

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

JANUARY 2ND, 2014

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Edward Cichone at 7:35 PM at the Boro Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Chairman: Edward Cichone, Members: Richard Burton, John Saharic and Gregory Crawford

Also present: Secretary Anita Weingart

The meeting was convened in compliance with the Open Public Meetings Act.

DECEMBER MINUTES

Mr. Saharic moved and Mr. Crawford seconded the motion approving the open session of the December meeting. Motion carried – All AYES.

ENGINEER'S REPORT

Mr. Hill's report is on file.

Questions arose regarding mark-outs and Town of Clinton Water project. The goal for LBSA is to avoid paying for repairs if something on our sewer system is affected in any way due to the water project in progress. LBSA Secretary will check with Mrs. Romano about dates water company plans to begin work in Lebanon Borough.

These are questions to discuss and attempt to get clarification at the next meeting with Mr. Hill and Mr. Novak. They were not present at this meeting due to weather conditions.

Follow up letters for smoke test repairs have been sent. Mr. Hill, Secretary and Mr. Barkman continue to get repairs completed.

Pine Brook contract for easement clearing is still in progress. We need more details about the project from Pine Brook. Mr. Novak will review final contract before we send it to Pine Brook.

Site plans were briefly reviewed regarding the project with Dynamic Engineering (the previous Daub's property). They will attend the February meeting to discuss details of the project. These site plans are on file with LBSA and PB.

RLSA – There is nothing new to report at this time.

EXPENDITURES

Mr. Burton moved and Mr. Saharic seconded the motion approving the following expenditures as listed for January Roll call vote -AYES: Mr. Burton, Mr. Saharic, Mr. Crawford and Mr. Cichone. All AYES -Motion Carried.

<u>GENERAL ACCT</u>		<u>EXPENSES</u>
14-001 PAYROLL ACCT	PAYROLL	\$6,173.09
14-002 RLSA	WATER TREATMENT	\$25,314.17
14-003 LEBANON BOROUGH	LEASE	\$1,300.00
14-004 JCP&L	HEAT TAPE	\$6.36
14-005 PETTY CASH	REIMBURSE PETTY CASH	\$200.00
14-006 NJN PUBLISHING	INV# S2608878000, S2609801000	\$50.15
14-007 COURIER NEWS	INV# 0101937147	\$17.10
14-008 MGL PRINTING	INV# 117887	\$435.00
14-009 ONE CALL CONCEPTS	INV# 3115365	\$12.54
	TOTAL	\$33,545.67

ESCROW ACCT.

TOTAL \$ 0.00

LBSA WEBSITE – LBSA Secretary to follow up with Mrs. Schmidt to ensure website has contact information and all files needed.

MISCELLANEOUS – Mr. Cichone will follow up with Mr. Colantano regarding the QPA rate. Once that is established, Mr. Cichone will contact Judy Demaris to discuss the QPA role and rate.

PUBLIC COMMENTS – There were no public comments made.

ADJOURN

Mrs. Burton moved and Mr. Saharic seconded the motion to adjourn. Motion carried.

Respectfully submitted by,
Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

Anita Weingart, Secretary/Treasurer