



LEBANON BOROUGH COMMON COUNCIL  
MINUTES

OCTOBER 16, 2013

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Reino at 7:30 p.m.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Reino.

ROLL CALL:

Present: Council President Burton Councilwoman Schmidt, Councilman Junge, Mayor Reino, Councilman Berger, and Councilman Pittinger

Absent: Councilman Knoble

Also Present: Clerk Karen M. Romano

MOMENT OF SILENCE:

Mayor Reino stated a total of 8195 United States Service Members had given their lives for our country for the war on terrorism. New Jersey total continues at 127. Mayor Reino

requested a moment of silence in remembrance of all service men and women, who have paid the supreme sacrifice on behalf of a grateful nation, they are truly heroes.

RESOLUTIONS #104-2013:

Council President Burton made a motion to approve Resolution 104-2013 the Consent Agenda with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY  
RESOLUTION # 104-2013**

**CONSENT AGENDA**

**October 16, 2013**

All matters listed under the Consent Agenda are considered to be routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be, removed from the Consent Agenda and considered separately.

1. Groundwater and Environmental Service letter
2. Township of Readington resolution for HC Animal Control
3. Finance Reports July, August and September
4. Tax Assessor Report

Introduced and adopted October 16, 2013

Ayes: 5  
Nays: 0  
Absent: 1

\_\_\_\_\_  
Richard J. Burton, Council President

ATTEST: \_\_\_\_\_

#### CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 16, 2013 force and effect as of the date I have subscribed my signature.

Date: October 16, 2013

\_\_\_\_\_  
Karen M. Romano, RMC  
Lebanon Borough Clerk

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Junge, Councilman Berger and Councilman Pittinger

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

#### APPROVAL OF MINUTES:

Councilman Berger made a motion to accept the Regular and Executive Meeting Minutes of September 2013 and Special Meeting of October 11, 2013. With a second by Council President Burton

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Junge, Councilman Berger and Councilman Pittinger

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

#### APPROVAL OF EXPENDITURES:

Councilman Berger made a motion to approve the bill list for October 2013 plus the NJLM Conference expenses. Council President Burton seconded the motion.

Report Printed 2013-10-15 12:24:42 Lebanon Borough

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
<b>Current Fund</b>			
611 - ADVANCED RECOVERY, INC.	PO 5607 TRUCKING CHARGE, INV	10400	500.00 500.00
221 - ASSOCIATED MAILING	PO 5608 LEBANON LANTERN AUTUMN PRINTING, IN		1,003.85 1,003.85
553 - ATC SYSTEMS INC	PO 5609 HOT WATER SYSTEM SERVICING		1,153.86 1,153.86
26 - BOROUGH OF LEBANON - PETTY CASH	PO 5636 PETTY CASH		171.10 171.10
534 - CEDAR RIDGE LAWN MAINTENANCE, LLC	PO 5585 GROUNDS MAINTENANCE September 2013		1,284.37 1,284.37
534 - CEDAR RIDGE LAWN MAINTENANCE, LLC	PO 5586 GROUNDS MAINTENANCE OCTOBER 2013,		1,284.37 1,284.37
86 - RUTGERS, THE STATE UNIVERSITY OF NJ	PO 5581 2013 MAINTAINING MUNICIPAL LEDGERS		30.00 30.00
202 - CENTURYLINK	PO 5610 TELEPHONE SERVICE, ACCT 310227467/3		313.30 313.30
247 - COMCAST	PO 5611 TELEPHONE SVC, ACCT 01729236295016		295.53 295.53
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 5629 4TH QTR COUNTY TAX		203,673.06 203,673.06
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 5630 4TH QTR LIBRARY TAX		20,469.00 20,469.00
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 5631 4TH QTR OPEN SPACE TAX		19,594.71 19,594.71
566 - DAVID G. TILLOU	PO 5633 96 MAIN ST MARCH- SEPTEMBER 2013		1,105.00 1,105.00
566 - DAVID G. TILLOU	PO 5634 6 HIGH ST MARCH- SEPTEMBER 2013		195.00 195.00
566 - DAVID G. TILLOU	PO 5635 LITIGATION 6 HIGH ST MARCH- SEPTM		650.00 650.00
39 - ELIZABETHTOWN GAS	PO 5590 NATURAL GAS SVC, ACCT 263560059468		95.40 95.40
46 - FERRIERO ENGINEERING	PO 5612 ENGINEERING SVC SEPTEMBER 2013, INV		3,800.25 3,800.25
425 - FORAN & ASSOCIATES	PO 5582 96 MAIN STREET-DEMOLITION		4,000.00 4,000.00
425 - FORAN & ASSOCIATES	PO 5624 RECREATION BLDG REPAIR, INV 0860066		4,023.13 4,023.13
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 5159 DENTAL INSURANCE FOR NOVEMBER 2013,		245.81 245.81
54 - NJN PUBLISHING	PO 5591 LEGAL ADS, ACCT L901188		109.30 109.30
54 - NJN PUBLISHING	PO 5613 LEGAL ADS, ACCT L901188		99.64 99.64
54 - NJN PUBLISHING	PO 5614 CLASSIFIED AD, YARD SALE, ACCT LEB6		47.50 47.50
16 - JCP&L	PO 5592 ELECTRIC SVC, ACCT 200000052726		1,242.33 1,242.33
16 - JCP&L	PO 5593 ELECTRIC SVC, ACCT 100002994141/299		758.59 758.59
597 - JERSEY ELEVATOR	PO 5594 ELEVATOR SERVICE, ACCT 5487A-M		135.00 135.00
264 - JOSEPH S. NOVAK	PO 5148 MONTHLY LEGAL SERVICE FOR OCTOBER 2		3,000.00 3,000.00
167 - KAREN ROMANO	PO 5137 CELL PHONE ALLOWANCE FOR OCT 2013		100.00 100.00
559 - LANZA & LANZA LLP	PO 5615 JUNE LEGAL SERVICES, ACCT 1323-001T		165.14 165.14
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 5479 LOCAL SCHOOL TAX FOR NOVEMBER 2013		217,256.00 217,256.00
253 - NEW JERSEY STATE POLICE	PO 5595 STATE POLICE SERVICES FOR AUGUST 20		3,149.64 3,149.64
224 - NJ SHADE TREE FEDERATION	PO 5632 88TH ANNUAL CONFERENCE NJ SHADE TRE		100.00 100.00
433 - NJ SIGN STORE LLC	PO 5605 SIGN FOR THE PARK		495.00 495.00
70 - NO HUNTERDON-VORHEES REG HS DIST	PO 5322 REGIONAL SCH TAX, NOV 2013		284,753.83 284,753.83
513 - PAYCHEX OF NEW YORK LLC	PO 5617 PAYROLL SERVICE FOR 9/24/13-10/07/1		283.13 283.13
68 - POLAND SPRING WATER CO	PO 5596 BOTTLED WATER/SOFT DRINKS, ACCT 043		31.10 31.10
28 - PREMIER DISPOSAL, INC	PO 5618 TRASH REMOVAL SERVICE FOR SEPTEMBER		4,832.96 4,832.96
20 - QUILL CORPORATION	PO 5597 PLASTICWARE AND DECAF ACCT C671593		134.19 134.19
344 - SHARP ELECTRONICS CORP	PO 5619 MAINTENANCE CONTRACT FOR JUL-SEPT 2		217.50 217.50
176 - SHOPRITE OF HUNTERDON COUNTY	PO 5621 RECREATION/CLEANING SUPPLIES, INV		316.99 316.99
390 - TELE-DATA SOLUTIONS	PO 5627 PHONE MAINTENANCE AGREEMENT, INV 10		90.00 90.00
43 - TOWN OF CLINTON	PO 5620 3RD QTR FIRE HYDRANT, 2013 ACCT 221		6,287.25 6,287.25
560 - TREASURER-STATE OF NJ	PO 5622 MARRIAGE LICENSE FEES, 3RD QTR 2013		75.00 75.00
348 - VAIL ENERGY SERVICES, LLC	PO 5598 HVAC LABOR, INV 1717		1,070.00 1,070.00
348 - VAIL ENERGY SERVICES, LLC	PO 5628 REPLACE TXV FOR AC#2 PROPOSAL #1311		787.00 787.00
11 - VITAL SERVICES GROUP	PO 5626 2013 MASTER FILE W/ ADDED ASSESSMENT		100.00 100.00
192 - WALMART BUSINESS	PO 5599 MISC. SUPPLIES, ACCT 30360750		18.48 18.48
27 - WASTE MANAGEMENT OF NJ INC.	PO 5623 TRASH DISPOSAL SERVICE FOR SEPTEMBER		3,603.75 3,603.75
<b>TRUST FUNDS</b>			
105 - ALL SEASONS FLOWERS & GIFTS	PO 5588 PLANT		25.00 25.00
466 - ANIMAL CONTROL SOLUTIONS	PO 5056 MONTHLY FEE FOR OCTOBER 2013		100.00 100.00
518 - BEAVER BROOK COUNTRY CLUB	PO 5604 DEPOSIT FOR HOLIDAY EVENT 12/11/201		450.00 450.00
400 - MARY ANN BADORE	PO 5637 DRIVERS TIP10-22-13 OCTOBERFEST		80.00 80.00
582 - TRAVEL TIME TOURS	PO 5606 SENIOR TRIPS, S102213A PLATZL BRAUH		2,550.00 2,550.00
612 - TRUDY PETERS	PO 5638 REFUND FOR OCTOBERFEST TRIP 10-22-1		60.00 60.00
<b>GENERAL CAPTITAL FUND</b>			
46 - FERRIERO ENGINEERING	PO 5625 MYRTLE AVE. IMPROVEMENTS, INV54588		233.50 233.50
TOTAL			796,645.56
<b>Total to be paid from Fund 01 Current Fund</b>		<b>793,147.06</b>	
<b>Total to be paid from Fund 03 TRUST FUNDS</b>		<b>3,265.00</b>	
<b>Total to be paid from Fund 04 GENERAL CAPTITAL FUND</b>		<b>233.50</b>	
		<b>796,645.56</b>	

Checks Previously Disbursed

99999	NJ STATE HEALTH BENEFITS PLAN	HEALTH BENEFITS SEPTEMBER 2013	3,228.59	10/15/2013
99999	BOROUGH OF LEBANON-EMAIL SERVICE	AUGUST EMAIL SERVICE	8.00	9/03/2013
99999	BOROUGH OF LEBANON-EMAIL SERVICE	AUGUST EMAIL SERVICE	128.00	9/03/2013
99999	HARLAND CLARKE	CHECK ORDER FOR GENERAL ACCOUNT	129.25	9/06/2013
99999	LEBANON BOROUGH PAYROLL	PAYROLL 10/15/2013	10,838.32	10/15/2013
99999	LEBANON BOROUGH PAYROLL	PAYROLL 8 /15/2013	9,073.38	9/30/2013
7905	REVEL	PO# 5601 ROOM RESERVATIONS/LEAGUE OF MUNICI	1,590.00	9/27/2013
				24,995.54
Total paid from Fund 01 Current Fund		24,995.54		
		24,995.54		

Total for this Bills List: 821,641.10

The motion was passed by the following vote:

YES: Council President Burton, Councilwoman Schmidt, Councilman Junge, Councilman Berger and Councilman Pittinger

NO: None  
ABSTAIN: None

ABSENT: Councilman Knoble

OPEN PUBLIC SESSION #1:

Council President Burton made a motion to open the public session. Councilwoman Schmidt seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Junge made a motion to close the public session. Councilwoman Schmidt seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTIONS #105-2013:

**Councilwoman Schmidt made a motion to approve Resolution 105-2013 with a second by Councilman Pittinger.**

**BOROUGH OF LEBANON COUNTY OF  
HUNTERDON STATE OF NEW JERSEY**

**RESOLUTION #105-2013**

**WHEREAS**, the Borough of Lebanon would like to provide Leaf Removal services to Borough Residences for the Fall of 2013, and

**WHEREAS**, the Borough solicited 10 quotes, and received 2 quote for this service; and

**WHEREAS**, **A. Patullo Power Washing LLC**. has submitted the lowest quote of \$5,998.00 for crew and equipment for three sweeps to be performed on the following weeks October 28, 2013, November 25, 2013 and December 9, 2013.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Lebanon that a Leaf Removal contract for 2012, be awarded to **A. Patullo Power Washing LLC**. in the amount not to exceed \$5,998.00.

**BE IT FURTHER RESOLVED**, that the Mayor and Borough Clerk are hereby authorized to execute said contract.

Introduced and adopted: October 16, 2013

LEBANON BOROUGH COUNCIL

Ayes: 5

Nays: 0

Absent: 1

Richard J Burton

Borough Council President

ATTEST:

\_\_\_\_\_

Karen M. Romano, RMC Borough Clerk

### CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 16, 2013 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 16, 2013

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Karen M. Romano, RMC Borough  
Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilwoman Schmidt, Councilman Junge,  
Councilman Berger and Councilman Pittinger**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Knoble**

#### **RESOLUTIONS #106-2013:**

**Councilman Junge made a motion to approve Resolution 106-2013 with a second by  
Councilwoman Schmidt.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

#### **RESOLUTION #106-2013**

##### **Recording and Sound System Maintenance Contract**

**WHEREAS**, the governing body has the need to obtain a Maintenance Contract of the following Recording equipment,

**COMPLETE BOSO-1 CC'S900 ULTRA CONFERENCE SOUND SYSTEM WITH  
RECORDER BUILT- IN INCLUDES:**

**1-ART MIXER**

**1-SAMSON WIRELESS MICROPHONE**

**1-EPSON POWERLITE 1925 PROJECTOR-WIRELESS**

**1-SONY BLUE RAY PLAYER**

**4-PENTON CEILING. SPEAKERS; and**

**WHEREAS**, NO charge for on-site service calls, NO charge for software support on Digital Systems, NO charge for parts and/or any needed in-shop labor, NO charge for travel time, and;

**WHEREAS**, One inspection will be made by appointment at the customer's request to achieve duality performance of the equipment and minimize repair interruptions and;

**WHEREAS**, This agreement will be automatically offered for successive one year periods. This agreement does not cover service made necessary through abuse, accident, carelessness, fire or the need for complete reconditioning. Upon reaching an age; where in Gramco's opinion, a unit is no longer repairable in its

present condition; an estimate of a complete reconditioning or the cost of a replacement unit will be submitted to the customer. At that time, either reconditioning or replacement can be done.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Borough of Lebanon with regard to the Municipal Building **Recording and Sound System shall obtain the Maintenance contract with Gramco** for a sum not-to-exceed \$ **1,395.00** .

Introduced and adopted

LEBANON BOROUGH COUNCIL

Ayes: 5

Nays: 0

Absent: 1

Council President, Richard Burton

ATTEST:

Karen M. Romano, RMC  
Borough Clerk

**CERTIFICATION**

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 16, 2013, that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 16, 2013

Karen M. Romano, RMC  
Lebanon Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilwoman Schmidt, Councilman Junge, Councilman Berger and Councilman Pittinger**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Knoble**

**RESOLUTIONS #107-2013:**

**Councilman Berger made a motion to approve Resolution 107-2013 with a second by Councilwoman Schmidt.**

**BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION # 107-2013  
Vail Energy Services, LLC**

**WHEREAS**, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

**WHEREAS**, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Borough Of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of Vail Energy Services, LLC. to perform specific maintenance procedures, reports, and associated services to the HVAC system for a sum not-to exceed \$3,696..00 for one year, has been approved.

Introduced and adopted: October 16, 2013

LEBANON BOROUGH COUNCIL

Ayes: 5

Nays: 0

Absent: 1

Richard J Burton

Borough Council President

ATTEST:

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Karen M. Romano, RMC Borough Clerk

**CERTIFICATION**

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I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 16, 2013 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 16, 2013

Karen M. Romano, RMC Borough Clerk

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilwoman Schmidt, Councilman Junge, Councilman Berger and Councilman Pittinger**

**NO: None**

**ABSTAIN: None**

**ABSENT: Councilman Knoble**

**RESOLUTIONS #108-2013:**

**Councilman Berger made a motion to approve Resolution 108-2013 with a second by Councilwoman Schmidt.**

BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY

RESOLUTION # 108- 2013

Automatic Temperature Control Services, Inc.

WHEREAS, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

WHEREAS, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of Automatic Temperature Control Services, Inc. to perform specific maintenance procedures, reports, and associated services to the HVAC control system for a sum not-to-exceed \$3,120.00 for one year, has been approved.

ATTEST:

LEBANON BOROUGH COUNCIL

\_\_\_\_\_  
Karen Romano, RMC  
Borough Clerk

\_\_\_\_\_  
Richard J Burton, Council President

Introduced and adopted:

Ayes: 5

Nays: 0

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 16th day of October, 2013; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 16, 2013

Karen Romano, RMC, CMR

Karen M Romano, Municipal Clerk

The motion was passed by the following vote: \_\_\_\_\_

YES: Council President Burton, Councilwoman Schmidt, Councilman Junge, Councilman Berger and Councilman Pittinger

NO: None

ABSTAIN: None

ABSENT: Councilman Knoble

RESOLUTIONS #109-2013:

Council President Burton made a motion to approve Resolution 109-2013 with a second by Councilman Berger.

BOROUGH OF LEBANON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY

RESOLUTION # 109- 2013  
Inlet Repair - Tewksbury

WHEREAS, the governing body has agreed to pay the balance of \$3,075.02 to Tewksbury Township for an inlet repair project that was disputed;

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Inlet Repair project that the Streets and Roads Committee recommends to payment of the expenditure of \$3,075.02

ATTEST:

LEBANON BOROUGH COUNCIL

Richard J Burton, Council President

\_\_\_\_\_  
Karen Romano, RMC  
Borough Clerk

Introduced and adopted:

Ayes: 5 Nays: 0 Absent: 1

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 16th day of October 2013; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 16, 2013

\_\_\_\_\_  
Karen Romano, RMC

**The motion was passed by the following vote:**

**YES: Council President Burton, Councilwoman Schmidt, Councilman Junge, Councilman Berger and Councilman Pittinger**

**ABSENT: Councilman Knoble**

**OPEN PUBLIC SESSION #2:**

Councilman Berger made a motion to open the public session. Councilwoman Schmidt seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Pittinger made a motion to close the public session. Councilwoman Schmidt seconded the motion with the unanimous approval of Council the floor was closed.

**DISCUSSION:**

Tax Assessor, Jeff Burd stated the Lebanon Commons and the Grist Mill Village are under performing. The property values have dropped significantly. The average unit in the Commons dropped \$180,000.00 and the average unit in the Grist Mill dropped \$40,000.00. Jeff requested a re-assessment of the two complexes by the end of the year.

**COUNCIL COMMITTEES:**

**Recreation:** Chairman Pittinger reported Halloween Parade was all set. The Basketball Court will be finished by the end of December. Eagle Scout James Gallagher refurbished the Memorial in the Park and will hold a Rededication on October 20<sup>th</sup> at 1 pm. James has invited all Vets in town, the Freeholders, County Clerk Mary Melfi, Mayor Reino and Council.

**MISCELLANEOUS:**

**ADJOURN:**

Councilman Berger moved and Councilwoman Schmidt seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:03 PM by unanimous vote.

Respectfully Submitted,

Karen M. Romano, RMC Borough Clerk



