

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

SEPTEMBER 3RD 2015

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Richard Burton, Leona Burton and Greg Crawford

Also present: Secretary Anita Weingart, James Hill and Eleanor Hoffman (Ellie) of Frey Engineering, Joseph Novak of Novak & Novak LLC and William Colantano

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE AUGUST MINUTES

Mr. Burton moved and Mrs. Burton seconded the motion to approve August 2015 minutes. All Ayes: Motion Carried.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Zone 1 jet and video will be scheduled for the end of September. Mr. Hill will attempt to schedule grease trap inspections simultaneously but if that is not possible, those will be scheduled separately.

Heat tape – Mr. Hill provided quotes to make the repair to the heat tape, not including traffic control. He and our Insurance provider continue pursuing compensation from Konkus Corporation due to the damages done to our system by NJDOT.

EXPENDITURES

Mr. Burton moved and Mr. Crawford seconded the motion approving the following expenditures as listed for September and July 2015. Roll call vote -AYES: Mrs. Burton, Mr. Burton, Mr. Crawford, and Mr. Cichone. All AYES -Motion Carried.

SEPTEMBER

GENERAL ACCT

15-087 PAYROLL ACCT
15-088 RLSA
15-089 LEBANON BOROUGH
15-090 JCP&L

PAYROLL
WATER TREATMENT
LEASE
HEAT TAPE

EXPENSES

\$5,563.35
\$27,649.11
\$1,300.00
\$4.98

15-091 LEBANON BOROUGH	DEBT SERVICE	\$5,556.42
15-092 ONE CALL CONCEPTS	INV# 5075370	\$17.36
15-093 R&L DATACENTERS	PAYROLL SERVICES	\$96.50
15-094 ALL SEASONS FLORIST	J. WOODS FUNERAL	\$50.00
15-095 STATE OF NJ	CATASTROPHIC ILLNES	\$20.44
15-096 STATE OF NJ	ANNUAL REPORT (E-CHECK)	\$25.00
15-097 ANITA WEINGART	PHONE: JUL, AUG, SEPT	\$300.00

TOTAL **\$40,583.16**

ESCROW ACCT.

TOTAL **\$0.00**
\$0.00

JULY

15-065 PAYROLL ACCT	PAYROLL	\$5,563.35
15-066 RLSA	WATER TREATMENT	\$27,649.11
15-067 LEBANON BOROUGH	LEASE	\$1,300.00
15-068 JCP&L	HEAT TAPE	\$5.33
15-069 ONE CALL CONCEPTS	INV#5055369	\$21.12
15-070 WILLIAM COLANTANO	2015 BUDGET, 2014 AUDIT	\$31,055.00
15-071 FRANK APGAR & SONS	INV# 2845	\$500.00
15-072 QUILL CORPORATION	INV# 4752484	\$199.93
15-073 USA BLUE BOOK	INV# 672232	\$75.78
15-074 BUZAK	BILLING 4/21/15-5/20/15	\$9,827.90
15-075 R&L DATACENTERS	PAYROLL SERVICES	\$96.50
15-076 NJN PUBLISHING	2014 SYNOPSIS OF AUDIT	\$125.79
15-077 FREY ENGINEERING	INV# 4337, 4355, 4338, 4339, 4341	\$6,234.07

TOTAL **\$82, 653.88**

ESCROW ACCT.

TOTAL **\$0.00**
\$0.00

KONKUS CORPORATION

Mr. Novak discussed the letter dated 9/1/15 that he mailed to the Commissioner of NJDOT, Jamie Fox outlining the issues at hand and what LBSA is seeking to solve the problems.

FINANCIAL REPORTS

Mr. Crawford moved and Mr. Burton seconded the motion to acknowledge the Financial Reports for August 2015. Roll Call Vote: All Ayes: Motion Carried.

RLSA

The RLSA board continues to look for a replacement for Administrator, Mr. Robert McCrae.

MISCELLANEOUS

Resolution from Borough – Mr. Colantano and Mr. Novak are working on it.

Tax Sale – This is scheduled for 10/13/15. Property owners who are delinquent were notified.

PUBLIC COMMENTS

There were no public comments.

ADJOURN

Mr. Burton moved and Mrs. Burton seconded the motion to adjourn the meeting. All AYES: Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer