



LEBANON BOROUGH COMMON COUNCIL  
January 20, 2016

The Regular Meeting of the Lebanon Borough Common Council was called to order by Council President Burton at 7:30 pm.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Council President Burton.

**MOMENT OF SILENCE:**

As of today a total 8279 of American Service Members have given their lives for our Country in the war against terrorism, New Jersey total remains at 152. Mayor Reino requested a moment of silence in remembrance of all the service men and women who have paid the ultimate sacrifice. On behalf of a grateful nation, they are truly heroes.

**ROLL CALL:**

Present: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

Absent: Mayor Reino, Councilman Knoble and Councilwoman Schmidt

Also Present: Administrator /Clerk Karen M Romano RMC and Attorney  
Judith Novak Esq.

**RESOLUTION #41-2016:**

**Council President Burton made a motion to approve Resolution#41-2016 the Consent Agenda with a second by Councilman Berger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 41-2016  
CONSENT AGENDA  
January 20, 2016**

All matters listed under the Consent Agenda are considered to be routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Tax Assessor Report January 2016
2. Finance Report December 2015
3. Hunterdon County Plan for the Future
4. HC Surface Treatment 2016
5. County Seat Comments of Open Space Plan
6. Tonage Grant Check 2013
7. NJWell
8. 2016 Campaign Contribution Notice NJ State Dept

Introduced and adopted: January 20, 2016:

Ayes: 4

Nays: 0

Absent: 2

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Administrator/ Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the January 20, 2016 force and effect as of the date I have subscribed my signature.

Date: January 20, 2016

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Administrator/Clerk

**The motion was passed by the following vote:**

**YES:** Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

**NO:** None

**ABSTAIN:** None

**ABSENT:** Councilman Knoble and Councilwoman Schmidt

**APPROVAL OF MINUTES:**

**Council President Burton made a motion to accept the Regular and Executive minutes of December Meeting of 2015 and the Re-organization minutes of 2016. With a second by Councilman Berger.**

Report Printed 2016-01-19 16:38:02 Lebanon Borough

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
<b>Current Fund</b>			
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 7272 ALARM SYSTEM MONITORING, CUST 10492	1,823.16	1,823.16
202 - CENTURYLINK	PO 7324 TELEPHONE SERVICE, ACCT 310227467/3	348.64	348.64
247 - COMCAST	PO 7273 INTERNET/PHONE SVC FOR JANUARY 2016	347.51	347.51
652 - CONSTELLATION NEWENERGY INC	PO 7274 ENERGY SVC FOR HIGH ST., ACCT 1-DHU	632.94	632.94
652 - CONSTELLATION NEWENERGY INC	PO 7275 ENERGY SVC, ACCT 1-DHUSOH/1-DHUSOX/	109.81	109.81
111 - ELIZABETH C MCKENZIE	PO 7316 AFFORDABLE HOUSING DECLARATORY JUDG	1,793.75	1,793.75
39 - ELIZABETH TOWN GAS	PO 7276 NATURAL GAS SVC, ACCT 2635600594/68	545.72	545.72
46 - FERRIERO ENGINEERING	PO 7315 DECEMBER 2015	162.50	162.50
46 - FERRIERO ENGINEERING	PO 7319 SURVEY OF PARK BLOCK 12 LOT 8-	3,775.00	3,775.00
46 - FERRIERO ENGINEERING	PO 7322 DECEMBER 2015-ENGINEERING	260.00	260.00
379 - FORESTREE CONSULTANTS	PO 6314 3RD YEAR FORESTRY MANAGEMENT PLAN	3,000.00	3,000.00
670 - HARRY HAUSHALTER	PO 7278 TAX COUNSEL NOVEMBER 2015 SVCS, INV	526.50	526.50
670 - HARRY HAUSHALTER	PO 7320 TAX COUNSEL DECEMBER 2015 SVCS, INV	1,917.00	1,917.00
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 7279 DENTAL INSURANCE FOR JANUARY 2016,	245.81	245.81
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 7280 DENTAL INSURANCE FOR FEBRUARY 2016,	245.81	245.81
54 - NJN PUBLISHING	PO 7281 LEGAL ADS, ACCT 11609004	82.24	82.24
16 - JCP&L	PO 7282 ELECTRIC SVC, ACCT 100002994182/994	814.05	814.05
16 - JCP&L	PO 7283 6 HIGH ST ELECTRIC SVC, ACCT 2000000	503.02	503.02
264 - JOSEPH S. NOVAK	PO 7317 LEGAL SERVICES JANUARY 2016	3,350.00	3,350.00
167 - KAREN ROMANO	PO 7311 RECREATION SUPPLIES	12.75	12.75
167 - KAREN ROMANO	PO 7318 CELL PHONE REMBURSEMENT-JANUARY 20	100.00	100.00
167 - KAREN ROMANO	PO 7326 MEETING 1--7-16 & 1-11-16	48.14	48.14
706 - KASHI CONSULTING COMPANY, INC.	PO 7285 LAND USE CONSULTING FOR BLK 2/LOT 3	4,472.00	4,472.00
559 - LANZA & LANZA LLP	PO 7286 LEGAL SVCS FOR DECEMBER 2015, ACCT	1,074.00	1,074.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 7313 TAX PAYMENT FOR FEBRUARY 2016	238,123.70	238,123.70
119 - LEBANON FIRE COMPANY	PO 7325 2016 FIRE DEPARTMENT APPROPRIATION	10,000.00	10,000.00
323 - LISA SAHARIC	PO 7270 REIMBURSE FOR EYE CARE	245.16	245.16
323 - LISA SAHARIC	PO 7289 EYE CARE EXPENSE	200.00	200.00
708 - MEGAN BEERS	PO 7290 REIMBURSE FOR AUTO INSURANCE DEDUCT	750.00	750.00
253 - NEW JERSEY STATE POLICE	PO 7179 POLICING SVCS FOR NOVEMBER 2015, I	3,849.56	3,849.56
530 - NJ CONFERENCE OF MAYORS	PO 7292 CONFERENCE REGISTRATION FOR MAYOR M	165.00	165.00
530 - NJ CONFERENCE OF MAYORS	PO 7293 2016 MEMBERSHIP DUES FOR MAYOR MICH	295.00	295.00
453 - RR DONNELLY	PO 7264 CERTIFIED COPY OF VITAL RECORD FORM	147.00	147.00
40 - NJ PLANNING OFFICIALS	PO 7294 ANNUAL MEMBERSHIP DUES, INV MFJ-211	325.00	325.00
42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 7295 2016 MEMBERSHIP DUES	272.00	272.00
233 - PITNEY BOWES	PO 7333 POSTAGE MACHINE LEASE, ACCT 1596021	75.00	75.00
37 - PITNEY BOWES - RESERVE ACCOUNT	PO 7297 POSTAGE	400.00	400.00
28 - PREMIER DISPOSAL, INC	PO 6748 TRASH REMOVAL SVC FOR DECEMBER 2015	4,576.00	4,576.00
20 - QULL CORPORATION	PO 7299 OFFICE/CLEANING SUPPLIES, ACCT C671	529.84	529.84
476 - R & L DATA CENTERS, INC.	PO 7300 PAYROLL SVC FOR DECEMBER 15-31, 201	342.81	342.81
68 - READY REFRESH	PO 7301 BOTTLED WATER FOR NOV/DEC 2015, ACC	19.52	19.52
710 - SOCKLER REALTY SERVICES GROUP, INC.	PO 7302 CONSULTING SVCS ON BLK 2 LOT 3 & BL	875.00	875.00
21 - TCTA OF NEW JERSEY	PO 7303 2016 MEMBERSHIP DUES FOR KAY WINZEN	100.00	100.00
390 - TELE-DATA SOLUTIONS, INC.	PO 7305 MAINTENANCE CONTRACT FOR JAN 2016	98.37	98.37
43 - TOWN OF CLINTON	PO 7306 FIRE HYDRANT FEE FOR 10/1 - 12/31/1	6,287.25	6,287.25
560 - TREASURER-STATE OF NJ	PO 7310 MARRIAGE LICENSE FEE	100.00	100.00
702 - US BANK CUST FOR PC 5,LLC	PO 7314 PREMIUM ON TAX SALE CERTIFICATE 201	100.00	100.00
348 - VAIL ENERGY SERVICES, LLC	PO 6701 MAINTENANCE CONTRACT FOR DECEMBER 2	308.00	308.00
27 - WASTE MANAGEMENT OF NJ INC	PO 7312 TRASH REMOVAL SVC FOR DECEMBER 2015	5,288.80	5,288.80
<b>GENERAL CAPITAL FUND</b>			
46 - FERRIERO ENGINEERING	PO 7321 DECEMBER 2015-CAPITAL PROJECT	5,476.88	5,476.88
<b>SENIOR CITIZEN FUND</b>			
440 - JERSEY DREAMERS	PO 7284 DEPOSIT FOR SR. TRIP, SEPTEMBER 21,	50.00	50.00
707 - LILLIANA CONSOLINO	PO 7288 REIMBURSE FOR CHRISTMAS PARTY	30.00	30.00
711 - THE GRAMERCY AT LAKESIDE MANOR	PO 7304 DEPOSIT FOR SR. TRIP OCTOBER 6, 201	100.00	100.00
663 - TRIPLE D TRAVEL	PO 7308 DEPOSIT FOR SR. TRIP SEPTEMBER 21,	100.00	100.00
<b>DEVELOPERS ESCROW</b>			
241 - WILLIAM SHURTS, ESQ	PO 7334 DECEMBER 2015-GLADSTONE EQUITIES-RE	930.00	930.00
TOTAL			306,350.24
Total to be paid from Fund 01 Current Fund		299,663.36	
Total to be paid from Fund 04 GENERAL CAPITAL FUND		5,476.88	
Total to be paid from Fund 13 SENIOR CITIZEN FUND		280.00	

Total to be paid from Fund 14 DEVELOPERS ESCROW		930.00	
		=====	
Checks Previously Disbursed		306,350.24	

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9326	NO HUNTERDON-VOORHEES REG HS DIST	PO# 7296	REGIONAL SCH TAX LEVY, JANUARY 201	271,429.17	1/19/2016
9325	LEBANON BOROUGH BOARD OF EDUCATION	PO# 7287	TAX PAYMENT FOR JANUARY 2016	238,123.70	1/19/2016
9324	BOROUGH OF LEBANON - PETTY CASH	PO# 7323	2016 PETTY CASH	200.00	1/19/2016
99999	LEBANON BOROUGH PAYROLL		PAYROLL 11-13-15	9,677.01	1/15/2016
99999	NJ STATE HEALTH BENEFITS PLAN		DECEMBER 2015	3,948.17	1/15/2016
99999	LEBANON BOROUGH PAYROLL	Multiple:		14,867.08	12/31/2015
				-----	
				538,245.13	
Total paid from Fund 01 Current Fund		523,378.05			
		-----			
		523,378.05			

Total for this Bills List: **844,595.37**

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**APPROVAL OF EXPENDITURES:**

**Councilman Berger made a motion to approve the bill list for January 2016 and an invoice of \$300.00 for Pam Junge to attend Park School Camp training. Council President Burton seconded the motion.**

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**STREET OPENING: 84 Brunswick Ave and 3 High Street**

Council President Burton call for a motion to approve a street opening permit for 84 Brunswick Ave and 3 High Street to connect natural gas.

**Councilman Pittinger made a motion to allow the Street Opening at 84 Brunswick Ave and 3 High Street with a second by Councilman Junge.**

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**OPEN PUBLIC SESSION:**

**Councilman Pittinger made a motion to open the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was opened.**

**There being no further public comment Councilman Pittinger made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.**

**RESOLUTION #42-2016:**

**Councilman Junge made a motion to approve Resolution #42-2016 with a second by Councilman Pittinger.**

**BOROUGH OF LEBANON  
HUNTERDON COUNTY  
STATE OF NEW JERSEY**

**RESOLUTION No. 42-2016**

**WHEREAS**, on January 1, 2006, the “New Jersey Local Unit Pay-to-Play” Law, *N.J.S.A.* 19:44A-20.4 et. seq., became effective; and

**WHEREAS**, the Borough of Lebanon has a need to award certain professional contracts for services required by the municipality in calendar year 2016; and

**WHEREAS**, the Pay-to-Play Law permits such services to be acquired through two processes, including the “non-fair and open” process as defined in *N.J.S.A.* 19:44A-20.7 on those contracts where it is anticipated that the total cost will exceed \$17,500.00; and

**WHEREAS**, the public good and interest of the citizens of the Borough of Lebanon will best be served by the “non-fair and open” process to secure experienced professional services, rather than the “fair and open” process of awarding a contract to the lowest bidder; and

**WHEREAS**, each professional will be required to first complete and submit a Business Entity Disclosure Certification.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Lebanon, as follows:

1. The following professional 2016 contracts shall be awarded under the “non-fair and open” process:

- Darlene Green, Maser Consulting Planner
- Jonathan Drill Esq. Planning Board / Board of Adjustment Attorney

2. The said professionals, prior to securing such contract, shall execute and file with the Clerk of the municipality, a 2016 Business Entity Disclosure Certification pursuant to *N.J.S.A. 19:44A-20.8*

Introduced and adopted: January 20, 2016

LEBANON BOROUGH COUNCIL

Ayes: 4

Nays: 0

Absent: 2  
President

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Richard J. Burton, Council

ATTEST: \_\_\_\_\_

### CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20th day of January, 2016; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 20, 2016

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Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

### The motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**RESOLUTION #43-2016:**

**Councilman Junge made a motion to approve Resolution #43-2016 with a second by Councilman Pittinger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #43-2016**

**THE LEBANON BOROUGH PLANNER**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of Darlene Green PP AICP with Maser Consulting PA 53 Frontage Rd Ste 120 PO Box 4017 Clinton, NJ 08809; and

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, Darlene Green PP AICP that has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of Lebanon as follows:

1. Darlene Green PP AICP is hereby retained as Planner to the Borough of Lebanon as of January 1, 2016.
2. The Mayor and Clerk are hereby authorized to execute a professional services contract with Darlene Green PP AICP on the condition that the Planner shall complete a Business Entity Disclosure Certification.
3. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
4. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 20, 2016

Ayes: 4

Nays: 0

Absent: 2

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Council President, Richard Burton

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20th day of January, 2016; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 20, 2016

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**RESOLUTION #44-2016:**

**Councilman Berger made a motion to approve Resolution #44-2016 with a second by Councilman Junge.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION#44-2016**

**THE LEBANON BOROUGH COUNSEL**

**WHEREAS**, the Borough of Lebanon Council has determined a need for the services of Jonathan E. Drill Esq.of Stickel, Koenig, Sullivan and Drill 571 Pompton Ave Cedar Grove, NJ 07009; **and**

**WHEREAS**, the Borough Council has elected to enter into a professional services agreement pursuant N.J.S.A. 40A:11-1 et seq. and shall enter into such contract on a non-affair and open contract basis pursuant to the provisions of N.J.S.A. 19:44A-20.5; **and**

**WHEREAS**, the Borough Council has determined in consultation with the Borough Attorney, that Jonathan E. Drill Esq. has the requisite experience for such specialized matters;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council and the Borough of Lebanon as follows:

5. Jonathan E. Drill Esq. is hereby retained as
6. Counsel to the Borough of Lebanon as of January 1, 2016.
7. The Mayor and Clerk are hereby authorized to execute a professional services contract with Jonathan E. Drill Esq. on the condition that the Counsel shall complete a Business Entity Disclosure Certification.
8. This resolution authorizes a contract to be awarded without competitive bidding with such contract to be prepared and finally approved by the Borough Attorney.
9. A notice of this action shall be published in the legal newspaper of the Borough.

Introduced and adopted: January 20, 2016

Ayes: 4

Nays: 0

Absent: 2

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Council President, Richard Burton

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20th day of January, 2016; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 20, 2016

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**RESOLUTION #45:**

**Councilman Berger made a motion to approve Resolution #45-2016 with a second by Councilman Pittinger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #45-2016**

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of a tax sale certificate.

Block	Lot	Cert #	Name/Address	Amount
10	2	C6155	2014-03 US BANK CUST FOR PC5, LLC STERLING NATIONAL 50 South 16 <sup>th</sup> St. Suite 2050 Philadelphia PA 19102	100.00

Introduced and adopted: January 20, 2016

LEBANON BOROUGH COUNCIL

Ayes: 4

Nays: 0

Absent: 2

\_\_\_\_\_  
Richard Burton, Borough Council President

ATTEST:

\_\_\_\_\_  
Karen Romano  
Borough Administrator/Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on January 20, 2016.

\_\_\_\_\_  
Karen Romano  
Borough Administrator/Clerk

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**RESOLUTION #46:**

**Councilman Berger made a motion to approve Resolution #46-2016 with a second by Councilman Pittinger.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION #46 -2016  
Transfer of funds**

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
01-203-28-375-200	(2015) PARKS & PLAYGROUNDS -OTHER EXPENS	5,100.00	
01-203-20-120-202	(2015) CODIFICATION OF ORDINANCES	1,200.00	
01-203-20-100-200	(2015) GENERAL ADMINISTRATION - OTHER EX		1,100.00
01-203-20-155-200	(2015) LEGAL SERVICES - OTHER EXPENSE	_____	<u>5,200.00</u>
6,300.00	6,300.00		

Introduced and adopted: January 20, 2016.

LEBANON BOROUGH COUNCIL

Ayes: 4

Nays: 0

Absent: 2

ATTEST:

\_\_\_\_\_  
Richard Burton, Borough Council President

\_\_\_\_\_  
Karen Romano  
Borough Administrator/Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on January 20, 2016.

<b>Depositor (Name of Governmental Entity): Borough of Lebanon</b>  <b>Address: 6 High Street – Lebanon, NJ 08833</b>	<b>Financial Institution:</b> TD Bank, N.A <b>11000 Atrium Way</b> <b>Mt. Laurel, NJ 08054</b>
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\_\_\_\_\_  
Karen Romano  
Borough Administrator/ Clerk

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge  
NO: None  
ABSTAIN: None  
ABSENT: Councilman Knoble and Councilwoman Schmidt

**RESOLUTION #47-2016:**

**Councilman Berger made a motion to approve Resolution #with a second by Councilman Junge.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #47-2016**

**I HEREBY CERTIFY that** I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on **January 20, 2016** in accordance with the law and the by-laws of, or consent of, said Governmental Entity, **The Borough of Lebanon 6 High St Lebanon NJ 08833** and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

**I FURTHER CERTIFY** that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of a Governmental Entity.

**RESOLVED,** that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Title	Name	Signature
Mayor	Mike Reino	
Council President	Richard Burton	
Council Member	Sam Berger	
Administrator/Clerk	Karen Romano	
CFO	Kay Winzenried	

**FURTHER RESOLVED**, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I **FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

**IN TESTIMONY WHEREOF, I have hereunto set my hand on January 20, 2016**

**and attest that the signatures set opposite the names listed above are their genuine signatures.**

**CERTIFIED TO AND ATTESTED  
BY:**

X  
Authorized Governmental Agent or Assistant  
Authorized Governmental Agent

(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

Introduced and adopted: January 20, 2016

Ayes: 4

Nays: 0

Absent: 2

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Council President, Richard Burton

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M Romano, Lebanon Borough Administrator/Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 20th day of January, 2016; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: January 20, 2016

\_\_\_\_\_  
Karen M. Romano, RMC, CMR  
Lebanon Borough Administrator/ Clerk

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**OPEN PUBLIC SESSION:**

**Councilman Junge made a motion to open the public session. Councilman Pittinger seconded the motion with the unanimous approval of Council the floor was opened.**

**There being no further public comment Councilman Junge made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.**

Council President Burton requested a motion to carryover all unused sick and vacation days of Administrator /Clerk Karen Romano and Deputy Clerk Lisa Saharic.

**Councilman Berger made the motion to carryover all unused sick and vacation days with a second from Councilman Junge.**

**The motion was passed by the following vote:**

YES: Council President Burton, Councilman Berger, Councilman Pittinger and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilwoman Schmidt

**MISCELLANEOUS:**

**DISCUSSION:**

**COUNCIL COMMITTEES:**

**ADJOURN:**

**Councilman Junge moved and Councilman Berger seconded a motion to adjourn, there being no further** business to come before Council. The meeting was adjourned at 8:45 pm by unanimous vote.

Respectfully Submitted

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Karen M. Romano, RMC  
Borough Administrator/Clerk







LBCC  
7-17-13  
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LBCC  
7-17-13  
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LBCC

2-20-13

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