



LEBANON BOROUGH COMMON COUNCIL
April 20, 2016

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Reino at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Reino.

MOMENT OF SILENCE:

As of today a total 8330 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 152. Mayor Reino requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

ROLL CALL:

Present: Mayor Reino, Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Pittinger and Councilman Junge

Absent: Councilman Knoble

Also Present: Administrator /Clerk Karen M Romano RMC and Attorney Joseph Novak Esq.

RESOLUTION #66-2016:

Councilman Berger made a motion to approve Resolution 66-2016 the Consent Agenda with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 66-2016
CONSENT AGENDA
April 20, 2016**

All matters listed under the Consent Agenda are considered to be routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Friends of Education Gala
2. Hunterdon Chamber of Commerce
3. Finance Report for February
4. NJM Auto Insurance
5. March and April Tax Reports
6. Lebanon Volunteer Fire Co Financial Statement
7. Highlands Council Module 2 Update Program

Introduced and adopted: April 20, 2016

Ayes: 5

Nays: 0

Absent: 1

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the April 20, 2016 force and effect as of the date I have subscribed my signature.

Date: April 20, 2016

Karen M. Romano, RMC
Borough Administrator/Clerk

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Berger
Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

APPROVAL OF MINUTES:

Council President Burton made a motion to accept the Regular Meeting minutes of March 2016. With a second by Councilwoman Schmidt.

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Berger
Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

APPROVAL OF EXPENDITURES:

Councilman Berger made a motion to approve the bill list for April 2016. Council President Burton seconded the motion.

Vendor	Description	Current Fund	Payment	Check Total
674 - ACE OFFICE SOLUTIONS LLC	PO 7271	COPIER LEASE FOR12/23/2015 THROUGH	461.26	461.26
674 - ACE OFFICE SOLUTIONS LLC	PO 7584	SERVICE INVOICE ARI17291 TO ADD NEW	31.25	31.25
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 7562	ALARM SYSTEM MONITORING, CUST 10492	97.50	97.50
202 - CENTURYLINK	PO 7563	TELEPHONE SERVICE, ACCT 310227467/3	351.46	351.46
247 - COMCAST	PO 7346	INTERNET SVC FOR MAY, ACCT 84990529	9.95	9.95
247 - COMCAST	PO 7553	INTERNET/PHONE SVC FOR APRIL 2016,	347.95	347.95
247 - COMCAST	PO 7564	INTERNET/PHONE SVC FOR APRIL 2016,	202.52	202.52
652 - CONSTELLATION NEWENERGY INC	PO 7554	ENERGY SVC, ACCT/1-DHUSOH/	38.33	38.33
652 - CONSTELLATION NEWENERGY INC	PO 7565	ENERGY SVC, ACCT 1-DHUSOH/1-DHUSOY/	65.61	65.61
652 - CONSTELLATION NEWENERGY INC	PO 7566	ENERGY SVC FOR HIGH ST., ACCT 1-DHU	642.11	642.11
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 7567	COUNTY TAXES - 2ND QTR 2016	233,282.74	233,282.74
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 7568	LIBRARY TAX - 2ND QTR 2016	23,424.96	23,424.96
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 7569	COUNTY OPEN SPACE TAX, 2ND QTR 2016	23,132.64	23,132.64
152 - NEW JERSEY ADVANCE MEDIA, LLC	PO 7535	LEGAL AD - BID NOTICE, ACCT ASB-203	87.46	87.46
39 - ELIZABETHTOWN GAS	PO 7555	NATURAL GAS SVC, ACCT 2635600594	94.07	94.07
39 - ELIZABETHTOWN GAS	PO 7556	NATURAL GAS SVC FOR 6 HIGH ST., ACC	386.94	386.94
721 - ERNEST H. FLETCHER ELECTRICAL CONTR	PO 7570	ELECTRICAL WORK, INV 5408	1,573.61	1,573.61
46 - FERRIERO ENGINEERING	PO 7571	ENGINEERING SVCS, MARCH 2016 CLIENT	130.00	130.00
670 - HARRY HAUSHALTER	PO 7538	TAX COUNSEL FOR FEBRUARY & MARCH 20	1,634.00	1,634.00
153 - HOME DEPOT CREDIT SVCS	PO 7539	BUILDING SUPPLIES, ACCT 9730	132.37	132.37
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 7420	DENTAL INSURANCE FOR MAY 2016, AC	245.81	245.81
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 7421	DENTAL INSURANCE FOR JUNE 2016, ACCT	245.81	245.81
54 - NJ ADVANCE MEDIA	PO 7574	LEGAL ADS - ACCT 1160904	76.30	76.30
16 - JCP&L	PO 7557	ELECTRIC SVC, ACCT 100002994182/994	901.50	901.50
16 - JCP&L	PO 7558	6 HIGH ST ELECTRIC SVC, ACCT 200000	451.29	451.29
597 - JERSEY ELEVATOR COMPANY INC.	PO 7450	ELEVATOR MAINTENANCE, ACCT 5487A-MN	135.00	135.00
401 - JOINT COURT BETHLEHEM/BLOOMSBURY	PO 7582	MUNICIPAL COURT SERVICES, 1ST QTR,	3,402.00	3,402.00
283 - JOSEPH HAUCK	PO 7534	10 SHADE TREES	300.00	300.00
167 - KAREN ROMANO	PO 7428	CELL PHONE REMBURSEMENT-APRIL 2016	100.00	100.00
167 - KAREN ROMANO	PO 7540	REIMBURSE FOR STOLEN BASKET, ACCT 4	128.97	128.97

559 - LANZA & LANZA LLP	PO 7576	LEGAL SVCS FOR MARCH 2016, ACCT 132	752.00	752.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 7367	2016 SCHOOL TAX FOR MAY	238,123.70	238,123.70
119 - LEBANON FIRE COMPANY	PO 7416	2016 FIRE DEPARTMENT APPROPRIATION	5,000.00	5,000.00
715 - MASER CONSULTING P.A.	PO 7542	MUNICIPAL PLAN/CONSULTING, PROJ LEB	130.00	130.00
719 - MAUGHAN ASSOCIATES LLC	PO 7543	SEWAGE DAMAGE CLEANUP EXPENSE, INV	2,875.44	2,875.44
2 - MGL FORMS-SYSTEMS, LLC	PO 7544	HOMESTEAD BENEFIT PRINTING COST, CL	107.00	107.00
253 - NEW JERSEY STATE POLICE	PO 7545	POLICING SVCS FOR FEBRUARY 2016, IN	3,849.56	3,849.56
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 7373	REGIONAL SCH TAX LEVY, MAY 2016	271,429.15	271,429.15
31 - NOWAK & NOWAK LLC	PO 7440	LEGAL SERVICES APRIL 2016	3,350.00	3,350.00
602 - PAMELA JUNGE	PO 7546	REIMBURSE FOR CAMP DIRECTOR CERTIFI	300.00	300.00
37 - PITNEY BOWES - RESERVE ACCOUNT	PO 7469	POSTAGE ACCT#23279953, APRIL	400.00	400.00
28 - PREMIER DISPOSAL, INC	PO 7478	TRASH REMOVAL SVC FOR MARCH 2016, A	4,576.00	4,576.00
20 - QULL CORPORATION	PO 7547	OFFICE SUPPLIES, ACCT C671593	332.33	332.33
476 - R & L DATA CENTERS, INC.	PO 7577	PAYROLL SVC FOR MARCH 2016, ACCT 1A	335.46	335.46
68 - READY REFRESH	PO 7548	BOTTLED WATER, ACCT 0430758649	14.69	14.69
256 - STATE OF NEW JERSEY, TREASURY	PO 7307	ANNUAL PENSION CONTRIBUTION, EMPLOY	21,014.00	21,014.00
540 - STATEWIDE INSURANCE FUND	PO 7578	2016 INSURANCE ASSESSMENTS, INV 16B	10,206.00	10,206.00
78 - STRYKER HEATING & COOLING INC	PO 7549	CLEAN OUT CAMERA FEE, CUST 0005758	396.50	396.50
78 - STRYKER HEATING & COOLING INC	PO 7587	EMERGENCY REPLACEMENT OF SEWER LINE	29,768.23	29,768.23
390 - TELE-DATA SOLUTIONS, INC.	PO 7460	MAINTENANCE CONTRACT FOR APRIL 2016	116.67	116.67
390 - TELE-DATA SOLUTIONS, INC.	PO 7461	MAINTENANCE CONTRACT FOR MAY 2016	116.67	116.67
43 - TOWN OF CLINTON	PO 7579	FIRE HYDRANT FEE FOR 01/01-03/31/16	6,287.25	6,287.25
66 - TREASURER, STATE OF NEWJERSEY	PO 7551	STORMWATER DISCHARGE PERMIT RENEWAL	1,050.00	1,050.00
560 - TREASURER-STATE OF NJ	PO 7580	MARRIAGE LICENSE FEE	50.00	50.00
698 - US BANK CUST FOR PC6, LLC	PO 7559	REDEMPTION OF TAX SALE CERTIFICATE	1,729.14	1,729.14
698 - US BANK CUST FOR PC6, LLC	PO 7561	REDEMPTION OF TAX SALE CERTIFICATE	766.93	766.93
348 - WALL ENERGY SERVICES, LLC	PO 7336	2016 SERVICE & PREVENTIVE MAINTENAN	308.00	308.00
718 - VIKING PEST CONTROL	PO 7552	PEST CONTROL SERVICES, ACCT 1217337	48.00	48.00
27 - WASTE MANAGEMENT OF NJ INC	PO 7581	WASTE REMOVAL SVC FOR MARCH 2016, C	4,442.40	4,442.40
		GENERAL CAPITAL FUND		
46 - FERRIERO ENGINEERING	PO 7572	MARCH 2016-CAPITAL PROJECT BRUNSWIC	3,418.13	3,418.13
167 - KAREN ROMANO	PO 7575	REIMBURSE FOR COMPUTER SUPPLIES	2,644.15	2,644.15
20 - QULL CORPORATION	PO 7583	AOC 27 INCH MONITOR	169.00	169.00
487 - RICHARD BURTON	PO 7585	HDMI ADAPTER FOR NEW MONITOR	44.99	44.99
		SENIOR CITIZEN FUND		
663 - DAVID A. TENNY SR. DBA/TRIPLE D TRA	PO 7586	TRANSPORTATION FOR SENIOR TRIP TO S	850.00	850.00
501 - LEONA BURTON	PO 7541	REIMBURSE FOR TRIP CHARGE	58.00	58.00
720 - SO BOUND BROOK COMMUNITY CLUB	PO 7550	REIMBURSE FOR UNDEPOSITED CHECKS	20.00	20.00
		DEVELOPERS ESCROW		
46 - FERRIERO ENGINEERING	PO 7536	ESCROW - PROJ ROLLIN FAST CYCLES, C	146.00	146.00
46 - FERRIERO ENGINEERING	PO 7537	ESCROW - GLASTONE EQUITIES/JMRV DEV	357.50	357.50
46 - FERRIERO ENGINEERING	PO 7573	2016 STREET/ROAD OPENING PERMITS	130.00	130.00
241 - WILLIAM SHURTS, ESQ	PO 7334	DECEMBER 2015-GLADSTONE EQUITIES-RE	930.00	930.00

TOTAL				908,756.30
Total to be paid from Fund 01 Current Fund		899,988.53		
Total to be paid from Fund 04 GENERAL CAPITAL FUND		6,276.27		
Total to be paid from Fund 13 SENIOR CITIZEN FUND		928.00		
Total to be paid from Fund 14 DEVELOPERS ESCROW		1,563.50		
		=====		
		908,756.30		

Checks	Previously Disbursed			
99999	CTS	ELECTRONIC TAX FILING	23.00	4/15/2016
99999	CTS	ELECTRONIC TAX FILING	23.00	3/29/2016
99999	LEBANON BOROUGH PAYROLL	PAYROLL 4/15/2016	12,830.80	4/15/2016
99999	BOROUGH OF LEBANON-EMAIL SERVICE	MARCH 2016	136.00	3/29/2016
99999	BOROUGH OF LEBANON-EMAIL SERVICE	FEBRUARY 2016	136.00	2/23/2016
99999	LEBANON BOROUGH PAYROLL	PAYROLL 3/31/2016	18,571.16	3/31/2016
99999	LEBANON BOROUGH PAYROLL	PAYROLL 3/15/2016	12,489.50	3/15/2016
99999	LEBANON BOROUGH PAYROLL	PAYROLL 2/26/16	10,531.66	2/26/2016
99999	NJ STATE HEALTH BENEFITS PLAN	MARCH 2016	4,287.72	4/15/2016
99999	NJ STATE HEALTH BENEFITS PLAN	FEBRUARY 2016	4,287.72	3/17/2016

			63,316.56	

Total for this Bills List: 972,072.86

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Berger
Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

OPEN PUBLIC SESSION:

Councilman Berger made a motion to open the public session. Council President Burton seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Pittinger made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

OPEN PUBLIC SESSION for the 2016 BUDGET:

Councilwoman Schmidt made a motion to open the public session. Council President Burton seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Pittinger made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION #67-2016:

Councilman Berger made a motion to approve Resolution #67-2016 with a second by Councilman Pittinger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #67-2016

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of tax sale certificates.

Block	Lot	Cert #	Name/Address	Amount
5	33	2015-001	US BANK CUST FOR PC6, LLC STERLING NATIONAL 50 South 16 th St. Suite 2050 Philadelphia PA 19102	1,629.14 <u>100.00</u> 1,729.14

Introduced and adopted: April 20, 2016

Ayes: 5

Nays: 0

Absent: 1

LEBANON BOROUGH COUNCIL

Richard Burton, Borough Council
President

ATTEST:

Karen Romano
Borough Administrator/Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on April 20, 2016.

Karen Romano
Borough Administrator/Clerk

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Berger
Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

RESOLUTION #68-2016 :

Councilman Berger made a motion to approve Resolution #68-2016 with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #68-2016

ADOPTION OF BUDGET

SEE ATTACHED

Introduced and adopted: April 20, 2016 LEBANON BOROUGH COUNCIL

Ayes: 5
Nays: 0
Absent: 1

Richard J. Burton
Borough Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20th of April 2016; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 20, 2016

Karen M. Romano, RMC
Borough Administrator/ Clerk

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Berger
Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

RESOLUTION #69-2016:

Councilman Pittinger made a motion to approve Resolution #69-2016 with a second by Councilwoman Schmidt.

BOROUGH OF LEBANON COUNTY OF HUNTERDON STATE OF NEW JERSEY

RESOLUTION # 69-2016

WHEREAS, NJSA 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, NJAC 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to NJAC 5:30-7.2 thru 7.5 the Borough of Lebanon has been declared eligible to participate in the program by the Division of Local Government Services, and the chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2011 budget year, so now therefore

BE IT RESOLVED, by the Borough Council of the Borough of Lebanon that in accordance with NJAC 5:307.6a & b and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to NJSA 40A:4--45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and NJAC 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenues are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of NJSA 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services

Introduced and adopted: April 20,2016

Ayes: 5
Nays: 0
Abstain 0
Absent: 1

LEBANON BOROUGH COUNCIL

Richard J Burton
Borough Council President

ATTEST:

Karen M. Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on April 20, 2016 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 20, 2016

Karen M. Romano
Borough Clerk

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Berger
Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

RESOLUTION #70-2016:

Councilman Pittinger made a motion to approve Resolution #70-2016 with a second by Councilwoman Schmidt.

**THE BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 70-2016
Capris Cats TNR Services**

WHEREAS, a need has arisen to maximize the Borough's abilities to be in control of the feral cat problems within the Borough; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the obtaining a Trap, Neuter and Release service, the Administrator recommends engagement of Capris Casts TNR services with a fee sum not-to-exceed \$500.00 has been approved.

Introduced and adopted: April 20, 2016
Ayes: 5

LEBANON BOROUGH COUNCIL

Nays: 0

Absent: 1

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20th day of April, 2016; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 20, 2016

Karen M. Romano, RMC, CMR
Lebanon Borough Administrator/ Clerk

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Berger
Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

STREET OPENING: Clinton Water Company 135 Main Street

Council President Burton call for a motion to approve a street opening permit for 135 Main street water main brake.

Councilman Pittinger made a motion to allow the Street Opening for Clinton Water Company with a second by Councilman Junge.

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Berger
Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

OPEN PUBLIC SESSION:

Councilman Berger made a motion to open the public session. Councilman Pittinger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Pittinger made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

MISCELLANEOUS:

DISCUSSION:

COUNCIL COMMITTEES:

ADJOURN:

Councilman Pittinger moved and Councilman Berger seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 8:35 pm by unanimous vote.

Respectfully Submitted

Karen M. Romano, RMC
Borough Administrator/Clerk

LBCC
7-17-13
15

LBCC
7-17-13
16

LBCC

2-20-13

17

