

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

APRIL 7TH, 2016

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman, Edward Cichone LLC at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

The meeting was convened in compliance with the Open Public Meetings Act.

MEMBERS PRESENT: Edward Cichone, Richard Burton, Leona Burton, and Greg Crawford

Also present: Joseph Novak of Novak & Novak LLC, William Colantano CPA
James Hill and Eleanor Hoffman (Ellie) of Frey Engineering, Secretary Anita Weingart

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE FEBRUARY MINUTES

Mr. Burton moved and Mr. Crawford seconded the motion to approve the February 2016 minutes.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Manhole inspections – Zone 2 are completed, report will follow.

Easement clearing – Mr. Hill's team is deciding the areas of priority. Quotes will be provided at the May meeting for easement clearing and any repairs that should be made.

Heat Tape - DOT claims they did not receive the letter we sent regarding reimbursement of fees. Mr. Hill emailed him a copy of the letters that were mailed. We are waiting for their response. The Freeholders offered support if we need it. A Resolution to thank Freeholders is on hold until this issue is concluded.

TOC – They will go out to bid soon since soil testing came back fine. Mr. Phalen has not yet sent escrow money for the water project. There may be a miscommunication about how the escrow and billing should take place. Mr. Hill will have all requests to Richard Phalen in writing. Phase II has been changed and is now scheduled for Main St.

Vendor Services – Mr. Hill's recommendation is: Vendor for hauling is Russell Reid with Accurate as a back-up. Vendor for jet & video is Oswald with Russell Reid and Accurate as a back-up. The maximum amount before bid takes place is still \$17,500.

Mr. Hill recommended that LBSA and the Borough consider Morris County Co-op if there a possibility of sharing the cost. Mr. Burton will talk to Council and copy Karen regarding splitting the cost.

Mrs. Burton moved and Mr. Burton seconded the motion for Russell Reid, Accurate and Oswald to be our 2016 Emergency contact vendors as listed above based on quotes provided by these companies.

Roll Call Vote: All Ayes: Motion Carried.

Grease trap: Not one of the food establishments filed a maintenance plan with Frey Engineering as requested. Secretary will send letters reminding them about submitting a plan and to notify them of the 2016 inspections to come.

Smoke test: Secretary will send another notice to those who have not made this repair.

EXPENDITURES

Mr. Burton moved to approve APRIL expenditures as listed below and Mr. Crawford seconded the motion. Roll Call Vote: All Ayes: Motion Carried.

GENERAL ACCT:

16-041	PAYROLL ACCT	PAYROLL	\$2,303.60
16-042	RLSA	WATER TREATMENT	\$27,230.47
16-043	LEBANON BOROUGH	LEASE	\$1,300.00
16-044	JCP&L	HEAT TAPE	\$5.51
16-045	R&L DATACENTERS	PAYROLL SERVICES	\$193.00
16-046	ONE CALL CONCEPTS	INV# 6025369	\$6.20
16-047	BUZAK LAW GROUP	BILLING 1/21/16-3/20/16	\$10,967.18
		WEINGART BOND RENEWAL, WORK	
16-048	SASCO INSURANCE	COMP	\$406.00
16-049	NJN PUBLISHING	2016 RATES & CONNECTION	\$14.34
16-050	NOVAK & NOVAK	FEB, MAR, APR	\$10,200.00
16-051	FREY ENGINEERING	INV# 4763, 4764	\$5,672.92
	BANK FEE	DEPOSIT SCANNER	\$75.00
TOTAL			\$58,374.22

ESCROW ACCT:

ELIZABETHTOWN			
GAS	FREY ENGINEERING	INV# 4767	\$167.50
		TOTAL	167.50

FINANCIAL REPORTS

Mr. Burton moved and Mr. Crawford seconded the motion to acknowledge the reports. Roll Call Vote: All Ayes: Motion Carried.

RLSA

There is nothing new to report from RLSA at this time.

MISCELLANEOUS

Community First Bank is now Regal Bank. Secretary will obtain a GUDPA letter from Regal Bank for the records.

PUBLIC COMMENTS

There were no public comments.

LEGAL

Mr. Novak discussed the status of the Borough's Declaratory Judgment Action. Mt. Laurel protection has been extended until end of October. We maintain our position of excess units for low to moderate income housing. Darlene Green, the Borough Planner can also answer questions regarding this topic. The lawsuit continues forward on Regional consideration.

Lanwin is going to PB 4/12/16 presenting an informal concept for their proposed plans. Ms. Green completed a vacant land analysis. Mr. Hill will contact her for the report.

The Garner case continues forward. The Judge again denied their summary judgement for the 3rd time. Mr. Novak recommended an application for attorney fees. The trial may require testimony from Mr. Cichone and Mr. Novak as witnesses.

Mr. Novak presented Mr. Buzak's contract to be modified for renewal.

ADJOURN

Mr. Burton moved and Mr. Crawford seconded the motion to adjourn the meeting. All Ayes: Motion Carried.

Respectfully submitted by,
Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer