



**LEBANON BOROUGH COMMON COUNCIL
MINUTES
April 16, 2014**

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Reino at 7:30 p.m.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Reino.

ROLL CALL:

Present: Mayor Reino, Council President Burton, Councilman Berger, Councilwoman Schmidt, and Councilman Junge

Absent: Councilman Pittinger and Councilman Knoble

Also Present: Attorney Novak, Clerk Karen M. Romano

MOMENT OF SILENCE:

Mayor Reino stated a total of 8217 United States Service Members had given their lives for our country for the war on terrorism. New Jersey total continues at 128. Mayor Reino requested a moment of silence in remembrance of all service men and women, who have paid the supreme sacrifice on behalf of a grateful nation, they are truly heroes.

RESOLUTION # 51-2014:

Council President Burton made a motion to approve Resolution 51-2014 the Consent Agenda with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 51-2014

**CONSENT AGENDA
April 16, 2014**

All matters listed under the Consent Agenda are considered to be routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Animal Control
2. Board of Chosen Freeholders Solid Waste Advisory
3. Highlands Council-Water Main Replacement
4. Highlands Council- Completion of Task 1
5. NJLM STEM
6. Highlands Council- Training
7. Franklin-Water Tax to Fund resolution
8. Lebanon Volunteer Fire Company-Financial Statement
9. Tax Assessor's report

Introduced and adopted April 16, 2014:

Ayes: 4
Nays: 0
Absent: 2

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the April 16, 2014 force and effect as of the date I have subscribed my signature.

Date: April 16, 2014

Karen M. Romano, RMC
Lebanon Borough Clerk

The motion was passed by the following vote:

YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilman Pittinger

LEBANON VOLUNTEER FIRE: Proposal for a new Fire Truck- Chief Kevin Saharic

RE; Response vehicle consolidation

Dear Mayor & Council,

At our last fire company meeting the officers and members discussed future response issues relative to both the fire company and the Borough of Lebanon.

One issue was the possibility of reducing our fleet for the following reasons;

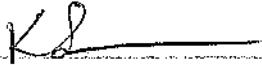
- The age of the 1993 Mack tender
- The age of the 1995 Quality pumper
- Constant maintenance of the two units
- Insurance costs
- NFPA requirements to meet equipment and pump tests — more costs.
- Manning requirements for fire crews.

After reviewing the aforementioned; including the economics of our present set up along with a reduction of volunteer members, the following was recommended.

That recommendation was to have our officers meet with the Mayor and Council and to explore the possibility of obtaining a pumper/tender combination unit to replace the existing pumper and tender units. This workshop meeting could explore all relevant possibilities including capital expenditures along with selling the present units for cost reduction etc.

It would be appreciated if you could respond to this request as soon as possible so we can inform our members accordingly and as always appreciate your candid action.

Respectfully,



Kevin Saharic, Chief
Lebanon Volunteer Fire Company

Estimated Annual Savings

Insurance		\$3,000.00
Hose Testing		\$300.00
Ladder Testing		\$200.00
Pump Testing		\$250.00
Air Pack Testing	\$150.00 x 8	\$1,200.00
Flow Testing	\$50.00 x 8	\$400.00
Generator Service		\$200.00
Pump Service		\$400.00
Chassis Service		\$1,500.00
Fuel		\$1,500.00
<hr/>		
Total Savings		\$8,950.00

APPROVAL OF MINUTES:

Councilman Berger made a motion to accept the Regular and Executive Meeting Minutes of March 2014 and Special Meeting Minutes of April 8th. With a second by Council President Burton.

The motion passed by the following roll call vote:

YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilman Pittinger

APPROVAL OF EXPENDITURES:

Councilman Berger made a motion to approve the bill list for April 2014. Council President Burton seconded the motion.

Vendor	Description	Payment	Check Total
Current Fund			
19 - AMAZON CREDIT PLAN	PO 5947 SANTA SUIT	252.99	
	PO 5948 SANTA GLASSES	13.09	266.08
221 - ASSOCIATED MAILING	PO 5979 LEBANON LANTERN WINTER 2014 PRINTIN	1,390.00	1,390.00
589 - AUTOMATIC TEMPERATURE CONTROL SVCS,	PO 5949 HVAC SERVICE & MAINTENANCE FOR APR/	780.00	780.00
534 - CEDAR RIDGE LAWN MAINTENANCE, LLC	PO 5942 REPAIR THE PARKING LOT AT THE PARK	2,560.00	2,560.00
534 - CEDAR RIDGE LAWN MAINTENANCE, LLC	PO 5971 GROUNDS MAINTENANCE APRIL	1,284.37	1,284.37
202 - CENTURYLINK	PO 5978 TELEPHONE SERVICE, ACCT 310227467/3	327.40	327.40
357 - CLARKE CATON HINTZ	PO 5939 PLANNING SERVICES FOR JULY 2013 & N	725.98	725.98
357 - CLARKE CATON HINTZ	PO 5940 FAIR SHARE HOUSING FOR 2013, INV 56	256.75	256.75
357 - CLARKE CATON HINTZ	PO 5941 PROF. SVCS, JANUARY 2014	111.50	111.50
357 - CLARKE CATON HINTZ	PO 5976 PROF. SVCS, MARCH 2014	65.00	65.00
247 - COMCAST	PO 5951 TELEPHONE SVC, ACCT 01729236295016	293.64	293.64
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 5952 COUNTY TAXES - 2ND QTR 2014	205,196.71	205,196.71
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 5953 LIBRARY TAX - 2ND QTR 2014	20,579.19	20,579.19
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 5954 COUNTY OPEN SPACE TAX, 2ND QTR 2014	20,400.57	20,400.57
152 - NEW JERSEY PRESS MEDIA	PO 5928 ORDINANCE #2014-02 TO AMEND LAND US	156.88	156.88
152 - NEW JERSEY PRESS MEDIA	PO 5955 ORDINANCE #2014-02 AMEND LAND USE O	154.68	154.68
152 - NEW JERSEY PRESS MEDIA	PO 5974 ORDINANCE #2014-02 TO AMEND LAND US	55.68	55.68
152 - NEW JERSEY PRESS MEDIA	PO 5975 SOLID WASTE -NOTICE TO BIDDERS	55.24	55.24
39 - ELIZABETHTOWN GAS	PO 5929 NATURAL GAS SVC, ACCT 6822385611/26	1,165.63	1,165.63
46 - FERRIERO ENGINEERING	PO 5930 ENGINEERING SVC JANUARY/FEBRUARY/MA	916.88	916.88
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 5927 DENTAL INSURANCE FOR MAY 2014, GROU	245.81	245.81
54 - NJN PUBLISHING	PO 5956 LEGAL ADS, ACCT L901188	65.09	65.09
16 - JCP&L	PO 5931 ELECTRIC SVC, FOR ACCT 200000052726	39.03	39.03
16 - JCP&L	PO 5972 ELECTRIC SVC, ACCT 636644775/636480	6.50	6.50
597 - JERSEY ELEVATOR	PO 5957 ELEVATOR MAINTENANCE, INV 142524/14	270.00	270.00
264 - JOSEPH S. NOVAK	PO 5925 MONTHLY LEGAL SERVICE FOR APRIL 201	3,000.00	3,000.00
167 - KAREN ROMANO	PO 5924 CELL PHONE REIMBURSEMENT	100.00	100.00
167 - KAREN ROMANO	PO 5936 RECREATION EASTER SUPPLIES, ACCT 50	197.08	197.08
167 - KAREN ROMANO	PO 5943 EXPENSE REIMBURSEMENT	227.53	227.53
559 - LANZA & LANZA LLP	PO 5958 LEBANON BORO V T.M. BRENNAN CONTRAC	368.00	368.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 5984 LOCAL SCHOOL TAX FOR MAY 2014	217,257.00	217,257.00
57 - LEBANON BOROUGH FIRE COMPANY	PO 5922 SMOKE DETECTOR INSPECTIONS	1,840.00	1,840.00
119 - LEBANON FIRE COMPANY	PO 5980 MONTHLY APPROPRIATION FOR MAY 2014	5,000.00	5,000.00
608 - LOWES	PO 5932 SUPPLIES FOR BLDG/GRDS - ACCT 0992	19.93	19.93
213 - Lebanon Boro General Store	PO 5959 PRIZES FOR EGG HUNT	61.50	61.50
253 - NEW JERSEY STATE POLICE	PO 5933 STATE POLICE SERVICES FOR FEBRUARY	3,149.64	3,149.64
224 - NJ SHADE TREE FEDERATION	PO 5960 2014 MUNICIPAL MEMBERSHIP DUES	95.00	95.00
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 5985 REGIONAL SCHOOL TAX FOR MAY 2014	284,753.85	284,753.85
513 - PAYCHEX OF NEW YORK LLC	PO 5961 PAYROLL SERVICE FOR 3/31/14 & 4-15-	335.95	335.95
233 - PITNEY BOWES	PO 5973 POSTAGE MACHINE LEASE, ACCT 1596-02	75.00	75.00
37 - PITNEY BOWES - RESERVE ACCOUNT	PO 5926 POSTAGE	200.00	200.00
37 - PITNEY BOWES - RESERVE ACCOUNT	PO 5945 POSTAGE	200.00	200.00
639 - POSTMASTER OF LEBANON BORO	PO 5962 POSTAGE FOR NEWSLETTER	181.47	181.47
28 - PREMIER DISPOSAL, INC	PO 5963 TRASH REMOVA SVC FOR MARCH 2014, AC	4,832.96	4,832.96
20 - QUILL CORPORATION	PO 5934 OFFICE SUPPLIES, ACCT C671593	338.88	338.88
6 - RICHARD M. CONLEY , LLC	PO 5977 LEGAL SERVICES TAX APPEALS- FOR MAR	2,486.75	2,486.75
344 - SHARP ELECTRONICS CORP	PO 5964 COPIER MAINTENANCE CONTRACT 7110000	224.03	224.03
176 - SHOPRITE OF HUNTERDON COUNTY	PO 5983 BUDGET MEETING	143.78	143.78

540 - STATEWIDE INSURANCE FUND	PO 5913	2ND QTR 2014 ASSESSMENTS, INV INST1	9,109.32	9,109.32
390 - TELE-DATA SOLUTIONS	PO 5965	PHONE MAINTENANCE CONTRACT, 2/8-3/7	98.33	98.33
519 - TOWN & COUNTRY FENCE	PO 5938	FENCE REPAIR BY THE REFORMED CHURCH	375.00	375.00
43 - TOWN OF CLINTON	PO 5966	1ST QTR PAYMENT - FIRE HYDRANTS, AC	6,287.25	6,287.25
348 - VAIL ENERGY SERVICES, LLC	PO 5935	MAINTENANCE CONTRACT FOR APRIL 2014	308.00	308.00
348 - VAIL ENERGY SERVICES, LLC	PO 5968	96 MAIN ST MAINTENANCE, INV 54782	347.24	347.24
27 - WASTE MANAGEMENT OF NJ INC	PO 5969	WASTE REMOVAL SVC FOR MARCH 2014, C	3,135.20	3,135.20
TRUST FUNDS				
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 5982	MONTHLY DOG LICENSE REPORT FOR MARC	14.40	14.40
582 - TRAVEL TIME TOURS	PO 5967	SENIOR TRIP DEPOSIT, TOUR S062414A	100.00	100.00
GENERAL CAPTITAL FUND				
46 - FERRIERO ENGINEERING	PO 5970	MYRTLE AVE IMPROVEMENTS, INV 56387	1,147.50	1,147.50
TOTAL				803,379.20
Total to be paid from Fund 01 Current Fund			802,117.30	
Total to be paid from Fund 03 TRUST FUNDS			114.40	
Total to be paid from Fund 04 GENERAL CAPTITAL FUND			1,147.50	
			803,379.20	
Checks Previously Disbursed				
8244	SHORT LOAD CONCRETE LLC	PO# 5981	REPAIR OUTSIDE STAIRS AT 96 MAIN S	405.00 4/15/2014
99999	LEBANON BOROUGH PAYROLL		PAYROLL 3/14/2014	11,087.17 4/15/2014
7634	CLARKE CATON HINTZ		CASH CHECKING	-1,269.00 3/31/2014
8034	CLARKE CATON HINTZ		CASH CHECKING	-162.75 3/31/2014
8032	CLARKE CATON HINTZ		CASH CHECKING	-166.00 3/31/2014
7838	CLARKE CATON HINTZ		CASH CHECKING	-2,568.98 3/31/2014
7837	CLARKE CATON HINTZ		CASH CHECKING	-7,980.86 3/31/2014
7836	CLARKE CATON HINTZ		CASH CHECKING	-3,505.00 3/31/2014
7835	CLARKE CATON HINTZ		CASH CHECKING	-1,061.75 3/31/2014
99999	DEPOSITORY TRUST CO		PAYMENT OF BOND INTEREST 2002 SERI	14,546.25 4/01/2014
99999	DEPOSITORY TRUST CO		PAYMENT OF BOND PRINCIPAL 2002 SER	145,000.00 4/01/2014
99999	STATE OF NEW JERSEY, TREASURY		2014 ANNUAL EMPLOYER APPROPRIATION	17,689.00 4/01/2014
99999	LEBANON BOROUGH PAYROLL		PAYROLL 3/31/2014	8,661.96 3/31/2014
				197,389.38
				-16,714.34 *VOIDED
Total paid from Fund 01 Current Fund			180,675.04	
			180,675.04	

Total for this Bills List: 1,000,768.58

The motion passed by the following roll call vote:

YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilman Pittinger

Mayor Reino requested a motion to open the floor to the public for the 2014 Budget.

OPEN PUBLIC SESSION 2014 BUDGET:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Knoble made a motion to close the public session. Councilman Junge seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTIONS #52-2014

Council President Burton made a motion to approve Resolution #52-2014 with a second by Councilman Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 52-2014

A RESOLUTION AUTHORIZING A SOLICITATION PERMIT

BE IT RESOLVED, that the Borough of Lebanon shall authorize a solicitation permit expiring on December 31, 2014 for;

LUIS A. GRANADOS OF EDWARD JONES

WHEREAS, this permit is granted subject to the rules, regulations, ordinances, amendments thereof and supplements thereof, heretofore or hereafter adopted by the Borough Council;

NOW THEREFORE BE IT RESOLVED; by the Council of the Borough of Lebanon that a Solicitation permit issued Luis A. Granados of Edward Jones by the Borough Clerk.

Introduced and adopted: April 16, 2014

Ayes: 4

Nays: 0

Absent: 2

LEBANON BOROUGH COUNCIL

Richard J Burton, Borough
Council President

ATTEST:

Karen Romano, RMC
Borough Clerk

CERTIFICATION

I, Karen M. Romano, Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 16th day of April 2014; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 16, 2014

Karen M. Romano, RMC
Borough Clerk

The motion passed by the following roll call vote:

YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilman Pittinger

RESOLUTIONS #53-2014

Council President Burton made a motion to approve Resolution #53-2014 with a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 53-2014

CONTRACT FOR ANIMAL CONTROL SERVICES

WHEREAS, the Borough of Lebanon has a need for Animal Control Services in lieu of an Animal Control Officer;

WHEREAS, Animal Control Solutions has provided such services in previous years and has proposed a Contract renewal at the same annual contract fee of \$2,600.00 for any and all animal services for the calendar year 2014; and

WHEREAS, the governing body has determined that Animal Control Solutions has the necessary personnel and expertise to provide such services; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon that the Contract for Animal Control Services for calendar year 2014 with Animal Control Solutions in the amount of \$2600.00 for any and all animal services in Schedule A (Attached hereto) is hereby approved and authorized to be executed by the Mayor and Clerk of the Borough.

Introduced and adopted: April 16, 2014

COUNCIL

LEBANON BOROUGH

Ayes: 4
Nays: 0
Absent: 2

_____ Council President, Richard J. Burton

ATTEST:

Karen M. Romano, RMC
Borough Clerk

CERTIFICATION

I, Karen Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 16th day of April, 2014; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 16, 2014

Karen M. Romano, RMC
Borough Clerk

The motion passed by the following roll call vote:

YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilman Pittinger

RESOLUTIONS #54-2014

Council President Burton made a motion to table Resolution #54-2014 with a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #54-2014

ADOPTION OF BUDGET

SEE ATTACHED

Introduced and adopted: April 16,2014 LEBANON BOROUGH COUNCIL

Ayes: 0
Nays: 0
Absent: 0

Richard J. Burton
By: Borough Council President

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 16th of April 2014; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 16,2014

Karen M. Romano, RMC
Borough Clerk

The motion passed by the following roll call vote:

YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilman Pittinger

RESOLUTIONS #55-2014

Council President Burton made a motion to approve Resolution #55-2014 with a second by Councilman Junge.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 55-2014

Myrtle Avenue Improvements

WHEREAS, the Borough of Lebanon has determined as part of its long term road program to provide drainage and roadway improvements to Myrtle Avenue, and

WHEREAS, the Borough, solicited bids, which includes a base bid for improvements to Myrtle Avenue and an alternate bid for additional drainage work on Brunswick Avenue, and ten (10) bids for this project were received on April 10, 2014; and

WHEREAS, Jads Construction Company has submitted the lowest total bid, under any combination of award, which includes a bid of \$203,594.00 for the base bid work and a bid of \$16,458.00 for Alternate Bid 1, and

WHEREAS, the Borough Engineer has indicated that certain drainage repairs were made to inlets on Brunswick Avenue, negating the urgency for additional drainage work on Brunswick Avenue (Alternate Bid 1), and

WHEREAS, the Borough Engineer has recommended an award in the total amount of \$203,594.00 which includes the base bid work only, and

WHEREAS, sufficient funds have been appropriated to undertake the said project.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that a contract be awarded to Jads Construction Company in the amount of \$203,594.00 for the improvements to Myrtle Avenue.

BE IT FURTHER RESOLVED, by the Council of the Borough of Lebanon that the bids submitted for Alternate Bid 1 be rejected.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute said contract, after review and approval by Borough Attorney, and upon submittal of a Certificate of Insurance, and all other documents required for the contract.

Introduced and adopted: April 16, 2014

LEBANON BOROUGH COUNCIL

Ayes: 4
Nays: 0
Absent: 2

Richard J Burton

Borough Council President

ATTEST:

Karen M. Romano
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on April 16, 2014 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: April 16, 2014

Karen M. Romano
Borough Clerk

The motion passed by the following roll call vote:

YES: Council President Burton, Councilman Berger, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble and Councilman Pittinger

DISCUSSION

COUNCIL COMMITTEES:

OPEN PUBLIC SESSION #2:

Council President Burton made a motion to open the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Junge made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

MISCELLANEOUS:

Prostak Lane: The Fire Department can't get through. Woodmont it cleaning it up however we need to resolve who is responsible for the road.

LEAP- Councilman Junge stated he would like to show the county support with the LEAP community service program. Council agreed.

Seal Parking Lot: Karen will obtain quotes to seal the Municipal parking lot.

ADJOURNMENT:

Councilwoman Schmidt moved and Councilman Junge seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:25 PM by unanimous vote.

Respectfully Submitted

Karen M. Romano, RMC
Borough Clerk

