

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

MAY 7th 2015

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Edward Cichone at 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Richard Burton, Leona Burton and Greg Crawford

Also present: Secretary Anita Weingart, James Hill and Eleanor Hoffman (Ellie) of Frey Engineering, and Joseph Novak of Novak & Novak LLC

The meeting was convened in compliance with the Open Public Meetings Act.

APPROVE APRIL MINUTES

Mrs. Burton moved and Mr. Crawford seconded the motion to approve April 2015 minutes. All Ayes: Motion Carried.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Heat Tape – Sharon Cooper of PEA has filed a claim against the contractor. DOT did not report the problem after it happened. Mr. Hill continues to work with DOT for alternative ways to solve the problem. Mr. Maglio will provide a quote for the tape replacement.

Manhole inspections Zone 1 are completed and a copy of the report is on file with LBSA. Mr. Hill will contact Oswald regarding Zone 1 maintenance work since we have them under contract. Mr. Hill will check with LBSA secretary regarding the budget for this work.

Policy and Procedures will include the Grease Trap Ordinance once it is approved. Mr. Hill and Mr. Novak will finalize it and present it to LBSA so it can be posted on LBSA website.

Mr. Hill continues to work with Eagle Rock (new owners of Presidential Place) to complete the final inspection that is long overdue.

Easement clearing for 2014 contract is complete.

EXPENDITURES

Mr. Burton moved and Mrs. Burton seconded the motion approving the following expenditures as listed for May 2015. Roll call vote -AYES: Mr. Crawford, Mr. Burton, Mrs. Burton and Mr. Cichone. All AYES -Motion Carried.

<u>GENERAL ACCT</u>		<u>EXPENSES</u>
15-049 PAYROLL ACCT	PAYROLL	\$5,563.35
15-050 RLSA	WATER TREATMENT	\$27,649.11
15-051 LEBANON BOROUGH	LEASE	\$1,300.00
15-052 R&L DATACENTERS	MAY PAYROLL SERVICES	\$96.50
15-053 NOVAK & NOVAK	NITZER, INV# 3755	\$1,222.56
15-054 FREY ENGINEERING	INV#4289, 4290, 4291	\$5,829.58
TOTAL		\$41,661.10

ESCROW ACCT.

TOTAL **\$0.00**

RLSA

Mr. Burton reported a bid for a new press to replace the current one was approved.

MISCELLANEOUS

Overpayments –

Mr. Burton moved and Mrs. Burton seconded the motion to approve payment of overpayments to Block 5, lot 35.01.

Thompson Holdings – LBSA needs documentation for how this property should be billed for sewer service. The LBSA secretary is awaiting a response from the Tax Assessor. This property is now overdue on sewer payments.

FR06 – We received the final payment owed to LBSA from FR06.

Grease Trap inspections – Mr. Hill will coordinate with LBSA secretary to schedule inspections.

Pinnacle Training – LBSA secretary will take training for the new PNC escrow accounts.

EXECUTIVE SESSION: Litigation Garner vs. LBSA

Mrs. Burton moved and Mr. Crawford seconded the motion to enter into Closed Session at 7:45 PM. All Ayes: Motion Carried.

ENTER INTO PUBLIC SESSION:

Mr. Burton moved and Mrs. Burton seconded the motion to close the Executive Session and enter into Public Session at 8:30 PM. All Ayes: Motion Carried.

PUBLIC COMMENTS

There were no public comments.

ADJOURN

Mr. Burton moved and Mr. Crawford seconded the motion to adjourn the meeting. All AYES:
Motion Carried.

Respectfully submitted by,

Anita Weingart,

Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by
the Commissioners at the meeting of _____.

_____ Anita Weingart, Secretary/Treasurer