IS IN	12/31/17
CONSTRUCTION CODE OFFICIAL	DCA	12/31/17

2017 GOVERNING BODY APPOINTMENTS

Council President Burton read the following appointments:

EMPLOYEES and CONTRACT PROFESSIONALS 2017

<u>POSITION</u>	<u>NAME</u>	<u>TERM EXPIRES</u>
ADMINISTRATOR	KAREN M ROMANO	12/31/17
CLERK	KAREN M ROMANO	TENURE
REGISTRAR		
ASSESSMENT SEARCH OFFICER		
FAIR HOUSING AND AFFORDABLE HOUSING OFFICER		
COAH MUNICIPAL HOUSING LIAISON		
DEPUTY CLERK	LISA M. SAHARIC	12/31/17
DEPUTY REGISTRAR		
ZONING OFFICER	JOSEPH HAUCK	12/31/17
CHIEF FINANCIAL OFFICER/ TREASURER	KAY WINZENRIED	TENURE
CHIEF FINANCIAL OFFICER/ TREASURER (SHARED SERVICE W/BETHLEHEM TOWNSHIP)	JENNIFER MOONEY	12/31/17
ASSISTANT TREASURER/QPA	JUDITH DEMARIS	12/31/17

RECYCLING COORDINATOR	KAREN ROMANO	12/31/17
TAX ASSESSOR	JEFFERY BURD	6/30/17
TAX COLLECTOR	KAY WINZENRIED	TENURE
<u>RLSA</u> Richard J Burton		2/1/2022
<u>RLSA</u> Gregory Crawford		2/1/2021

Mayor Reino request a motion to approve the Employee and Professional Contracts, RLSA and LBSA appointment

The motion was passed by the following vote to approve the Employee and Professional Contracts, RLSA and LBSA appointment. Councilman Junge made the motion with a seconded by Councilman Berger.

YES: Council President Burton Councilman Berger, Councilman Junge, Councilman Piagentini, Councilman Schneider, and Councilwoman Baldinger

NO: None

ABSENT: None

ABSTAIN:

Mayor Reino requested a motion to approve Resolutions 1-201 through 50-2017.

Council President Burton made a motion to approve Resolutions 1-2017 through 50-2017. Councilman Berger seconded the motion.

RESOLUTION # 01-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #01-2017

**A RESOLUTION NAMING OFFICIAL DEPOSITORIES AND
AUTHORIZING SIGNATURES ON CHECKS FOR THE
BOROUGH OF LEBANON FOR THE YEAR 2017**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company have its place of business in the state and organized under the laws of the United States or this state;

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey, that:

1. TD Bank
Bank of America
Unity Bank
Sun Bank
Peapack & Gladstone Bank
PNC
Investors Savings Bank

be and are hereby designated as depositories for the Borough of Lebanon for the year **2017**.

2. Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement or other prove indicating that the bank is covered under the Government Unit Deposit Protection Act (GUDPA) (R.S. 17:9-41).

BE IT FURTHER RESOLVED, that TD Bank is named as the depository for Borough Checking Accounts.

BE IT FURTHER RESOLVED, that the following Borough Officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required.

MAYOR, COUNCIL PRESIDENT, FINANCE COMMITTEE MEMBERS,
CFO/TREASURER, DEPUTY BOROUGH CLERK AND BOROUGH CLERK.

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons authorized to sign be forwarded to all Borough Depositories.

Introduced and adopted: January 4, 2017

LEBANON BOROUGH COUNCIL

Ayes: 6
Nays: 0
Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 02-2017:

BOROUGH OF LEBANON COUNTY OF HUNTERDON STATE OF NEW JERSEY RESOLUTION #02-2017

INTEREST ON TAXES

WHEREAS, unpaid taxes result in higher taxes for all, to include most importantly those who pay their taxes on time.

BE IT RESOLVED by the Council of the Borough of Lebanon that the rate of interest to be charged by the Borough of Lebanon for nonpayment of taxes or assessments on or before the date they would become delinquent shall be eight percent (8%) per annum on the first \$1,500.00 and eighteen percent (18%) per annum on the balance over \$1,500.00 provided, however, that no interest shall be charged if payment of any installment is made within 10 days after the date upon which the same became payable. Any installment received after the expiration of said ten (10) day grace period, shall bear interest from the original due date.

BE IT FURTHER RESOLVED, that there shall be additional penalties for unpaid taxes in accordance with N.J.S.A. 54:5-61, namely:

Six percent (6%) penalty on any delinquency exceeding \$10,000.00 on any given parcel of property, where the responsible party fails to pay the delinquency prior to the end of the calendar year.

Any prior resolutions approved inconsistent with the above resolution are hereby repealed.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 03-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #03-2017

**AUTHORIZING INVESTMENT OF IDLE FUNDS
AND FUND TRANSFERS**

WHEREAS, it is desirable that idle funds of the Borough of Lebanon be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses or for the purpose of effecting investment,

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey, that it does hereby authorize the CFO/Treasurer, and/or the Assistant Treasurer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles after rate most favorable to the Borough, and

BE IT FURTHER RESOLVED, that the above named CFO/Treasurer and Assistant Treasurer are hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To or from Borough checking or savings accounts to other Borough accounts.
2. To or from Borough checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Borough of Lebanon.

Introduced and adopted: January 4, 2017
Ayes: 6
Nays: 0
Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 04-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #04-2017

**DESIGNATING REGULAR MEETING PLACE & DATES & RATES
AND OFFICIAL NEWSPAPERS**

WHEREAS, the Open Public Meetings Act of 1975 requires that notice of meetings be sent to a local newspaper at least 48 hours in advance of all meetings.

THEREFORE, BE IT RESOLVED, by the Council of Lebanon Borough that:

1. The Council hereby adopts the third Wednesday of each month as its regular meeting date, to be held at 7:30 p.m. in the Borough Hall, 6 High Street, Lebanon or such another place as designated.
2. The Council hereby designates the Hunterdon County Democrat, the Hunterdon Review, and the Courier News to be the official local newspapers.

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 06-2017:

**BOROUGH OF LEBANON
HUNTERDON COUNTY
STATE OF NEW JERSEY**

RESOLUTION No. 06-2017

WHEREAS, on January 1, 2006, the “New Jersey Local Unit Pay-to-Play” Law, *N.J.S.A.* 19:44A-20.4 et. seq., became effective; and

WHEREAS, the Borough of Lebanon has a need to award certain professional contracts for services required by the municipality in calendar year 2017; and

WHEREAS, the Pay-to-Play Law permits such services to be acquired through two processes, including the “non-fair and open” process as defined in *N.J.S.A.* 19:44A-20.7 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

WHEREAS, the public good and interest of the citizens of the Borough of Lebanon will best be served by the “non-fair and open” process to secure experienced professional services, rather than the “fair and open” process of awarding a contract to the lowest bidder; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Lebanon, as follows:

1. The following professional 2017 contracts shall be awarded under the “non-fair and open” process:

- William M. Colantano Borough Auditor
- Paul Ferriero Borough Engineer
- Novak and Novak Borough Attorney
- Thomas Mading Esq. Public Defender
- Harry Haushalter Esq. Special Counsel
- Lisa Gorab, Esq. Bond Attorney
- John Lanza Esq. Special Counsel
- Darlene Green, Maser Consulting Planner
- Jonathan Drill Esq. Planning Board / Board of Adjustment

Attorney

2. The said professionals, prior to securing such contract, shall execute and file with the Clerk of the municipality, a 2017 Business Entity Disclosure Certification pursuant to *N.J.S.A. 19:44A-20.8*

Introduced and adopted: January 4, 2017

LEBANON BOROUGH
COUNCIL

Ayes: 6

Nays: 0

Absent: 0

President

Richard J. Burton, Council

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 07-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #07-2017

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER
TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$200.00
FUND BONDED FOR \$130,000.00**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Lebanon; and

WHEREAS, said Petty Cash Fund has been considered by the Council of the Borough of Lebanon; and

WHEREAS, said Petty Cash Fund requires approval of the Director of Local Government Services; and

WHEREAS, it is the desire of the Council that said fund be under the direction of the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED ON THIS 4th day of January, 2017, by the Council of the Borough of Lebanon in the County of Hunterdon that:

1. The Council hereby approves the establishment of a Petty Cash Fund.

2. During the year 2017, Chief Financial Officer, be and is hereby authorized and permitted to establish a Petty Cash Fund and be responsible for in the amount not to exceed \$200.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses not exceeding \$40.00 in each case.
3. Chief Financial Officer, having custody of the Fund be bonded in the amount of \$130,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 08-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #08-2017**

**TD BANK
CHECKING ACCOUNT SIGNATURES
ESCROW ACCOUNT**

NOT FOR PROFIT CORPORATE BANKING RESOLUTION
(For Deposit Accounts)

Depositor:
**Borough of Lebanon
6 High Street
Lebanon, NJ 08833**

Financial Institution:
**TD BANK
11000 Atrium Way
Mt. Laurel, NJ 08054**

I, the undersigned Deputy Clerk of the Borough of Lebanon, HEREBY CERTIFY that the Borough of Lebanon is organized and existing under and by virtue of the laws of the State of New Jersey as a municipal corporation not for profit, with its principal office at 6 High Street, Lebanon, NJ **and that** The Borough of Lebanon is the complete and correct name of the Corporation.

I FURTHER CERTIFY that at a meeting of the Council of the Borough of Lebanon, duly and regularly called and held on January 4, 2017, at which a quorum was present and voting, the following resolutions were adopted:

BE IT RESOLVED, by the Council of the Borough of Lebanon that TD Bank, at any one or more of its offices or branches, be and it hereby is designated as the Financial Institution of an depository for the funds of the Borough of Lebanon, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: any 3 of the following panel officers or employees of this Corporation ("Agents"), whose actual signatures are shown below:

_____ Signature Michael Reino _____ Print Name	_____ Mayor Title
_____ Signature Richard Burton _____ Print name	_____ Council President Title
----- Signature Sam Berger _____ Print Name	----- Councilman Title

Signature
Kay Winzenried

Print Name

CFO/Treasurer

Title

Signature
Karen M.Romano, RMC

Print Name

Borough Clerk

Title

Signature
Jennifer Mooney

Print Name

Title

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Borough of Lebanon's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes, and other items payable to or owned by the Borough of Lebanon for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institute.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements and arrangements regarding the manner, conditions, or purposes for which funds, checks or items of the Borough of Lebanon may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonable necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Borough of Lebanon; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONEY WHEREOF, I have hereunto set my hand on _____, and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

Lisa Saharic, Borough Deputy Clerk

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 09-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #09-2017**

TD BANK
CHECKING ACCOUNT SIGNATURES
GENERAL ACCOUNT
NOT FOR PROFIT CORPORATE BANKING RESOLUTION
(For Deposit Accounts)

Depositor:
**Borough of Lebanon
6 High Street
Lebanon, NJ 08833**

Financial Institution:
**TD BANK
11000 Atrium Way
Mt. Laurel, NJ 08054**

I, the undersigned Deputy Clerk of the Borough of Lebanon, HEREBY CERTIFY that the Borough of Lebanon is organized and existing under and by virtue of the laws of the State of New Jersey as a municipal corporation not for profit, with its principal office at 6 High Street, Lebanon, NJ and that The Borough of Lebanon is the complete and correct name of the Corporation.

I FURTHER CERTIFY that at a meeting of the Council of the Borough of Lebanon, duly and regularly called and held on January 4, 2017, at which a quorum was present and voting, the following resolutions were adopted:

BE IT RESOLVED, by the Council of the Borough of Lebanon that Commerce Bank, at any one or more of its offices or branches, be and it hereby is designated as the Financial Institution of an depository for the funds of the Borough of Lebanon, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: any 3 of the following panel officers or employees of this Corporation ("Agents"), whose actual signatures are shown below:

_____ Signature Michael Reino _____ Print Name	_____ Mayor Title
_____ Signature Richard Burton _____ Print name	_____ Council President, Title
----- Signature _____ Print Name	----- Councilman Title
_____ Signature Kay Winzenried _____ Print Name	_____ CFO/Treasurer Title
_____ Signature Karen M. Romano, RMC _____ Print Name	_____ Borough Clerk Title
_____ Signature Jennifer Mooney _____ Print Name	_____ Title

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are

payable to bearer or to the individual order of any Agent or Agents signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Borough of Lebanon's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes, and other items payable to or owned by the Borough of Lebanon for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institute.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements and arrangements regarding the manner, conditions, or purposes for which funds, checks or items of the Borough of Lebanon may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonable necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Borough of Lebanon; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONEY WHEREOF, I have hereunto set my hand on _____, and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

Lisa Saharic, Borough Deputy Clerk

RESOLUTION # 10-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #10-2017**

TD BANK
CHECKING ACCOUNT SIGNATURES
PAYROLL ACCOUNT, PAYROLL AGENCY ACCOUNT,
ANIMAL CONTROL ACCOUNT, PETTY CASH ACCOUNT, RECREATION ACCOUNT, AND
UNEMPLOYMENT ACCOUNT
NOT FOR PROFIT CORPORATE BANKING RESOLUTION
(For Deposit Accounts)

Depositor:
Borough of Lebanon
6 High Street
Lebanon, NJ 08833

Financial Institution:
TD Bank
11000 Atrium Way
Mt. Laurel, NJ 08054

I, the undersigned Deputy Clerk of the Borough of Lebanon, HEREBY CERTIFY that the Borough of Lebanon is organized and existing under and by virtue of the laws of the State of New Jersey as a municipal corporation not for profit, with its principal office at 6 High Street, Lebanon, NJ **and that** The Borough of Lebanon is the complete and correct name of the Corporation.

I FURTHER CERTIFY that at a meeting of the Council of the Borough of Lebanon, duly and regularly called and held on January 4, 2017, at which a quorum was present and voting, the following resolutions were adopted:

BE IT RESOLVED, by the Council of the Borough of Lebanon that TD Bank, at any one or more of its offices or branches, be and it hereby is designated as the Financial Institution of an depository for the funds of the Borough of Lebanon, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: any 3 of the following panel officers or employees of this Corporation ("Agents"), whose actual signatures are shown below:

Signature
Michael Reino

Print Name

Mayor

Title

Signature
Richard Burton

Print name

Council President

Title

Signature

Print Name

Councilman

Title

Signature
Kay Winzenried

Print Name

CFO/Treasurer

Title

Signature
Karen M Romano, RMC

Print Name

Borough Clerk
Title

Signature
Jennifer Mooney

Print Name

Title

Signature
Jennifer Mooney

Print Name

Title

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Borough of Lebanon's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes, and other items payable to or owned by the Borough of Lebanon for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institute.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements and arrangements regarding the manner, conditions, or purposes for which funds, checks or items of the Borough of Lebanon may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonable necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Borough of Lebanon; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONEY WHEREOF, I have hereunto set my hand on _____, and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

Lisa Saharic, Borough Deputy Clerk

RESOLUTION # 11-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION 11-2017
2017 TEMPORARY BUDGET**

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
01-201-20-100-010	GENERAL ADMINISTRATION - REGULAR SALARIE		40,000.00
01-201-20-100-200	GENERAL ADMINISTRATION - OTHER EXPENSE		7,000.00
01-201-20-110-200	MAYOR and COUNCIL - OTHER EXPENSE		1,000.00
01-201-20-110-201	COMMUNICATION		1,500.00
01-201-20-120-011	REGISTRAR-SALARY AND WAGES		525.00
01-201-20-120-201	REGISTRAR-OTHER EXPENSE		250.00
01-201-20-130-010	FINANCE - REGULAR SALARIES		3,350.00
01-201-20-130-200	FINANCE - OTHER EXPENSE		6,500.00
01-201-20-135-200	FINANCIAL ANNUAL AUDIT		5,000.00
01-201-20-140-200	COMPUTERIZED DATA PROCESSING		7,500.00
01-201-20-145-011	COLLECTION OF TAXES - REGULAR SALARIES		4,500.00
01-201-20-145-200	COLLECTION OF TAXES - OTHER EXPENSE		400.00
01-201-20-150-010	ASSESSMENT - REGULAR SALARIES		4,000.00
01-201-20-150-200	ASSESSMENT - OTHER EXPENSE		300.00
01-201-20-155-200	LEGAL SERVICES - OTHER EXPENSE		30,000.00
01-201-20-165-200	ENGINEERING- OTHER EXPENSE		2,000.00
01-201-20-180-200	PLANNING BOARD - OTHER EXPENSE		395.00
01-201-21-185-010	BOARD OF ADJUSTMENT-SALARY AND WAGES		3,420.00
01-201-21-190-200	FAIR HOUSING PLAN		5,000.00
01-201-23-210-200	OTHER INSURANCE		7,000.00
01-201-23-215-200	WORKMEN S COMPENSATION		4,200.00
01-201-23-220-200	EMPLOYEE GROUP INSURANCE		12,000.00
01-201-25-240-011	CROSSING GUARDS- SALARY AND WAGES		8,000.00
01-201-25-240-200	PUBLIC SAFETY - OTHER EXPENSE		
	12,000.00		
01-201-25-252-200	EMERGENCY MANAGEMENT - OTHER EXPENSE		500.00
01-201-25-255-200	FIRE DEPT. OTHER EXPENSE		22,500.00
01-201-26-280-010	PUBLIC WORKS SALARY & WAGES		700.00
01-201-26-280-200	PUBLIC WORKS-OTHER EXPENSE		20,000.00
01-201-26-305-200	REFUSE COLLECTION - OTHER EXPENSE		15,750.00
01-201-26-310-010	BUILDING AND GROUNDS-SALARY AND WAGES		3,000.00
01-201-26-310-200	BUILDINGS AND GROUNDS		8,700.00
01-201-26-313-020	SHADE TREE-OTHER EXPENSES		200.00
01-201-27-330-010	BOARD OF HEALTH SALARY & WAGES		700.00
01-201-27-330-200	HEALTH - REGULAR EXPENSE		200.00
01-201-28-370-010	RECREATION - SALARIES		2,000.00
01-201-28-370-200	RECREATION		1,300.00

01-201-28-375-200	PARKS & PLAYGROUNDS -OTHER EXPENSE	500.00
01-201-31-430-200	ELECTRICITY - 6 HIGH ST	2,700.00
01-201-31-435-200	STREET LIGHTING - OTHER EXPENSE	4,000.00
01-201-31-440-200	TELEPHONE - OTHER EXPENSE	2,300.00
01-201-31-445-200	WATER	140.00
01-201-31-446-200	NATURAL GAS - OTHER EXPENSE	1,500.00
01-201-31-455-200	SEWERAGE PROCESSING	225.00
01-201-31-461-200	FIRE HYDRANTS	6,700.00
01-201-32-465-200	SOLID WASTE DISPOSAL COST	13,545.00
01-201-36-471-200	PUBLIC EMPLOYEES RETIREMENT SYSTEM	26,850.00
01-201-36-472-200	SOCIAL SECURITY - OTHER EXPENSE	5,500.00
01-201-36-476-200	STATE UNEMPLOYMENT INSURANCE-SDI	100.00
01-201-45-920-202	DEBT SERVICE - BOND PRINCIPAL	304,000.00
01-201-45-930-202	DEBT SERVICE - BOND INTEREST	63,332.25
01-190-07-500-001	AMT TO BE RAISED BY TAXATION	672,782.25

Introduced and adopted: January 4, 2017
COUNCIL

Ayes: 6
Nays: 0
Absent: 0

LEBANON BOROUGH

Council President, Richard Burton

ATTEST:

Karen M. Romano, RMC
Lebanon Borough Administrator/Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC
Lebanon Borough Administrator/Clerk

RESOLUTION # 12-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 12-2017

**A RESOLUTION APPOINTING
A LEBANON BOROUGH OFFICE ON AGING MUNICIPAL COORDINATOR**

WHEREAS, the Borough of Lebanon wishes to appoint an Office on Aging Municipal Coordinator; and

WHEREAS, Kathy Reid is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Lebanon that Kathy Reid be appointed to the position of Office on Aging Municipal Coordinator for a one year term beginning January 4, 2017 ending December 31, 2017.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST:_____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 13-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 13-2017

**SUMMARY: A RESOLUTION APPOINTING
A LEBANON BOROUGH OFFICE ON AGING MUNICIPAL
ALTERNATE COORDINATOR**

WHEREAS, the Borough of Lebanon wishes to appoint an Office on Aging Municipal Alternate Coordinator; and

WHEREAS, Josephine Hobbie is qualified for this position;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Lebanon that Josephine Hobbie be appointed to the position of Office on Aging Municipal Coordinator for a one year term beginning January 4, 2017 ending December 31, 2017.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 14-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #14-2017
CORRECTIVE APPEALS RESOLUTION**

WHEREAS, the Borough of Lebanon has been informed that from time to time errors are made in computing tax assessment; and

WHEREAS, the Tax Assessor of Lebanon Borough has requested the Borough Council to authorize the Borough Attorney to file corrective appeals of such errors with the Hunterdon County Board of Taxation; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of Lebanon Borough that the Borough Attorney and/or Special Tax Counsel of Lebanon Borough be and is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation, to enter a defense of appeals filed with said Board, and to sign stipulations of appeals on behalf of Lebanon Borough which he feels are proper and in the best interest of the Municipality, in consultation with the Tax assessor.

BE IT FURTHER RESLOVED, that any proposed reduction in excess of 5% of the current fair market value of any non-residential property shall require the prior review and approval of the Borough Council.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have

subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 15-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION NO. 15-2017
OFFICE OF EMERGENCY MANAGEMENT
NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)**

WHEREAS, in Homeland Security Presidential Directive (HSPD) 5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State and Local governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the 9-11 Commission recommended adoption of a standardized incident Command System; and

WHEREAS, it is necessary that all Federal, State and Local emergency management agencies and other public safety agencies coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State and Local organizations utilize standard terminology, standardized organizational structures, uniform personnel qualification standards, uniform standards for planning, training and exercising comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the ability to utilize State and Federal funding to enhance County and Local agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already part of various

incident management activities throughout the State, County and The Borough of Lebanon, including all public safety and emergency response organizations training programs; and

WHEREAS, over fifty Federal grant programs mandate that NIMS be adopted as a prerequisite for obtaining these grants:

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Lebanon hereby mandates that the National Incident Management System (NIMS) be utilized for all incident management in the Borough of Lebanon:

BE IF FURTHER RESOLVED that all Emergency response units serving the Borough of Lebanon adopt and utilize the National Incident Management System:

AND BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION # 16-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY
RESOLUTION # 16-2017**

ANNUAL APPOINTMENTS RESOLUTION

WHEREAS, Municipal employees, other than those appointed for specific terms pursuant to New Jersey statutes are subject to annual reappointment, and the Governing Body wishes to make those appointments for 2017.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon, that the following persons are appointed to the stated positions for a period January 1, 2017 through the annual reorganization of the Borough of Lebanon in January 2018.

Lisa Saharic -	Borough Deputy Clerk
Joe Hauck -	Zoning Officer
Judith Demaris	Assistant Treasurer/QPA
Jennifer Mooney	CFO

BE IT FURTHER RESOLVED, that aforesaid employees shall be compensated in accordance with the 2017 salary resolution adopted by the Borough Council; and

BE IT FURTHER RESOLVED, that the school crossing guards and maintenance person have been appointed by specific designation in the reorganization Motion of the Council and shall compensated at the hourly rates as established by the funding resolution for such positions.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #17-2017:

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #17-2017
FAIR HOUSING AND AFFORDABLE HOUSING OFFICER**

WHEREAS, the Borough of Lebanon has a need for the services of a Housing Officer to assist the Council and Borough in meeting its responsibilities with regard to several programs in which it is a participant; and

WHEREAS, such Housing Officer would assist in the Affordable Housing Program as established through the Council on Affordable Housing, the housing rehabilitation programs undertaken by the Borough, Grant programs such as Small Community Block Grant Program, and such other necessary affiliated tasks; and

WHEREAS, the Borough has available to it, the experienced services of a long time resident who currently serves as a municipal official and has specific knowledge of the municipality that would be key to fulfilling the responsibilities of a Housing Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Lebanon, on this 4th day of January, 2017, that Karen Romano is hereby appointed as Housing Officer for the purposes as outlined herein, and as may be further determined and directed by the Borough Council.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have

subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #18-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #18-2017

Appraisers:

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Peter E. Sockler, Sockler Realty Services Group, Inc 299 Ward Street, Suite C Hightstown, NJ 08520 and Colleen McLane-Schwartz McLane Schwartz, LLC 76 Parker Road South, Plainsboro, NJ 08536

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough appraisers Peter E. Sockler and Colleen McLane-Schwartz has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

1. Peter E. Sockler and Colleen McLane-Schwartz. is hereby retained as Consulting Appaiser to the Borough of Lebanon as of January 1, 2017.
2. The Mayor and Clerk are hereby authorized to execute a professional services contract with Peter E. Sockler and Colleen McLane-Schwartz on the condition that the appraisers shall complete a Business Entity Disclosure Certification.
3. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
4. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #19- 2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #19-2017
THE LEBANON BOROUGH SPECIAL LITIGATION COUNSEL**

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Special Litigation Counsel John Lanza Esq. of 122 Main Street P.O. Box 662 Flemington, New Jersey; and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Attorney, that John Lanza Esq. has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

5. John Lanza Esq. is hereby retained as Special Counsel to the Borough of Lebanon as of January 1, 2017.
6. The Mayor and Clerk are hereby authorized to execute a professional services contract with John Lanza Esq. on the condition that the Special Counsel shall complete a Business Entity Disclosure Certification.
7. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
8. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 **LEBANON BOROUGH COUNCIL**

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST:_____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #20-2017

BOROUGH OF LEBANON

**COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #20-2017
THE LEBANON BOROUGH SPECIAL TAX COUNSEL**

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Special Tax Counsel Harry Haushalter Esq. Lexington Square Commons 2219 Route 33 Suite A Hamilton Square, , New Jersey; and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-fair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Attorney, that Harry Haushalter Esq. has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

9. Harry Haushalter Esq. is hereby retained as Special Counsel to the Borough of Lebanon as of January 1, 2017.
10. The Mayor and Administrator Clerk are hereby authorized to execute a professional services contract with Harry Haushalter Esq. on the condition that the Special Counsel shall complete a Business Entity Disclosure Certification.
11. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
12. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #21-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #21-2017

THE LEBANON BOROUGH AUDITOR

WHEREAS, the Borough of Lebanon Council has determined a need for the services of BKC Certified Public Accountants Joseph M. Carducci CPA,PSA 114 Broad Street Flemington, NJ 08822, New Jersey; and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Attorney, that BKC Certified Public Accountants has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

13. BKC Certified Public Accountants. is hereby retained as Auditor to the Borough of Lebanon as of January 1, 2017.
14. The Mayor and Clerk are hereby authorized to execute a professional services contract with BKC Certified Public Accountants on the condition that the Auditor shall complete a Business Entity Disclosure Certification.

15. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
16. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #22-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #22-2017

THE LEBANON BOROUGH ENGINEER

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Paul W. Ferriero, PE & PP of Paul W. Ferriero Engineering Inc. 180 Main Street P.O. Box 571, Chester, New Jersey; and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Attorney, that Paul W. Ferriero, PE & PP has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

17. Paul W. Ferriero, PE & PP is hereby retained as Engineer to the Borough of Lebanon as of January 1, 2017.
18. The Mayor and Clerk are hereby authorized to execute a professional services contract with Paul W. Ferriero, PE & PP on the condition that the Engineer shall complete a Business Entity Disclosure Certification.
19. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
20. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST:_____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this

resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #23-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #23-2017**

THE LEBANON BOROUGH BOND COUNSEL

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Bond Counsel Lisa Gorba Esq. of Old Highway #28 P.O. Box 492, Whitehouse, New Jersey; and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Attorney, that Lisa Gorba Esq. has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

21. Lisa Gorba Esq. is hereby retained as
22. Counsel to the Borough of Lebanon as of January 1, 2017.
23. The Mayor and Clerk are hereby authorized to execute a professional services contract with Lisa Gorba Esq. on the condition that the Counsel shall complete a Business Entity Disclosure Certification.
24. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
25. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #24-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #24-2017

THE LEBANON BOROUGH LEGAL COUNSEL AS BOROUGH ATTORNEY

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Joseph Novak Esq. of Novak and Novak of 78 Route 173 Hampton, New Jersey 08827; and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Attorney, that Novak and Novak has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

1. Joseph Novak Esq. of Novak and Novak is hereby retained as Counsel to the Borough of Lebanon as of January 1, 2017.
2. The Mayor and Clerk are hereby authorized to execute a professional services contract with Joseph Novak Esq. of Novak and Novak on the condition that the Counsel shall complete a Business Entity Disclosure Certification.
3. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
4. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6
Nays: 0
Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #25-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #25-2017**

**RESOLUTION AUTHORIZING TAX ASSESSOR TO ACT AS AGENT FOR
BOROUGH OF LEBANON FOR THE PURPOSE OF FILING AND SETTLING TAX
APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2017**

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the Borough of Lebanon; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:423 to 36, to set assessments for properties in Lebanon Borough under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality;

THEREFORE, BE IT RESOLVED, by the Council of the Borough of Lebanon, that the Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval, with the exception noted in paragraph (c) below;

(a)

o determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regard to any property located in Lebanon Borough and accordingly direct the tax attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate;

(b)

o resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the tax attorney for the Taxing District to formalize such settlements in the appropriate Courts and/or County Tax Board;

(c)

he tax assessor's settlement jurisdiction with regard to tax appeals involving commercial, industrial and/or apartment properties, shall require approval by the Borough Council in the

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event the reduction in the assessment for any pending tax year is greater than fifteen (15%) percent and less than \$50,000.00 of said assessment.

Introduced and adopted January 4, 2017:

Ayes: 6

Nays: 0

Absent: 0 Richard J. Burton, Council President _____

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 4, 2017 force and effect as of the date I have subscribed my signature.

Date: January 4, 2017 _____

Karen M. Romano, RMC
Borough Administrator/Clerk

RESOLUTION #26-2017

THE BOROUGH OF LEBANON COUNTY OF HUNTERDON STATE OF NEW JERSEY

RESOLUTION # 26-2017 AlphaDog website management

WHEREAS, a need has arisen to maximize the Borough's abilities to be in compliance with the State of New Jersey's regulations in all departments for website management. AlphaDog will be utilized to maintain and create the Borough website for public notification of road projects, recreation projects, record retention, education needs and various other Borough administration tasks; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the obtaining website management the Administrator recommends engagement of AlphaDog to perform specific website services and associated services with a \$2,250.00 set up fee and a yearly

maintenance fee sum not-to-exceed \$5,400.00 has been approved.

Introduced and adopted: January 4, 2017

LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #27-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 27-2017

CONTRACT FOR ANIMAL CONTROL SERVICES

WHEREAS, the Borough of Lebanon has a need for Animal Control Services in lieu of an Animal Control Officer;

WHEREAS, Animal Control Solutions has provided such services in previous years and has proposed a Contract renewal at the same annual contract fee of \$3,000.00 for any and all animal services for the calendar year 2017; and

WHEREAS, the governing body has determined that Animal Control Solutions has the necessary personnel and expertise to provide such services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon that the Contract for

Animal Control Services for calendar year 2017 with Animal Control Solutions in the amount of \$3000.00 for any and all animal services in Schedule A (Attached hereto) is hereby approved and authorized to be executed by the Mayor and Clerk of the Borough.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #28-2017

THE BOROUGH OF LEBANON COUNTY OF HUNTERDON STATE OF NEW JERSEY

RESOLUTION # 28-2017 E Civis - Grant Research and Management System

WHEREAS, a need has arisen to maximize the Borough's abilities to obtain grants in all departments. E Civis Grant Network will be utilized to obtain grants for streets and road projects, recreation projects, record retention projects, education needs and various other tasks; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the obtaining Grants the Clerk recommends engagement of E Civis to perform specific grant finding and associated services for a sum not-to-exceed \$550.00 has been approved.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #29-2017

BOROUGH OF LEBANON COUNTY OF HUNTERDON STATE OF NEW JERSEY

RESOLUTION #29-2017 Recording and Sound System Maintenance Contract

WHEREAS, the governing body has the need to obtain a Maintenance Contract of the following Recording equipment,

COMPLETE BOSCH CCS900 ULTRA CONFERENCE SOUND SYSTEM WITH
RECORDER BUILT- IN INCLUDES:

1-ART MIXER
1-SAMSON WIRELESS MICROPHONE
1-EPSON POWERLITE 1925 PROJECTOR-WIRELESS
1-SONY BLUE RAY PLAYER
4-PENTON CEILING. SPEAKERS; and

WHEREAS, NO charge for on-site service calls, NO charge for software support on Digital Systems, NO charge for parts and/or any needed in-shop labor, NO charge for travel time, and;

WHEREAS, One inspection will be made by appointment at the customer's request to achieve duality performance of the equipment and minimize repair interruptions. and;

WHEREAS, This agreement will be automatically offered for successive one year periods. This agreement does not cover service made necessary through abuse, accident, carelessness, fire or the need for complete reconditioning. Upon reaching an age; where in Gramco's opinion, a unit is no longer repairable in its present condition; an estimate of a complete reconditioning or the cost of a replacement unit will be submitted to the customer. At that time, either reconditioning or replacement can be done.

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building **Recording and Sound System shall obtain the Maintenance contract with Gramco** for a sum not-to-exceed \$ **1,425.00** .

Introduced and adopted: January 4, 2017

LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #30-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 30-2017
Vail Energy Services, LLC

WHEREAS, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

WHEREAS, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of Vail Energy Services, LLC. to perform specific maintenance procedures, reports, and associated services to the HVAC system for a sum not-to-exceed \$3,840 00 for one year, has been approved.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #31-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 31-2017
Automatic Temperature Control Services, Inc.**

WHEREAS, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

WHEREAS, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of Automatic Temperature Control Services, Inc. to perform specific maintenance procedures, reports, and associated services to the HVAC control system for a sum not-to-exceed \$3,280.00 for one year, has been approved.

Introduced and adopted: January 4, 2017

LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #32-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 32 -2017

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, Lebanon Borough (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Hunterdon and State of New Jersey, as follows:

1. Lebanon Borough hereby appoints **Sharon Cooper of Public Entity Advocates** its local Risk Management Consultant.
2. The **Municipal Clerk Karen Romano and Sharon Cooper Risk Management Consultant** (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2017 in the form attached hereto.

Introduced and adopted: January 4, 2017

LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST:

Karen M. Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on January 4, 2017 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano
Borough Clerk

RESOLUTION #33-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 33 -2017

**2017 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2017, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Borough of Lebanon("MEMBER") and Public Entity Adovcates ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.

- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as January be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a)The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
 - (b)The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c)For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
3. If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties. The term of this Agreement shall be from **January 1, 2017 to January 1, 2018**. However, this Agreement January be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable

statutes and regulations relating to joint insurance funds.

5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Corporate Officer

Risk Management Consultant

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity January obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____

Introduced and adopted: January 4, 2017
Ayes: 6
Nays: 0
Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST:

Karen M. Romano
Borough Administrator/ Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on January 4, 2017 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano
Borough Administrator/Clerk

RESOLUTION #34-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #34-2017

**STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, Borough of Lebanon is a member of the Statewide Insurance Fund a joint insurance fund as defined in **N.J. S.A. 40A:10-36 *et seq.***; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Lebanon is hereby appointed as the Fund Commissioner for the Local Unit for the year 2017; and

BE IT FURTHER RESOLVED that **Karen M Romano** is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2017; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund. .

Introduced and adopted: January 4, 2017

Ayes: 6
Nays: 0
Absent: 0

ATTEST:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

Karen Romano, RMC
Borough Administrator/Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th of January 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC
Borough Administrator/ Clerk

RESOLUTION #35-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 35-2017

SHARED COURT AGREEMENT WITH BETHLEHEM TOWNSHIP

WHEREAS, the Governing Body has reviewed the 2016-2018 court activity for the shared court arrangement from the Township of Bethlehem which likewise has State Police coverage; and

WHEREAS, the Governing Body has evaluated and determined that re-entering into a Shared Court Agreement with the Township of Bethlehem a similarly situated municipality would provide for municipal Court services at a reasonable cost; and would best serve the interests of the Borough of Lebanon.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon that a Shared Court Agreement be entered into with the Township of Bethlehem for an one year period at the total cost of \$13,608.00 (with Court costs generated on Lebanon Borough matters to be returned to the Borough of Lebanon) and with such agreement subject to renewal based upon further evaluation by both Municipalities; and

BE IT FURTHER RESOLVED, that the Mayor, Council President, Borough Clerk and Borough Attorney shall undertake the necessary steps to implement the Shared Court Agreement as of January 1, 2017, negotiate the specific terms and secure for review of the Governing Body, an Interlocal Services Agreement for final execution by the Borough of Lebanon.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST:

Karen M. Romano, RMC
Administrator/Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Dated: January 4, 2017

Karen M. Romano, RMC
Administrator/Clerk

RESOLUTION #36-2017

BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

RESOLUTION NO. 36-2017

**RESOLUTION APPOINTING MUNICIPAL COURT JUDGE, PROSECUTOR, AND
PUBLIC DEFENDER**

WHEREAS, the Borough of Lebanon has resolved to establish its Municipal Court as a shared Court with the Joint Municipal Court of Bethlehem and Bloomsbury; and

WHEREAS, the terms of an Interlocal Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge, Yolanda Ciccone, A.J.S.C.; and

WHEREAS, the Municipal Court requires the services of a Municipal Court Judge, Prosecutor and Public Defender for the calendar years 2016-2018;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon, Hunterdon County, New Jersey that the following persons are hereby appointed to their respective positions for the Lebanon Borough Municipal Court as a shared Court of the Joint Municipal Court of Bethlehem and Bloomsbury for calendar years 2016 -2018:

Municipal Court Judge – Robert L. Alexander, Esq.

Municipal Prosecutor – Philip George, Esq.

Public Defender – Thomas B. Mading, Esq.

BE IT FURTHER RESOLVED that the Court personnel shall be compensated for their respective positions in accordance with the Interlocal Agreement between the Borough of Lebanon and the Joint Municipal Court of Bethlehem and Bloomsbury.

LEBANON BOROUGH COUNCIL

Karen M. Romano, RMC
Administrator/Clerk

Richard J. Burton, Council President

Introduced and adopted:

Ayes: 6

Nays: 0

Abstain: 0

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 4th day of January 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen Romano, RMC
Administrator/Clerk

RESOLUTION #37-2017

BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

RESOLUTION NO. 37-2017

RESOLUTION APPOINTING MUNICIPAL COURT ADMINISTRATOR

WHEREAS, the Borough of Lebanon has resolved to establish its Municipal Court as a shared Court with the Joint Municipal Court of Bethlehem and Bloomsbury; and

WHEREAS, the terms of an Interlocal Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge, Yolanda Ciccone, A.J.S.C.; and

WHEREAS, the Municipal Court requires the services of a Municipal Court Administrator for the calendar year 2017;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon, Hunterdon County, New Jersey that the following person are hereby appointed to their respective position for the Lebanon Borough Municipal Court as a shared Court of the Joint Municipal Court of Bethlehem and Bloomsbury for calendar year 2017:

Municipal Court Administrator- Donna Surdich.

BE IT FURTHER RESOLVED that the Court personnel shall be compensated for their respective positions in accordance with the Interlocal Agreement between the Borough of Lebanon and the Joint Municipal Court of Bethlehem and Bloomsbury.

LEBANON BOROUGH COUNCIL

Karen M. Romano, RMC
Administrator/Clerk

Richard J. Burton, Council President

Introduced and adopted:

Ayes: 6

Nays: 0

Abstain: 0

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 4th day of January 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have

subscribed my signature.

Date: January 4, 2017

Karen Romano, RMC
Administrator/Clerk

RESOLUTION #38-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 38-2017

RLSA APPOINTMENT RESOLUTION

WHEREAS, the Mayor and the Governing Body of Lebanon Borough wishes to appointment Richard Burton the Readington Lebanon Sewage Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon, that the following person shall be appointed to the RLSA authority committee position for the period of January 31, 2017 through February 1, 2022.

RLSA RICHARD BURTON

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #39-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON**

STATE OF NEW JERSEY

RESOLUTION # 39-2017

LBSA APPOINTMENT RESOLUTION

WHEREAS, the Mayor and the Governing Body of Lebanon Borough wishes to appointment Gregory Crawford to the Lebanon Borough Sewage Authority.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon, that the following person shall be appointed to the LBSA authority committee position for the period of January 31, 2017 through February 1, 2022.

LBSA Gregory Crawford

Introduced and adopted: January 4, 2017

LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #40-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 40-2017

***RESOLUTION TO AUTHORIZE THE USE OF A PROCUREMENT
CARD FOR THE BOROUGH OF LEBANON FINANCE DEPARTMENT***

WHEREAS, N.J.S.A. 40A:5-16 permits the use of Procurement Cards (P-cards) by local units for specific circumstances to be used for certain payments, and

WHEREAS, the statute permits a municipality to adopt policies, as stated in Schedule A attached, that permit specifically named employees to use P-cards for the acquisition of goods and services under certain circumstances set forth in the statute, and

WHEREAS, the Borough of Lebanon's Finance Department has certain needs, unique to its operation, which require advance payments or immediate payment required by vendors, and

WHEREAS, transactions must comply with provisions of the Local Public Contracts Law and the use of a P-card will not change or eliminate any provisions of that law, and

WHEREAS, internal controls that ensure compliance with the statutory authorization and the Local Finance Board's rules will be in place, and

WHEREAS, no individual transaction will exceed 15% of the current bid threshold and will require prior approval of the Finance Director and the Purchasing Agent and the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Lebanon does hereby authorize the use of a Procurement Card for use by the Finance Department in accordance with N.J.S.A 40A:5:5-16 and N.J.A.C. 5:30-9A for individual transactions for the following type purchases

- Monthly email expense
- Web site expenses domain name etc.
- Purchases from "big box" or other stores that do not accept vouchers, such as B.J.'s, Costco, Shop-Rite, Amazon

BE IT FURTHER RESOLVED, that the Borough Administrator along with the Chief Financial Officer will identify authorized procurement card users within the Borough and will establish limits by amount, period and category of usage permissible.

BE IT FURTHER RESOLVED, that the Chief Financial Officer in consultation with the Borough Administrator shall promulgate policies and procedures governing the use of P-Cards, to be distributed to each authorized card user.

Introduced and adopted: January 4, 2017
Ayes: 6
Nays: 0
Absent: 0

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this

resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #41-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

Resolution # 41-2017

**RESOLUTION AUTHORIZING THE APPOINTMENT OF PUBLIC
AGENCY COMPLIANCE OFFICER**

WHEREAS, N.J.A.C. 17:27-3.3, requires each Public Agency to designate an individual to serve as its Public Agency Compliance Officer; and

WHEREAS, a vacancy exists in the position of Public Agency Compliance Officer for the Borough of Lebanon; and

WHEREAS, the Governing Body of the Borough of Lebanon desire to appoint a Public Agency Compliance Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey, that the following appointment is approved:

*Karen M Romano
Public Agency Compliance Officer
Term: 1/1/2017 - 12/31/2017*

Introduced and adopted: January 4, 2017

Ayes: 0

Nays: 0

Absent: 0 Richard J. Burton, Council President _____

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 4, 2017 force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC
Borough Administrator/Clerk

RESOLUTION #42-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #42-2017

THE LEBANON BOROUGH PLANNER

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Darlene Green PP AICP with Maser Consulting PA 53 Frontage Rd Ste 120 PO Box 4017 Clinton, NJ 08809; and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Attorney, Darlene Green PP AICP that has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

5. Darlene Green PP AICP is hereby retained as Planner to the Borough of Lebanon as of January 1, 2017.
6. The Mayor and Clerk are hereby authorized to execute a professional services contract with Darlene Green PP AICP on the condition that the Planner shall complete a Business Entity Disclosure Certification.
7. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
8. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

Council President, Richard Burton

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #43-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION#43-2017

THE LEBANON BOROUGH LAND USE COUNSEL

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Land Use Board Attorney Jonathan E. Drill Esq.of Stickel, Koenig, Sullivan and Drill 571 Pompton Ave Cedar Grove, NJ 07009; **and**

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with the Borough Attorney, that Jonathan E. Drill Esq. has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

9. Jonathan E. Drill Esq. is hereby retained as
10. Counsel to the Borough of Lebanon as of January 1, 2017.
11. The Mayor and Clerk are hereby authorized to execute a professional services contract with Jonathan E. Drill Esq. on the condition that the Counsel shall complete a Business Entity Disclosure Certification.
12. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
13. A notice of this action shall be published in the legal newspaper of the Borough.

Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
Mayor	Mike Reino	
Council President	Richard Burton	
Council Member	Sam Berger	
Administrator/Clerk	Karen Romano	
CFO	Kay Winzenried	
CFO	Jennifer Mooney	

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I **FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on January 1, 2017

and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

X
Authorized Governmental Agent or Assistant
Authorized Governmental Agent

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

Introduced and adopted: January 4, 2017

Ayes: 6

LEBANON BOROUGH COUNCIL

Nays: 0
Absent: 0
Richard Burton

Council President,

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

RESOLUTION #45-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 45-2017
Landmark Fire Protection, Inc.**

WHEREAS, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

WHEREAS, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of Landmark Fire Protection, Inc. to perform specific maintenance procedures, reports, and associated services to the sprinkler system for a sum not-to-exceed \$1,750.00 for one year, has been approved.

Introduced and adopted: January 4, 2017

Ayes: 6
Nays: 0
Absent: 0 Richard J Burton Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 4, 2017 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC
Lebanon Borough Clerk

RESOLUTION #46-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 46-2017
Jersey Elevator**

WHEREAS, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

WHEREAS, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of **Jersey Elevator** to perform specific maintenance procedures, reports, and associated services to the elevator for a sum not-to-exceed \$1,620.00 for one year, has been approved.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0 Richard J Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 4, 2017 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the

date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC
Lebanon Borough Clerk

RESOLUTION #47-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 47-2017
American Protective Systems, Inc.**

WHEREAS, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

WHEREAS, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of **American Protective Systems, Inc.** to perform specific installation, maintenance procedures, reports, and associated services to the security system at 6 High Street for a sum not-to-exceed \$1512.12 for one year, has been approved.

Introduced and adopted: January 4, 2017

Ayes: 6

Nays: 0

Absent: 0 Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 4, 2017 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC
Lebanon Borough Clerk

RESOLUTION #48-2017

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION #48-2017**

THE LEBANON BOROUGH ARCHITECT CONSULTANT

WHEREAS, the Borough of Lebanon Council has determined a need for the services of Thomas W. Kocubinski, AIA and

WHEREAS, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Council has determined in consultation with Thomas W. Kocubinski, AIA. That he. has the requisite experience for such specialized matters;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council and the Borough of Lebanon as follows:

- 14. Thomas W. Kocubinski, AIA, PP. is hereby retained as
- 15. Expert Architect to the Borough of Lebanon as of January 1, 2017.
- 16. The Mayor and Clerk are hereby authorized to execute a professional services contract with Thomas W. Kocubinski AIA. on the condition that the Council shall complete a Business Entity Disclosure Certification.
- 17. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
- 18. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 4, 2017 LEBANON BOROUGH COUNCIL

Ayes: 6

Nays: 0

Absent: 0

_____ Council President, Richard J Burton

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 4th day of January, 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano
Lebanon Borough administrator / Clerk

RESOLUTION #49-2017

**BOROUGH OF LEBANON
HUNTERDON COUNTY
STATE OF NEW JERSEY**

RESOLUTION #49-2017

Pay to Play

WHEREAS, on January 1, 2006, the “New Jersey Local Unit Pay-to-Play” Law, *N.J.S.A.* 19:44A-20.4 et. seq., became effective; and

WHEREAS, the Borough of Lebanon has a need to award certain professional contracts for services required by the municipality in calendar year 2017; and

WHEREAS, the Pay-to-Play Law permits such services to be acquired through two processes, including the “non-fair and open” process as defined in *N.J.S.A.* 19:44A-20.7 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

WHEREAS, the public good and interest of the citizens of the Borough of Lebanon will best be served by the “non-fair and open” process to secure experienced professional services, rather than the “fair and open” process of awarding a contract to the lowest bidder; and

WHEREAS, each professional will be required to first complete and submit a Business Entity Disclosure Certification.

NOW, THEREFORE, BE IT RESOLVED, by the President and Borough Council of the Borough of Lebanon, as follows:

2. The following professional 2017 contracts shall be awarded under the “non-fair and open” process:
Thomas W. Kocubinski, AIA, PP
3. The said professionals, prior to securing such contract, shall execute and file with the Clerk of the municipality, a 2017 Business Entity Disclosure Certification pursuant to *N.J.S.A.* 19:44A-20.8

Introduced and adopted: January 4, 2017
Ayes: 6

LEBANON BOROUGH COUNCIL

Nays: 0
Absent: 0

Council President, Richard J Burton

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 4th day of January 2017; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC
Lebanon Borough

Administrator/Clerk

RESOLUTION #50-2017

BOROUGH OF LEBANON COUNTY OF HUNTERDON STATE OF NEW JERSEY RESOLUTION #50-2017

WHEREAS the **BOROUGH OF LEBANON**, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a *Hazard Mitigation Plan* (HMP) has been developed by the Mitigation Steering and Planning Committees;

WHEREAS the *Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Hunterdon County website so as to introduce the planning concept and to solicit questions and comments; and to present the HMP and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the **Governing Body** of the **Borough of Lebanon**:

1. The *Hunterdon County Multi-Jurisdictional Hazard Mitigation Plan*, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on **May 20, 2017** by the Hunterdon County Office of Emergency Management, is hereby adopted as an official plan of the **Borough of Lebanon**; minor revisions

recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.

2. The **Borough of Lebanon** departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the **Borough of Lebanon**, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Hunterdon County OEM Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Hunterdon County Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

PASSED by the **Governing Body** of the **BOROUGH OF LEBANON**, this 4th day of January 2017.

Introduced and adopted January 4, 2017:

Ayes: 6

Nays: 0

Absent: 0 Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 4, 2017 force and effect as of the date I have subscribed my signature.

Date: January 4, 2017

Karen M. Romano, RMC
Borough Administrator/Clerk

The motion was passed by the following vote to approve Resolutions 01-2017 through 50-2017

YES: Council President Burton Councilman Berger, Councilman Junge, Councilman Piagentini, Councilman Schneider, and Councilwoman Baldinger

NO: None

ABSENT: None

ABSTAIN:

OPEN PUBLIC SESSION:

Councilman Junge made the motion to open the first public session with a second by Councilman Berger. The motion passed by unanimous vote.

Joe Hauck Thanked Council and the Staff for doing a great job.

There being no further public comments, Councilman Berger moved to close the public session with a second by Council President Burton. The motion passed by unanimous vote.

ADJOURN:

Councilman Piagentini made the motion to adjourn the meeting with a second by Council President Burton. The motion passed by unanimous vote at 8:35 PM.

Respectfully Submitted

Karen M. Romano, RMC
Administrator/ Clerk

