

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

DECEMBER 4TH, 2014

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Edward Cichone at 7:40 PM at the Boro Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Chairman: Edward Cichone, Members: Richard Burton, Greg Crawford, John Saharic and Leona Burton

Also present: Secretary Anita Weingart, James Hill and Eleanor Hoffman (Ellie) of Frey Engineering, and Joseph Novak of Novak & Novak LLC

The meeting was convened in compliance with the Open Public Meetings Act of 1975.

APPROVE NOVEMBER MINUTES

Mr. Burton moved and Mrs. Burton seconded the motion to approve November 2014 minutes. All Ayes: Motion Carried.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Heat tape – Mr. Hill had a meeting with DOT regarding the damage to our heat tape. Decisions will need to be made by contractor for how to repair it. The contractor is responsible for the repair according to the state of NJ. Mr. Hill will obtain a copy of the insurance certificate from the contractor. LBSA feels it is imperative to have back-up plan to handle any situation due to freezing temperatures, since it will not be repaired before this winter. Tony Maglio was the original GC when the heat tape was initially installed. Mr. Hill will obtain a quote to repair from Mr. Maglio. It is estimated to be \$100,000.00 or more. We have a low battery call alert. Mr. Hill will follow up on the back-up plan and the battery call alert.

Pinebrook Landscaping provided a quote for 3 areas to clear instead of 4. That brings it below a standard bid and it can be approved under a minimal quote.

Mrs. Burton moved and Mr. Burton seconded motion to approve the bid from Pinebrook Landscaping for easement clearing of 3 areas. Roll Call Vote: Mrs. Burton, Mr. Burton, Mr. Crawford, Mr. Saharic and Mr. Cichone. All Ayes: Motion Carried.

Mr. Hill discussed the 2015 Vendor approval list. This list will include services such as; Jet services and emergency basis services. Oswald, Russell Reid and Accurate Waste came in with quotes.

Mr. Burton moved and Mrs. Burton seconded the motion to approve the 2015 Vendor List.

Roll Call Vote: Mrs. Burton, Mr. Burton, Mr. Saharic, Mr. Crawford and Mr. Cichone. All Ayes: Motion Carried.

Mr. Hill reminded us of the letter regarding wastewater management plan for Frenchtown. Mr. Lex Saharic asked us to send our support. This shows we have no objection.

Mr. Burton moved and Mr. Saharic seconded the motion to approve sending our support for the wastewater management plan for Frenchtown.

TOC – There is nothing new to report at this time.

Shared Services Agreement with Readington Twp. – Our agreement will expire the end of December. We would like to renew our shared services agreement with Readington Twp.

Mr. Crawford moved and Mr. Saharic seconded the motion to renew our shared services agreement with Readington Townhsip.

RLSA

There is no new information to report.

EXPENDITURES

Mr. Saharic moved and Mr. Burton seconded the motion approving the following expenditures as listed for November. Roll call vote -AYES: Mr. Crawford, Mr. Burton, Mrs. Burton, Mr. Saharic and Mr. Cichone. All AYES -Motion Carried.

<u>GENERAL ACCT</u>		<u>EXPENSES</u>
14-118 PAYROLL ACCT	PAYROLL	\$5,188.53
14-119 RLSA	WATER TREATMENT	\$26,126.85
14-120 JCP&L	HEAT TAPE	\$6.37
14-121 LEBANON BOROUGH	LEASE	\$1,300.00
14-122 R&L DATACENTERS	PAYROLL SERVICES	\$193.00
14-123 ONE CALL CONCEPTS	INV# 4105364	\$17.20
14-124 QUILL	INV# 8103271, 8172878, 8132312	\$105.17
14-125 ANITA WEINGART	MOBILE PHONE- OCT, NOV, DEC	\$300.00
14-126 EDWARD CICHONE	REIMBURSE FOR LEAGUE	\$543.04
14-127 BUZAK LAW GROUP	9/21-10/20/14 GARNER	\$3,937.50
14-128 NOVAK & NOVAK	INV# 3738, SPEC PROJ, #3739 GARNER	\$928.00
14-129 FREY ENGINEERING	INV# 4040, 4041, 4042, 4043, 4044	\$8,714.58
14-130 FRENCHTOWN INN	AWARDS DINNER	\$3,588.13
	TOTAL	\$50,948.37

ESCROW ACCT.

NOVAK & NOVAK	TKT ENTERPRISES	INV#3736	\$56.00
---------------	-----------------	----------	---------

FREY ENGINEERING	HEIGHTS OF LEBANON	INV#4045	\$120.00
NOVAK & NOVAK	HEIGHTS OF LEBANON	INV#3732	\$136.00
KAPLAN COMPANIES	CLOSE ESCROW		\$495.00
TKT ENTERPRISES	CLOSE ESCROW		\$120.25
TOTAL			\$927.25

MISCELLANEOUS

1. Grease trap ordinance – A sub-committee meeting will take place in early 2015.
2. 2015 Meeting schedule – The dates were provided and will be published.
3. 2015 Budget – This will be on the January agenda for adoption.
4. The Garner counterclaim is in progress.
5. Road opening ordinance is on the Council agenda. The escrow fees will be determined at the time a road opening permit is started. LBSA will have our own escrow account separate from Lebanon Borough.

RESOLUTION 14-20 - The sewer infrastructure and improvements constructed by the Developer, TKT Enterprises LLC (that is, the sanitary sewer lateral servicing the site from the main line to the first cleanout behind the curb) shall be accepted into the Lebanon Borough sewerage system.

RESOLUTION # 14-20

TKT Enterprises LLC

WHEREAS, TKT Enterprises LLC are the developers of the project in the Borough of Lebanon located at 2 Kenneth Place and known as Block 2, Lot 15 on the tax map of the Borough of Lebanon; and

WHEREAS, a site plan for the project approving the sanitary sewer lateral has been installed by the Developer;

WHEREAS, a final Certificate of Occupancy and final inspections were requested by the Developer, and the LBSA Engineer, James Hill P.E. by letter dated July 29, 2014, inspected and confirmed the completion and satisfactory installation of the sewer lateral and recommended the issuance of a Certificate of Occupancy.

NOW, THEREFORE, BE IT RESOLVED by the Lebanon Borough Sewerage Authority as follows:

1. The sewer infrastructure and improvements constructed by the Developer, TKT Enterprises LLC (that is, the sanitary sewer lateral servicing the site from the main line to the first cleanout behind the curb) shall be accepted into the Lebanon Borough sewerage system.

2. The LBSA Engineer recommends that the Developer consider installing a protective sleeve around the cleanout behind the curb line.
3. Upon satisfaction of any outstanding professional review fees, any and all balance remaining in the Developer's escrow account shall be returned.

ATTEST:

LEBANON BOROUGH
SEWERAGE AUTHORITY

Anita Weingart, Secretary

By: Edward R. Cichone, Chairman

I CERTIFY THIS TO BE A TRUE AND ACCURATE COPY OF THE RESOLUTION PASSED AT THE LBSA AT ITS REGULAR MEETING HELD ON DECEMBER 4, 2014.

Anita Weingart, Secretary

Mr. Burton moved and Mrs. Burton seconded the motion to approved Resolution 14-20. All Ayes: Motion Carried.

The Heights- Release Maintenance Bond

Mr. Crawford moved and Mrs. Burton seconded the motion to release the Maintenance Bond for Kaplan, The Heights. A Resolution was approved during the November meeting.

Roll Call Vote: Mr. Burton, Mrs. Burton, Mr. Crawford, Mr. Saharic, Mr. Cichone. All Ayes: Motion Carried.

PUBLIC COMMENTS – There were no public comments made.

RECESS

Mrs. Burton moved and Mr. Burton seconded the motion to recess the meeting until 12/5/14. All Ayes: Motion carried.

Respectfully submitted by,

Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

Anita Weingart, Secretary/Treasurer

December 5th 2014

MEETING RECONVENED – Frenchtown Inn

Mr. Saharic moved and Mr. Crawford seconded the motion to reconvene the meeting. All Ayes: Motion Carried.

Mr. Cichone acknowledged Mr. Burton and thanked the members and their spouses.

LEBANON BOROUGH SEWERAGE AUTHORITY

RESOLUTION #14-21

IN HONOR AND APPRECIATION OF RICHARD J. BURTON

WHEREAS, Richard J. Burton is a lifelong resident of the Borough of Lebanon, Hunterdon County, New Jersey, the youngest of four sons of Paul and Leona Burton, and as such received both parental and sibling guidance, solicited or not; and

WHEREAS, Richard J. Burton graduated from the Lebanon Borough School, North Hunterdon High School, and Seton Hall University, and upon marriage to his wife, Christine, they have maintained their roots in the Borough of Lebanon and are the parents of two daughters, Olivia and Adrianna; and

WHEREAS, Richard J. Burton, together with his wife, Christine and their two daughters comprise the very fabric of the Borough of Lebanon as “Small Town America” through their contributions as a strong and close family, involvement in their Church, and public service to the Community; and

WHEREAS, Richard J. Burton has served as a Member and President of the Lebanon Borough Board of Education, and more recently Christine Burton became a member of the Board of Education and now serves as the Board President; and

WHEREAS, Richard J. Burton was first appointed to the Lebanon Borough Sewerage Authority in January, 1999, and now serves as Vice-Chairman of the Borough Authority and the Readington-Lebanon Joint Sewerage Authority, which duties he carries out with distinction, always challenging and seeking the best alternatives for providing efficient and cost effective delivery of sewer service to the citizens of the Borough; and

WHEREAS, Richard J. Burton was first elected to the Governing Body in 2001, and rejoined the Council in 2004, and for the past five years has served as President of the Lebanon Borough Council; and

WHEREAS, Richard J. Burton continues to manifest the qualities of commitment, loyalty, and activism not just in the public sector, but also in his personal life exemplifying and honoring the life lessons taught to him by the person he affectionately identifies as “ancient & older than dirt”, his Mother, Leona Burton.

NOW THEREFORE BE IT RESOLVED, on this 5th day of December, 2014, by the Chairman and Commissioners of the Lebanon Borough Sewerage Authority on behalf of a grateful Community that **RICHARD J. BURTON** be recognized as an invaluable part of the Lebanon Borough family and receive both the gratitude and respect of the entire Community.

Attest:
Authority

Lebanon Borough Sewerage

Anita Weingart
Secretary-Treasurer

Edward Cichone
Chairman

ADJOURN

Mr. Crawford moved and Mr. Saharic seconded the motion to adjourn. All Ayes: Motion Carried.