

# LEBANON BOROUGH SEWERAGE AUTHORITY

## MINUTES

DECEMBER 3<sup>RD</sup> 2015

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Richard Burton, Leona Burton, John Saharic and Greg Crawford

Also present: Secretary Anita Weingart, Eleanor Hoffman (Ellie) of Frey Engineering, Joseph Novak of Novak & Novak LLC, William Colantano CPA

The meeting was convened in compliance with the Open Public Meetings Act.

### APPROVE NOVEMBER MINUTES

Mr. Burton moved and Mr. Saharic seconded the motion to approve November 2015 minutes. All Ayes: Motion Carried.

### ENGINEER'S REPORT

Mr. Hill's report is on file.

Heat tape – Reconstruction for the heat tape on Cokesbury Rd. is almost complete. Maglio Electric will inspect for wiring as it was damaged. Frey Engineering will inspect for construction. The potential cost for Frey Engineering's inspections will be adjusted down according to Mr. Hill. Mr. Maglio's will be part of his contract with us. Mr. Hill plans to attempt to recoup the funds spent by LBSA to Frey Engineering on this project. This will be pursued after the work is completed. Mr. Hill will follow up with Mr. Holt. Mr. Hill will submit a bill to us and we will submit it to NJDOT. Mr. Cichone met with the owner of the property regarding fencing. A copy of the survey may be needed. Mr. Hill will follow up with the owner.

### EXPENDITURES

Mr. Saharic moved and Mrs. Burton seconded the motion approving the following expenditures as listed for December. Roll call vote -AYES: Mrs. Burton, Mr. Burton, and Mr. Saharic. All AYES -Motion Carried.

#### DECEMBER

#### GENERAL ACCT

15-117 PAYROLL ACCT  
15-118 RLSA  
15-119 LEBANON BOROUGH  
15-120 JCP&L

PAYROLL  
WATER TREATMENT  
LEASE  
HEAT TAPE

#### EXPENSES

\$5,563.35  
\$27,649.11  
\$1,300.00  
\$4.71

15-121 R&L DATACENTERS	PAYROLL SERVICES	\$96.50
15-122 LEBANON BOROUGH	S.WOODS, B.COLANTANO	\$100.00
15-123 ANITA WEINGART	MOBILE PHONE: OCT, NOV, DEC	\$300.00
15-124 EDWARD CICHONE	NJ LEAGUE	\$1,353.62
15-125 BUZAK LAW GROUP	9/21/15-10/20/15	\$62.50
15-126 COURIER NEWS	AD# 837831	\$42.92
15-127 USPS	100 STAMPS	\$49.00
15-128 ONE CALL CONCEPTS	INV# 5105370	\$6.20
15-129 FREY ENGINEERING	INV# 4542, 4543	\$7,330.83
15-130 FRENCHTOWN INN	ANNUAL AWARDS DINNER	\$4,408.67
<b>TOTAL</b>		<b>\$43,858.74</b>

ESCROW ACCT.

GLADSTONE EQUITIES	FREY ENGINEERING – INV# 4544	<u>\$480.00</u>
	<b>TOTAL</b>	<b>\$480.00</b>

FINANCIAL REPORTS

Mr. Burton moved and Mr. Crawford seconded the motion to acknowledge the Financial Reports for December 2015. Roll Call Vote: All Ayes: Motion Carried.

RLSA

The belt is in place.

**RESOLUTION 15-21: LBSA 35<sup>TH</sup> ANNIVERSARY COMMENDATION**

**WHEREAS**, through the foresight of Lebanon Borough residents and their neighbors, a sewer service study group was formed to explore the needs and potential benefits to be provided by a public sewer system servicing all properties within the Borough of Lebanon; and

**WHEREAS**, these initial efforts led to the establishment by the Borough of Lebanon and the Township of Readington of the Readington-Lebanon Sewerage Authority established for purposes of water quality management, and the treatment and disposal of wastes within these two municipalities; and

**WHEREAS**, the Lebanon Borough Council, by Ordinance adopted on August 20, 1980, created the Lebanon Borough Sewerage Authority; and

**WHEREAS**, the Lebanon Borough Sewerage Authority in conjunction with the Readington-Lebanon Sewerage Authority has constructed, expanded and operates an efficient and economical sewerage system for the benefit of all residents of the Borough of Lebanon.

**NOW THEREFORE BE IT RESOLVED**, on this 3<sup>rd</sup> day of December, 2015 and in celebration of the 35<sup>th</sup> Anniversary of the creation of the Lebanon Borough Sewerage Authority, the Commissioners, on behalf of a

grateful public, pause to recognize and commend the following community leaders and professional consultants who have given of their time and expertise to provide for the sewer service needs of the Borough of Lebanon:

**LEBANON BOROUGH SEWERAGE AUTHORITY COMMISSIONERS:**

* PALMER HOFFMAN	1980-1991	<b><u>SECRETARIES:</u></b>	
WILLIAM SKENE	1980-1984	LEONA BURTON	1980-1993
JOHN PORCELLO	1980-1983	VIRGINIA ANDERSEN	1993-1997
RENEE HERMAN	1980-1981	JERRILYN HARRIS	1997-2000
WALTER CHAUNCEY	1980-1986	KAREN SANDORSE	2000-2001
* JOSEPH HAUCK	1982-1996	SUSAN WOODS	2001-2012
NEIL SULLIVAN	1984-1986	ANITAWEINGART	2012-Present
LUCIEN REID	1984-1995		
PEGGY ALPAUGH	1986-1987	<b><u>ATTORNEYS:</u></b>	
GEORGE LOUBET	1987-1997	JEFFREY MARTIN	1980-2002
* EDWARD R. CICHONE	1988-Present	JOSEPH NOVAK	2003-Present
JOHN CRAFFERTY	1991-1997		
MICHAEL MacDONALD	1997-1998		
LEONA BURTON	1997-Present		
CHRISTOPHER McGEARY	1998-1999		
JOHN SAHARIC	1998-Present		
NEIL LINZMAYER	1999-2000		
RICHARD BURTON	2000-Present		
BILL LACHENMAYR	2001-2011		
GREGORY CRAWFORD	2011-Present		

**ENGINEERS:**

NEIL VanCLEEF	1980-1983
JIM HILL	1984-Present

**AUDITOR:**

WILLIAM COLANTANO	1980-Present
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**READINGTON-LEBANON SEWERAGE AUTHORITY:**

J. KNOX FELTER	1976-2007
PALMER HOFFMAN	1981-1987
DONALD CARLSON	1983-1984
W. CLYDE ALPAUGH	1985-1987
EDWARD CICHONE	1987-Present
VINCENT SCHAIBLE	1988-Present
RICHARD BURTON	2007-Present

\* **LBSA CHAIRMEN**

**BE IT FURTHER RESOLVED**, that special recognition is given to Leona Burton, a member of the initial sewer study group, the Clerk of the Borough who executed the Ordinance creating the Sewerage Authority, a former Secretary of the Sewerage Authority, and currently a consultant and Commissioner of the Lebanon Borough Sewerage Authority.

**Mr. Burton moved to adopt Resolution 15-21 and Mrs. Burton seconded the motion. All Ayes: Motion Carried.**

**MISCELLANEOUS**

Mr. Hill suggested that Dynamic Engineering complete an Informal Application for their request of capacity information.

**CLOSED SESSION:** Mr. Burton moved and Mr. Saharic seconded the motion to enter into closed session to discuss litigation. All Ayes: Motion Carried.

**PUBLIC SESSION:** Mr. Saharic moved and Mr. Crawford seconded the motion to enter into public session. All Ayes: Motion Carried.

**PUBLIC COMMENTS**

There were no public comments.

**RECESS**

Mrs. Burton moved and Mr. Crawford seconded the motion to recess the meeting. All AYES: Motion Carried.

**DECEMBER 4<sup>TH</sup>, 2015**

**MEETING RECONVENED** – Frenchtown Inn

Mr. Burton moved and Mr. Saharic seconded the motion to reconvene the meeting. All Ayes: Motion Carried.

Mr. Cichone acknowledged the 35<sup>th</sup> Anniversary of the Lebanon Borough Sewerage Authority. He presented Resolution 15-21 as an award thanking all the current and former members and employees for their involvement with LBSA.

**ADJOURN**

Mr. Burton moved and Mr. Saharic seconded the motion to adjourn. All Ayes: Motion Carried.

Respectfully submitted by,

*Anita Weingart,*

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of \_\_\_\_\_.

\_\_\_\_\_ Anita Weingart, Secretary/Treasurer