



**LEBANON BOROUGH COMMON COUNCIL  
MINUTES  
June 18, 2014**

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Reino at 7:30 p.m.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mayor Reino.

**ROLL CALL:**

Present: Mayor Reino, Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge

Absent: Councilman Pittinger

Also Present: Attorney Novak, Clerk Karen M. Romano

**MOMENT OF SILENCE:**

Mayor Reino stated a total of 8235 United States Service Members had given their lives for our country for the war on terrorism. New Jersey total continues at 128. Mayor Reino requested a moment of silence in remembrance of all service men and women, who have paid the supreme sacrifice on behalf of a grateful nation, they are truly heroes.

**RESOLUTION # 69-2014:**

Council President Burton made a motion to approve Resolution 69-2014 the Consent Agenda with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 69-2014**

**CONSENT AGENDA  
June 18, 2014**

All matters listed under the Consent Agenda are considered to be routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. NJLM conference information
2. Tax assessor report
3. NJLM Economic Recovery
4. Finance Reports for March, April and May 2014
5. HC Open Space Grant Final payment
6. HC Salt purchase

Introduced and adopted June 18, 2014:

Ayes: 5  
Nays: 0  
Absent: 1

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the June 18, 2014 force and effect as of the date I have subscribed my signature.

Date: June 18, 2014

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

#### APPROVAL OF MINUTES:

**Councilman Junge made a motion to accept the Regular Meeting Minutes of May 2014. With a second by Council President Burton.**

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt and Councilman Junge**

**NO: None**

**ABSTAIN: Councilman Knoble**

**ABSENT: Councilman Pittinger**

#### APPROVAL OF EXPENDITURES:

**Councilman Berger made a motion to approve the bill list for June 2014. Council President Burton seconded the motion.**

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
	Current Fund		

466 - ANIMAL CONTROL SOLUTIONS	PO 6068	ANIMAL CONTROL SVCS - MARCH 1 - DEC	450.00	450.00
534 - CEDAR RIDGE LAWN MAINTENANCE, LLC	PO 6003	GROUNDS MAINTENANCE JUNE 2014	1,284.37	1,284.37
202 - CENTURYLINK	PO 6097	TELEPHONE SERVICE, ACCT 310227467/3	327.16	327.16
357 - CLARKE CATON HINTZ	PO 6114	PROF. SVCS, MAY 2014	156.00	156.00
247 - COMCAST	PO 6098	TELEPHONE SVC, ACCT 01729236295016	293.71	293.71
125 - COMMONS AT LEBANON HOMEOWNERS	PO 6116	2013 SNOW REMOVAL & LEAF PICK UP SV	4,522.60	4,522.60
345 - DATA VENTURES I LLC (DVI)	PO 6099	REDEMPTION OF TAX SALE CERTIFICATE,	4,486.21	4,486.21
118 - DEFENDABLE FIRE EQUIPMENT CO.	PO 6070	ABC INSPECTION/ANNUAL MAINTENANCE,	190.00	190.00
39 - ELIZABETHTOWN GAS	PO 6073	NATURAL GAS SVC, ACCT 6822385611	381.14	381.14
39 - ELIZABETHTOWN GAS	PO 6074	NATURAL GAS SVC, ACCT 2635600594	94.50	94.50
46 - FERRIERO ENGINEERING	PO 6122	MAY 2014 ENGINEERING SERVICES	71.50	71.50
133 - HUNTERDON COUNTY ASSESSOR ASSOC.	PO 6071	2014 MEMBERSHIP DUES FOR JEFF BURD	150.00	150.00
215 - HUNTERDON COUNTY CLERKS OFFICE	PO 6095	PRIMARY ELECTION EXPENSES 6-3-2014	1,102.99	1,102.99
54 - NJN PUBLISHING	PO 6100	LEGAL ADS, ACCT L901188	97.44	97.44
53 - HUNTERDON COUNTY MUNIC CLERK'S ASSO	PO 6101	CLERKS MEETING/LUNCHEON - REGISTRAT	20.00	20.00
16 - JCP&L	PO 6072	ELECTRIC SVC, FOR ACCT 200000052726	1,268.39	1,268.39
16 - JCP&L	PO 6111	ELECTRIC SVC, ACCT 100064143512/140	240.96	240.96
16 - JCP&L	PO 6112	ELECTRIC SVC, ACCT 636644775/636480	6.50	6.50
597 - JERSEY ELEVATOR	PO 6102	ELEVATOR MAINTENANCE, ACCOUNT # 548	135.00	135.00
264 - JOSEPH S. NOVAK	PO 5994	MONTHLY LEGAL SERVICE FOR JUNE 2014	3,208.00	3,208.00
167 - KAREN ROMANO	PO 5987	CELL PHONE REIMBURSEMENT, JUNE 2014	100.00	100.00
559 - LANZA & LANZA LLP	PO 6103	LEBANON BORO V T.M. BRENNAN CONTRAC	240.00	240.00
119 - LEBANON FIRE COMPANY	PO 6109	APPROPRIATION THROUGH JULY 2014	17,000.00	17,000.00
213 - Lebanon Boro General Store	PO 6094	6-3-14 LUNCH FOR POLL WORKERS	44.62	44.62
213 - Lebanon Boro General Store	PO 6117	END OF YEAR ICE CREAM FROM THE CROS	76.00	76.00
2 - MGL FORMS-SYSTEMS, LLC	PO 6075	DEP SLIP - ANIMAL CONTROL, INV 1209	49.00	49.00
253 - NEW JERSEY STATE POLICE	PO 6077	STATE POLICE SERVICES FOR APRIL 201	3,149.64	3,149.64
129 - NJ DIVISION OF ALCOHOLIC	PO 6096	LIQUOR LICENSE RENEWAL FOR 2014-201	9.00	9.00
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 6078	REGIONAL SCHOOL TAX FOR JULY 2014	286,071.67	286,071.67
513 - PAYCHEX OF NEW YORK LLC	PO 6079	PAYROLL SERVICE FOR 5/30/14, 6/13/1	332.70	332.70
37 - PITNEY BOWES - RESERVE ACCOUNT	PO 6115	POSTAGE	200.00	200.00
68 - POLAND SPRING WATER CO	PO 6080	BOTTLED WATER SVC FOR 4/17-5/16/14,	39.38	39.38
28 - PREMIER DISPOSAL, INC	PO 6104	TRASH REMOVA SVC FOR MAY 2014, ACCT	4,832.96	4,832.96
20 - QUILL CORPORATION	PO 6081	CLEANING SUPPLIES, ACCT C671593	193.81	193.81
6 - RICHARD M. CONLEY , LLC	PO 6107	LEGAL SERVICES FOR APRIL & MAY 201	1,687.44	1,687.44
646 - ROBERT WALKER PLUMBING & HEATING IN	PO 6105	96 MAIN ST. PLUMBING WORK	2,400.00	2,400.00
176 - SHOPRITE OF HUNTERDON COUNTY	PO 6123	PAPER TOWELS & BOTTLED WATER	25.60	25.60
540 - STATEWIDE INSURANCE FUND	PO 5914	3RD QTR 2014 ASSESSMENTS, INV INST1	9,109.32	9,109.32
124 - TAMKE TREE EXPERTS, INC	PO 5687	2013 BOROUGH TREE MAINTENANCE, INV	3,285.00	3,285.00
390 - TELE-DATA SOLUTIONS	PO 6113	PHONE MAINTENANCE CONTRACT,7/8-8/7/	98.33	98.33
348 - VAIL ENERGY SERVICES, LLC	PO 6082	MAINTENANCE CONTRACT FOR JUNE 2014,	308.00	308.00
27 - WASTE MANAGEMENT OF NJ INC	PO 6106	WASTE REMOVAL SVC FOR MAY 2014, CUS	4,012.80	4,012.80
<b>TRUST FUNDS</b>				
466 - ANIMAL CONTROL SOLUTIONS	PO 6069	ANIMAL CONTROL SERVICES, MARCH 1 -	2,200.00	2,200.00
400 - MARY ANN BADORE	PO 6110	DRIVER TIP REIMBURSEMENT WINERY & A	100.00	100.00
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 6089	MONTHLY DOG LICENSE REPORT FOR APRI	20.40	20.40
582 - TRAVEL TIME TOURS	PO 6091	SENIOR TRIP-RENAULT WINERY & AC CAS	1,808.00	1,808.00
<b>GENERAL CAPTITAL FUND</b>				
46 - FERRIERO ENGINEERING	PO 6119	MYRTLE AVE IMPROVEMENTS, INV 57165	207.76	207.76
<b>DEVELOPERS ESCROW</b>				
46 - FERRIERO ENGINEERING	PO 6118	MAY 2014-MYRTLE/BRUNSWICK AVE-WATER	1,918.50	1,918.50
46 - FERRIERO ENGINEERING	PO 6120	MAY 2014 ROAD OPENING PERMITS & INS	127.50	127.50
648 - GLEN T. & LORRAINE C CUTSHAW	PO 6121	REDUCTION OF PERFORMANCE BOND BLOCK	6,759.07	6,759.07
<b>TOTAL</b>				<b>364,892.97</b>
Total to be paid from Fund 01 Current Fund			351,751.74	
Total to be paid from Fund 03 TRUST FUNDS			4,128.40	
Total to be paid from Fund 04 GENERAL CAPTITAL FUND			207.76	
Total to be paid from Fund 14 DEVELOPERS ESCROW			8,805.07	
				<b>364,892.97</b>

Checks Previously Disbursed

99999	BOROUGH OF LEBANON-EMAIL SERVICE		MAY 2014	136.00	5/13/2014
99999	LEBANON BOROUGH PAYROLL		PAYROLL 4/30/2014	8,641.08	4/30/2014
99999	BOROUGH OF LEBANON-EMAIL SERVICE		APRIL 2014	136.00	3/21/2014
99999	BLUE HOST	PO# 6108	RENEW WEB HOSTING	119.88	3/25/2014
99999	LEBANON BOROUGH PAYROLL		CROSSING GUARD-OTHER EXPENSE	7,545.74	5/30/2014
99999	LEBANON BOROUGH PAYROLL		PAYROLL 6/15/2014	10,764.49	6/13/2014
99999	LEBANON BOROUGH PAYROLL		PAYROLL 5/30/2014	8,501.34	5/30/2014
99999	NJ STATE HEALTH BENEFITS PLAN		MAY 2014	3,551.21	6/13/2014
8351	BOROUGH OF LEBANON - FETTY CASH	PO# 6090	FETTY CASH	198.96	6/03/2014
99999	BOROUGH OF LEBANON-EMAIL SERVICE	PO# 6093	EMAIL SERVICE 5-25-14	136.00	6/03/2014
99999	AMAZON CREDIT PLAN	PO# 6067	SANTA GLASSES	13.09	4/15/2014
99999	AMAZON CREDIT PLAN	PO# 6066	SANTA SUIT	366.00	4/15/2014
				40,109.79	
Total paid from Fund 01 Current Fund				40,109.79	

Total for this Bills List: 405,002.76

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**PLANNING COAH AND THE HIGHLANDS** – Beth Mc Manus and Andrea Malcolm

Beth discussed Carl Hintz's retirement and introduced Andrea Malcolm who would be taking over for Carl. Beth stated COAH has new numbers and she would like to meet with the HIGHLAND/COAH subcommittee.

Beth went on to discuss the position of Affordable Housing Administrative Agent Services.

On June 6, 2014, the Borough issued a Request for Proposals (RFP) affordable housing administrative agent services. The RFP was issued due to concerns about the Borough's current administrative agent. At my recommendation, the REP was sent to three firms which are well known for their expertise in the field and work quality.

The Borough received responses from each of the three firms on June 16, 2014. Below is a brief summary of their response, supplemented by calls made to each respondent.

Summary of Responses				
Respondent	Municipal Cost Proposal	Developer	Hourly	Available
CGP&H	As needed. \$575 per household certification. Other services (waiting list, etc.) billed hourly not to exceed \$4,800 annually. Direct costs for advertising, etc. not to exceed \$500.	None	\$114	6
	Monthly. \$1,225 - covers all services with some special exceptions.			
CJHRC	Monthly & as needed. \$200 monthly. One-time \$200 per unit fee at start (negotiable); household certification generally ranges from \$200 to \$1,000 per unit occupied	\$500 - \$1,000 per unit	TBD	4
	Monthly. \$1,225 - covers all services with some special exceptions.			

\*to be used for additional services

The Borough should note that July 2013 *Affordable Housing Agreement* for the Heights at Lebanon project states "Kaplan [and all those who succeed to their right, title or interest] shall be directly responsible for all costs for services rendered by the Administrative Agent in connection with the project". It does not appear that the Presidential Place or Coach House projects have similar language. Notwithstanding, Presidential Place, under the previous owner, provided their own administrative agent services at no cost to the Borough. The Borough should explore having the selected administrative agent enter contracts with the affordable housing development owners so that the administrative costs can be borne by the developments, rather than the Borough.

Should there be questions or concerns about the responses, the Council may consider issuing those questions to each respondent and reviewing the answers prior to awarding a contract.

Joe Novak recommended to Council the position of Affordable Housing Administrative Agent Services be tables until question regarding the future of COAH were answered.

**OPEN PUBLIC SESSION #1:**

**Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.**

**Lex Saharic –OEM –** Lex stated Bill Little of FEMA called and Lebanon does not qualified for the FEMA grant for the stream remediation and lift of the two houses on Locust Drive because the incident happened before Hurricane Sandy.

**Christine Burton – Lebanon Board of Ed –** Mrs. Burton asked Council if they would be interested in a shared service for lawn maintenance (grass cutting). Lebanon Borough School has purchase a lawn mower and is interested in a shared service agreement

There being no further public comment Councilman Junge made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

The motion was passed by the following vote:

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

Mayor Reino called for a motion to move forward with a shared service agreement.

Councilman Berger made a motion to draft a shared service agreement for lawn maintenance. Councilman Junge seconded the motion.

The motion was passed by the following vote:

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

Mayor Reino called for a motion to enter into executive session to discuss contractual matters.

**RESOLUTIONS #70-2014**

**Council President Burton made a motion to approve Resolution #70-2014 to enter into executive session with a second by Councilwoman Schmidt.**

**The motion was passed by the following vote:**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #70-2014**

**Whereas**, the Open Public Meetings Act allows the Mayor and Council to exclude the public from a portion of a meeting in certain circumstances,

**Now therefore, be it Resolved**, by the Council of the Borough of Lebanon, that the public shall be excluded from discussion of the following matter(s):

- 1. A confidential matter under Federal or State Law or Court Rule.
- 2. A matter involving information that may jeopardize the Borough's rights to receive funds from the United States Government.
- 3. A matter constituting an unwarranted invasion of an individual's privacy rights.
- 4. Collective Bargaining Agreement or negotiation of the Agreement.
- 5. Matters involving the purchase, lease or acquisition of real property.
- 6. Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- 7. Litigation  Tax Court Matters \_\_\_\_\_ Anticipated Litigation \_\_\_\_\_  
Contract Negotiations:  \_\_\_\_\_
- 8. Matters falling within the attorney-client privilege: \_\_\_\_\_.
- 9. Personnel matters involving a specific employee or officer of the Borough: Policies.

\_\_\_10. Deliberations involving a public hearing which may result in the imposition of a specific civil penalty or suspension or loss of a license or permit.

The approved Executive Session minutes will be placed on file in the Borough Clerk's Office and will be available to the public as provided for by Law.

**Be it further Resolved**, that this Resolution shall take effect immediately.

Introduced and adopted:  
Ayes: 5  
Nays: 0  
Absent: 1

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST:

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held June 18, 2014.

\_\_\_\_\_  
Karen Romano, RMC  
Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**ORDINANCE 2014-03: INTRODUCTION**

**Councilwoman Schmidt made a motion to introduce Ordinance 2014-03 an ordinance to create the position of the Administrator. With a second from Council President Burton the motion was passed.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**ORDINANCE NO. 2014-03**

**AN ORDINANCE OF THE BOROUGH OF LEBANON, IN THE COUNTY OF  
HUNTERDON TO CREATE THE POSITION OF BOROUGH  
ADMINISTRATOR**

WHEREAS, the Governing Body of the Borough of Lebanon has determined that the ever-increasing complexities of Municipal Government and the day to day management of Municipal functions in relation to County and State regulations requires the appointment of an individual to carry out the Executive management responsibilities of the Municipality.

**NOW THEREFORE BE IT ORDAINED** by the Council of the Borough of Lebanon, with the Approval of the Mayor, that there is hereby enacted an Ordinance to create the position of "Borough Administrator" as follows:

1. That the "Revised General Ordinances of the Borough of Lebanon, New Jersey" is hereby amended and supplemented in order to create the position of "Administrator" as follows:

**Administrator.**

**Section 1. Office Created.** The office of the Administrator of the Borough of Lebanon is hereby created in and for the Borough, pursuant to N.J.S.A. 40A:60-7 and N.J.S.A. 40A:9-136, et seq.

**Section 2. Qualifications; Residency.** The Administrator shall be appointed on the basis of his/her executive and administrative qualifications with special regard to education, training and experience in governmental affairs. Previous responsible, successful experience in local government and municipal management shall be preferred. The Administrator need not be a resident of the Borough at the time of appointment, and may also thereafter reside outside the Borough.

**Section 3. Appointment.** The Administrator shall be appointed by the Mayor with the advice and consent of the Council and shall serve at the pleasure of the Mayor and Council. Specific terms and conditions of employment shall be set forth in a written agreement, and be approved by resolution of the Mayor and Council.

**Section 4. Removal From Office.** Pursuant to N.J.S.A. 40A:9-138, the Administrator may be removed from office by a two-thirds (2/3) vote of the Council. The resolution of removal shall become effective three (3) months after its adoption. The Council may provide that the resolution shall have immediate effect; provided, however, that the Council shall cause to be paid to the Administrator forthwith any unpaid balance of the Administrator's salary, and the salary for the next three (3) calendar months following adoption of the resolution.

**Section 5. Acting Administrator.** Upon removal, resignation or extended leave of the Administrator, the Mayor, with the advice and consent of the Council, may appoint a temporary, Acting Administrator to serve for a period of up to ninety (90) days. Thereafter, depending on the needs of the Borough, that appointment may be extended, or until a new Administrator may be appointed pursuant to Section 3.

**Section 6. Authority to Hold Other Appointive Borough Office.** The Administrator shall be a full time employee of the Borough. However, nothing herein shall prevent the Administrator from also holding any other appointive Borough office and fulfilling the duties thereof, but such offices and the duties thereof shall remain separate and distinct.

**Section 7. Compensation.** The Administrator shall receive annual compensation as set by the Borough Council and stated in the salary Ordinance and the annual salary Resolution.

**Section 8. Power and Duties.** The Administrator shall, under the direction of the Mayor and Council, to the extent not prohibited by law:

- a. Be responsible for the proper and efficient administration of all Borough business, except those duties and responsibilities conferred upon other Borough officials by State statutes, other applicable laws, rules and regulations promulgated by State and County agencies, judicial authority or Ordinances of the Borough.
- b. Serve as the Borough's Personnel Officer. Study, recommend, implement and enforce personnel organization and policy of the borough and its departments. Maintain sound personnel practices and appropriate records of all employees. Will be responsible for the process of communicating changes in personnel policies and specifying annual performance objectives for borough employees. Shall have the authority to hire, promote, discipline, suspend and/or terminate all borough

employees, with the advice and consent of Mayor and Council, except those for whom those the Mayor and Council are directly responsible.

- c. Recommend Personnel Policies of the Borough in consultation with the Personnel Committee Chair, and Borough Attorney to be adopted by the Mayor and Borough Council.
- d. Oversee all departments and borough operations and assign responsibility for departmental action, coordinate and consult with interdepartmental operations, including those of the Borough Attorney, Borough Engineer and Borough Auditor. Recommend to the Mayor and Council the employment of professional service consultants to perform work and render advice. Oversee outside contractors and service providers providing services to the borough.
- e. Prepare the proposed Annual Borough Budget with the assistance of the Chief Financial Officer by requiring and receiving appropriation requests from the heads of departments, boards, committees and other appropriate officials; submitting a tentative Budget to and consulting with the Mayor and Council with respect thereto; and submitting final recommendations in the time and form required by law for municipal budgets, appending thereto a detailed analysis of the various items of expenditure and preliminary revenues and such explanatory comment or statement as may be desirable
- f. Administer the budget after its adoption, implement the work programs contained therein, and enforce the financial procedures and policies of the Borough and its departments. Execute and enforce the laws of the State and Ordinances and Resolutions of the Borough except where authority is granted to others by Statutes or Ordinances; see that all the terms and conditions imposed in favor of the Borough or its inhabitants in any statute, public utility franchise, performance bond, or other contractual undertaking are complied with.
- g. Keep the Mayor and Council informed as to the conduct of Borough affairs, as well as the condition of Borough finances and make such recommendations to the Mayor and Council as the Administrator deems necessary and advisable.
- h. In conjunction with the Borough Attorney, negotiate or assist in the negotiation of contracts in accordance with law, and supervise the performance and faithful execution of such contracts, except insofar as such duties are expressly imposed upon some other Borough officer or official by statute or ordinance.
- i. Prepare or cause to be prepared, specifications and related bid documents or requests for proposals as set forth in Section 9. All bids and proposals are to be received by the Borough Clerk and reviewed by the Administrator, who shall make recommendations to the governing body.
- j. Be responsible for the operation of all departments and offices within the borough; and all department heads and offices of the borough shall report to the Administrator; shall receive complaints against all departments, boards and commissions, except the Court. Shall investigate or dispose of such complaints and, if deemed necessary, consult with the Borough Attorney, Mayor and/or Council for direction. A written record shall be kept of such complaints.
- k. Require the various departments to effect an adequate inventory of all equipment, materials and supplies in stock and to recommend sale of any
- l. Continually review and supervise the borough's insurance program. Securing analysis of current or proposed insurance coverage, and requesting quotes for renewal and/or replacement sufficiently in advance of any expiration of current insurance policies.
- m. Act as the Borough contracting agent, conferring with the Borough attorney and engineer regarding the preparations of bidding documents for contracts requiring

public sealed bidding and submitting recommendations to the Mayor and Borough Council with respect to the award of the contracts following the receipt of bids.

- n. Maintain liaison with the officials of the Borough School District and also the North Hunterdon/Voorhees Regional High School Board of Education as well as any private or charter school within the Borough.
- o. Responsible for seeing that any complaints concerning the functions and obligations of the Borough made by any of its residents, citizens or taxpayers are promptly attended to and a written record kept of such complaints when made and when and what action has been taken in response thereto.
- p. Continuously monitor and inform the Mayor and Borough Council of Federal aid projects, State aid projects and any other aid programs for which the Borough may qualify, and on all matters assigned to their them or otherwise within their jurisdiction. Securing federal and state grants on an annual basis is considered a minimal Job performance requirement.
- q. Attend all Executive and Public meetings of the Council with the right to take part in discussion, but not to vote.
- r. Perform such other duties as may be required by the Mayor and Council.

**Section 9. Purchasing.** The Administrator shall supervise activities of purchasing; shall be in charge of all purchasing for or on behalf of the municipality or any department or agencies therein and shall receive requisitions from said departments and agencies, establish classifications and standards for the purchase of supplies and materials for the use of all municipal buildings, departments and agencies; shall, subject to directions of the Governing Body, make purchases, execute contracts and perform such functions and duties as may be required and necessary for the proper operation of the department. Unless another Borough Official is appointed to serve as Purchasing Agent of the Borough, the Administrator shall serve in that capacity and shall have the authority, responsibility and accountability for the purchasing activity of the Borough; to prepare public advertising and specifications for bids, requests for proposals and related documents; to receive bids and proposals for the provision of goods and services on behalf of the Borough; Conduct all activities that may be necessary or appropriate to the purchasing function of the Borough.

The Borough Administrator may spend or commit to a maximum dollar amount of \$1,500 for the purchase of goods or services without securing prior authorization from the Governing Body, but shall report on same at the next regular meeting of the council.

The Administrator shall inform the Governing Body of federal aid projects, state aid projects and any other aid programs for which the municipality may qualify, and on all matters assigned to them or otherwise within their jurisdiction.

**Section 10. Severability.** In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

**Section 11. Effective Date.** This Ordinance shall take effect upon final adoption and publication in accordance with the law.

ATTEST

BOROUGH OF LEBANON

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Karen Romano, Borough Clerk

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Michael Reino, Mayor

Vote after public hearing and upon final adoption:

Berger 1  
Burton 1  
Junge 1  
Knoble 1  
Pittinger 0  
Schmidt 1

Ordinance approved by the Governing Body and presented  
to the Mayor on \_\_\_\_\_, 2014

Veto in Whole or Part:

Approved:

\_\_\_\_\_  
Michael Reino, Mayor  
Date:

\_\_\_\_\_  
Michael Reino, Mayor  
Date:

Returned to Borough Clerk with statement attached on \_\_\_\_\_, 2014

#### NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on June 18, 2014 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on July 16, 2014 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

\_\_\_\_\_  
Karen M. Romano, Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

#### **ORDINANCE 2014-04: INTRODUCTION**

**Councilwoman Schmidt made a motion to introduce Ordinance 2014-04 an ordinance to set Salary ranges for 2014. With a second from Councilman Knoble the motion was passed.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
ORDINANCE NO. 2014-04**

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED, 2013-05  
“AN ORDINANCE TO FIX AND DETERMINE THE SALARY OR  
COMPENSATION TO BE PAID TO CERTAIN OFFICERS  
AND EMPLOYEES OF THE BOROUGH OF LEBANON,  
IN THE COUNTY OF HUNTERDON, STATE OF NEW JERSEY”.**

**BE IT HEREBY ORDAINED** by the Council, of the Borough of Lebanon, in the County of Hunterdon, and State of New Jersey, with the approval of the Mayor, as follows:

**SECTION ONE:** The salary range for the various officers of the Borough of Lebanon shall be as follows:

<u>DESCRIPTION</u>	<u>ANNUAL</u>
BOROUGH ADMINISTRATOR	\$15,000.00 TO 24,000.00
BOROUGH CLERK/PLANNING BOARD AND BOARD OF HEALTH SECRETARY/ ASSESSMENT SEARCH OFFICER.....	\$ 45,000.00 TO 80,000.00
DEPUTY CLERK/RECREATION SECRETARY SHADE TREE COMMITTEE SECRETARY, HISTORIC SECRETARY, SENIOR CITIZEN GROUP SECRETARY AND ENVIRONMENTAL SECRETARY .....	\$ 35,000.00 TO 50,000.00
CHIEF FINANCIAL OFFICER/TREASURER.....	\$ 10,000.00 TO 25,000.00
QUALIFIED PURCHASING AGENT.....	\$1,000.00 TO \$5,000.00
TAX COLLECTOR/TAX SEARCH OFFICER.....	\$ 10,000.00 TO 25,000.00
ASSISTANT TREASURER .....	\$ 13.00 TO 20.00/hr.
TAX ASSESSOR.....	\$ 10,000.00 TO 25,000.00
DOG/CAT LICENSOR .....	\$ 500.00 TO 1,000.00
REGISTRAR OF VITAL STATISTICS. ....	\$ 700.00 TO 2,500.00
ZONING OFFICER .....	\$ 7,000.00 TO 20,000.00
HOUSING OFFICER (contract) .....	\$ 1,000.00 TO 15,000.00
PARK DIRECTOR (contract).....	\$ 1,000.00 TO 2,500.00
RECYCLING COORDINATOR .....	\$ 900.00 TO 5,000.00
ADULT SCHOOL CROSSING GUARDS .....	\$ 16.00 TO 30.00/hr.
ADULT SCHOOL CROSSING GUARDS SUPERVISOR...	\$ 20.00 TO 35.00/hr.
SPECIAL & PART TIME PATROL OFFICERS.....	\$ 10.00 TO 38.00/hr.
SUMMER PARK PROGRAM DIRECTOR (contract).....	\$ 500.00 TO 4,000.00
SUMMER PARK COUNSELORS .....	\$ 8.00 TO 15.00/hr.
CLERICAL TEMPORARY STAFF .....	\$ 8.00 TO 25.00/hr.
CUSTODIAL/HANYMAN/LABORERS.....	\$ 12.00 TO 45.00/hr.
CUSTODIAL/CLEANING.....	\$ 75.00/partial to 150.00/full service
MILEAGE .....	Rate as determined by IRS per mile standards

**SECTION TWO:** All other provisions of the Ordinance shall remain unchanged and in full force and effect. This Ordinance shall take effect immediately after final adoption and publication in accordance with the laws of the State of New Jersey.

**SECTION THREE: Severability.** In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

**SECTION FOUR: Effective date.** This Ordinance shall take effect upon final adoption and publication in accordance with the law.

ATTEST

BOROUGH OF LEBANON

\_\_\_\_\_  
Karen Romano, Borough Clerk

\_\_\_\_\_  
Michael Reino, Mayor

Vote after public hearing and upon final adoption:

Berger 1  
Burton 1  
Junge 1  
Knoble 1  
Pittinger 0  
Schmidt 1

Ordinance approved by the Governing Body and presented  
to the Mayor on \_\_\_\_\_, 2014

Veto in Whole or Part:

Approved:

\_\_\_\_\_  
Michael Reino, Mayor  
Date:

\_\_\_\_\_  
Michael Reino, Mayor  
Date:

Returned to Borough Clerk with statement attached on \_\_\_\_\_, 2014

#### NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on June 18, 2014 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on July 16, 2014 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

\_\_\_\_\_  
Karen M. Romano, Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**RESOLUTION # 71-2014:**

**Council President Burton made a motion to approve Resolution # 71-2014 with a second by Councilwoman Schmidt.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #71-2014**

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of a tax sale certificate.

6	24	Cert # Data Ventures I LLC		\$3,486.21
		2012-03 PO Box 20	Premium	<u>\$1,000.00</u>
		Lebanon, NJ 08833		\$4,486.21

Introduced and adopted: June 18, 2014  
Ayes: 5  
Nays: 0  
Absent: 1

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard Burton, Borough Council President

ATTEST:

\_\_\_\_\_  
Karen Romano  
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on June 18, 2014.

\_\_\_\_\_  
Karen Romano  
Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**RESOLUTION # 72-2014:**

**Council President Burton made a motion to approve Resolution # 72-2014 with a second by Councilwoman Schmidt. BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 72-2014**

A RESOLUTION AUTHORIZING THE  
CLOSING OF STREETS ON JULY 4<sup>TH</sup>

**BE IT RESOLVED**, that the Borough of Lebanon close the following streets on July 4<sup>th</sup>, 2013, from 8:30AM to 5:00 PM:

MAIN ST from MYRTLE AVE all the way East to the Borough line.  
All of MYRTLE AVE  
All of BRUNSWICK AVE  
All of MAPLE ST.  
All of HIGH ST.  
All of SUTTON PL.  
CHERRY ST. from MAIN ST. to EDGERTON DR.  
COKESBURY RD. from MAIN ST. to ROUTE 22

Introduced and adopted: June 18, 2014  
Ayes: 5  
Nays: 0  
Absent: 1

LEBANON BOROUGH COUNCIL

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Richard J. Burton, Borough  
Council President

ATTEST:

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Karen Romano, RMC  
Borough Clerk

#### CERTIFICATION

I, Karen M. Romano, Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 18th day of June, 2014; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2014

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Karen M. Romano, RMC  
Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**RESOLUTION # 73-2014:**

**Council President Burton made a motion to approve Resolution # 73-2014 with a second by Councilwoman Schmidt.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 73-2014**

**SOCIAL PERMIT  
JULY 4<sup>TH</sup> PARADE**

**WHEREAS**, an application for Social Permit has been made by the Lebanon Borough July 4<sup>th</sup> Parade, 6 High Street, Lebanon NJ.; and

**WHEREAS**, the submitted form is complete and all fees have been waived;

**NOW, THEREFORE BE IT RESOLVED** by the Lebanon Borough Common Council to approve the above named application and authorize the Borough Clerk to sign said application and file it with the NJ Division of Alcoholic Beverage Control.

Introduced and adopted: June 18, 2014

Ayes: 5  
Nays: 0  
Absent: 1

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton,  
Borough, Council President

ATTEST:

\_\_\_\_\_  
Karen Romano, RMC  
Borough Clerk

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th of June 2014; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2014

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**RESOLUTION # 74-2014:**

**Council President Burton made a motion to approve Resolution # 74-2014 with a second by Councilman Knoble.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 74-2014**

**AWARD OF CONTRACT FOR SOLID WASTE AND RECYCLABLE MATERIALS  
COLLECTION SERVICE**

**WHEREAS**, the Governing Body of the Borough of Lebanon provides for the Municipal collection of solid waste and recyclable materials under a current Contract expiring June, 2019: and

**WHEREAS**, authorization was granted for the solicitation of bids pursuant to N.J.S.A 40A: 11-23 et. seq., for the continuation of such Municipal services: and

**WHEREAS**, uniform bid specifications, were made available and the Municipality requested bids on options for weekly collection of solid waste and weekly or by-weekly collection of recyclable materials under a 3 or 5 year Contract: and

**WHEREAS**, at the bid submission deadline of 10 a.m. on June 12, 2014, four bids were received and publicly opened and their contents announced by the Borough Clerk, which bids have been reviewed by the utilities subcommittee of Council and a recommendation thereon made to the Governing Body

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Lebanon as follows:

1. A Contract for solid waste and recyclable materials collection service shall be awarded to Premier Disposal Inc.
2. The Contract shall be awarded under the option providing for collection of solid waste and recyclable materials on a weekly basis and for a term of five years for a total Contract price of \$ 274,560.00 all to be provided in accordance with the Uniform Bid Specifications and bid.
3. The Mayor, Council President and Clerk shall be authorized to execute the Contract on behalf of the Municipality within 21 days of the date hereof, Sundays and holidays accepted, which Contract shall make reference to and incorporate the terms of the Uniform Bid Specifications and bid of the Contractor providing such services. The term of the Contract shall commence as of July 1, 2014.
4. The guarantee of all bidders, except the security of the 2 apparent lowest bidders shall be immediately returned, and upon execution of the Contract set forth herein, the guarantee of the remaining bidder shall likewise be returned.

Introduced and adopted: June 18, 2014

Ayes: 5  
Nays: 0  
Absent: 1

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J Burton  
Borough Council President

ATTEST:

\_\_\_\_\_  
Karen M. Romano, RMC  
Borough Clerk

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th day of June, 2014; that this

resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2014

Karen M. Romano, RMC  
Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**RESOLUTION # 75-2014:**

**Council President Burton made a motion to approve Resolution # 75-2014 with a second by Councilman Knoble.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION #75-2014**

**AUTHORIZING REDUCTION OF A CASH BOND  
GLEN T. AND LORRAINE CUTSHAW**

**WHEREAS**, The Developer Glen T & Lorraine C. Cutshaw, pursuant to Engineer Brightly's letter of February 28, 2014 has requested reduction of the performance guarantee posted for the above referenced project.

**WHEREAS**, upon review of the construction status and associated paperwork, the Borough Engineer has found that work has been performed in accordance with the approved plans and has recommended the reduction of the bond as authorized in resolution #41-2014 of the Lebanon Borough on March 19 , 2014.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey, the CFO is authorized to return \$6,759.07 of the cash bond to Glen T & Lorraine C. Cutshaw.

Introduced and adopted: June 18, 2014

Ayes: 5  
Nays: 0  
Absent: 1

\_\_\_\_\_  
Richard J Burton  
Council President

ATTEST: \_\_\_\_\_

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the June 18, 2014 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2014

\_\_\_\_\_  
Karen M. Romano, RMC

Lebanon Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**RESOLUTION # 76-2014:**

**Council President Burton made a motion to approve Resolution # 76-2014 with a second by Councilwoman Schmidt.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 76-2014**

**RESOLUTION REQUESTING APPROVAL OF  
ITEMS OF REVENUE AND  
APPROPRIATION  
NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Lebanon in the County of Hunterdon, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$4,000.00, which is now available from 2014 Clean Communities Grant in the amount of \$4,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$4,000.00 is hereby appropriated under the caption 2014 Clean Communities Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from Sate of New Jersey in the amount of \$4,000.00.

Introduced and adopted: June 18, 2014

Ayes: 5  
Nays: 0  
Absent: 1

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton,  
Borough, Council President

ATTEST:

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Karen Romano, RMC  
Borough Clerk

### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th of June 2014; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2014

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Karen M. Romano, RMC  
Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**RESOLUTION # 77-2014:**

**Councilman Knoble made a motion to approve Resolution # 77-2014 with a second by Councilwoman Schmidt.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 77-2014**

**WHEREAS**, the Borough of Lebanon, County of Hunterdon, having made this Resolution on behalf of Fibrodysplasia Ossificans Progressiva known as F.O.P. to hopefully one day display a Proclamation/Resolution book in Washington, D.C. on behalf and in support of the children/young adults in the State of New Jersey afflicted with F.O.P. and equally show concern for all other children afflicted with F.O.P.; and

**WHEREAS**, Gary W. Whyte, of Mountainside, New Jersey, having just completed his 13<sup>th</sup> Annual Comedy Show Fund Raiser for F.O.P. in which monies raised go directly towards the purchase of research equipment. And Michele Charlesworth of Channel 7 Eyewitness News who attended the March fund raiser and spoke about it on her Sunday morning broadcast the next day; and

**WHEREAS**, Fibrodysplasia Ossificans Progressiva is a rare genetic condition in which the body makes additional bone where bone should not form, such as within muscle, tendons, ligaments and other connective tissue. Symptoms of F.O.P. include excruciating pain and distortion of the existing skeletal frame; and

**WHEREAS**, a gene has been identified after 15 years of hard research by the University of Pennsylvania, the only known research facility currently investigating a cure for this; and

**WHEREAS**, discoveries made in the F.O.P. lab by scientists and researchers may aid in the treatment or cure for other genetic diseases such as osteoporosis, arthritis, and spinal cord injuries; and

**WHEREAS**, the symptoms of F.O.P. usually begin in the first or second decade of life, with the majority of patients diagnosed by age 10, depriving children of normal development. One in every seven Americans suffers from musculoskeletal impairment causing physical disability and severe long-term pain. F.O.P. affects approximately 2,500 people worldwide; and

**WHEREAS**, the Borough of Lebanon, County of Hunterdon, commends Gary W. Whyte and his wife and three sons for their dedication in making others aware of this affliction and for their work and support for the benefit of F.O.P. research.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Borough of Lebanon, County of Hunterdon, to hereby acknowledge and help enlighten the people of the United States with the book being sent to Washington, D.C. emphasizing the needed awareness of F.O.P.

Introduced and adopted: June 18, 2014

Ayes: 5  
Nays: 0  
Absent: 1

LEBANON BOROUGH COUNCIL

Richard J. Burton,  
Borough, Council President

ATTEST:

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Karen Romano, RMC  
Borough Clerk

#### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 18th of June 2014; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: June 18, 2014

---

Karen M. Romano, RMC  
Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**RESOLUTION # 78-2014:**

**Councilman Knoble made a motion to approve Resolution # 78-2014 with a second by Councilwoman Schmidt.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 78-2014**

**STATEWIDE INSURANCE FUND  
RESOLUTION APPOINTING FUND COMMISSIONER**

**WHEREAS, Borough of Lebanon** is a member of the Statewide Insurance Fund a joint insurance fund as defined in N.J. S.A. 40A:10-36 *et seq.*; and

**WHEREAS,** the Fund's Bylaws require participating members to appoint a Fund Commissioner;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Lebanon is hereby appointed as the Fund Commissioner for the Local Unit for the year 2014; and

**BE IT FURTHER RESOLVED** that **Karen M Romano** is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2013; and

**BE IT FURTHER RESOLVED** that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund. .

Introduced and adopted: June 18, 2014

Ayes: 5  
Nays: 0  
Absent: 1

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Richard J. Burton,  
Borough, Council President

ATTEST:

\_\_\_\_\_  
Karen Romano, RMC  
Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**OPEN PUBLIC SESSION #2:**

**Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.**

**There being no further public comment Councilman Junge made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.**

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, Councilman Knoble and Councilman Junge**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Pittinger**

**DISCUSSION**

**COUNCIL COMMITTEES:**

Building and Grounds: Karen will go for quotes on Sealcoating the parking lot

**MISCELLANEOUS:**

**ADJOURNMENT:**

**Councilwoman Schmidt moved and Councilman Junge seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:45 PM by unanimous vote.**

Respectfully Submitted

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Karen M. Romano, RMC  
Borough Clerk















