



**LEBANON BOROUGH COMMON COUNCIL
MINUTES
May 15, 2013**

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Reino at 7:30 p.m.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Reino.

ROLL CALL:

Present: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

Absent: Councilman Knoble, Councilman Berger, and Councilman Pittinger

Also Present: Attorney Novak, Clerk Karen M. Romano

MOMENT OF SILENCE:

Mayor Reino stated a total of 8096 United States Service Members had given their lives for our country for the war on terrorism. New Jersey total continues at 127. Mayor Reino requested a moment of silence in remembrance of all service men and women, who have paid the supreme sacrifice on behalf of a grateful nation, they are truly heroes.

RESOLUTION # 61-2013:

Councilman Junge made a motion to approve Resolution 61-2013 the Consent Agenda with a second by Council President Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
RESOLUTION # 61-2013
CONSENT AGENDA**

May 15, 2013

All matters listed under the Consent Agenda are considered to be routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

1. Municipal Court Report
2. Highlands Confirmation letter
3. Clean Communities Grant \$4000.00

Introduced and adopted May 15, 2013

Ayes: 4
Nays: 0
Absent: 3

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 15,, 2013 force and effect as of the date I have subscribed my signature.

Date: May 15, 2013

Karen M. Romano, RMC
Lebanon Borough Clerk

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge
NO: None
ABSTAIN: None
ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

APPROVAL OF MINUTES:

Councilman Junge made a motion to accept the Regular and Executive Meeting Minutes of April 17, 2013. With a second by Council President Burton.

The motion passed by the following roll call vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge
NO: None
ABSTAIN: None
ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

APPROVAL OF EXPENDITURES:

Councilwoman Schmidt made a motion to approve the bill list for May 2013. Council President Burton seconded the motion.

Report Printed 2013-05-15 11:48:43 Lebanon Borough

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
Current Fund			
19 - AMAZON CREDIT PLAN	PO 5350 TWO WAY RADIOS, ORDER 110-6180573-6	215.71	215.71
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 5280 ALARM SERVICES, ACCT 10492	50.71	50.71
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 5344 ALARM SERVICES, ACCT 10492	282.81	282.81
590 - BEST BUY	PO 5358 COMPUTER SUPPLIES	235.31	235.31
26 - BOROUGH OF LEBANON - PETTY CASH	PO 5335 PETTY CASH	182.85	182.85
534 - CEDAR RIDGE LAWN MAINTENANCE, LLC	PO 5311 GROUNDS MAINTENANCE FOR MAY 2013, I	1,284.37	1,284.37
534 - CEDAR RIDGE LAWN MAINTENANCE, LLC	PO 5379 PARK CLEAN UP AND SEEDING	225.00	225.00
202 - CENTURYLINK	PO 5363 TELEPHONE SERVICE, ACCT 310227467/3	302.09	302.09
357 - CLARKE CATON HINTZ	PO 5351 LEGAL SERVICES FOR MARCH 2013, INV	1,061.75	1,061.75
247 - COMCAST	PO 5364 TELEPHONE SVC, ACCT 01729236295016	286.53	286.53
132 - COUNTY OF HUNTERDON	PO 5365 REGULAR HEALTH INSPECTIONS FROM 1/0	100.00	100.00
152 - NEW JERSEY PRESS MEDIA	PO 5386 EMPLOYMENT AD-TAX ASSESSOR 5-8-2013	287.90	287.90
111 - ELIZABETH C MCKENZIE	PO 5366 THIRD ROUND COMPLIANCE FOR APRIL 2	125.00	125.00
594 - ELIZABETH FOLLAT	PO 5378 REFUND OF SECOND QUARTER TAXES BLOC	797.42	797.42
39 - ELIZABETHTOWN GAS	PO 5342 NATURAL GAS SVC, ACCT 2635600594/68	135.06	135.06
39 - ELIZABETHTOWN GAS	PO 5367 NATURAL GAS SVC, ACCT 2635600594/68	798.41	798.41
83 - HORIZON BLUE CROSS BLUE SHIELD NJ	PO 5154 DENTAL INSURANCE FOR JUNE 2013	245.81	245.81
54 - NUN PUBLISHING	PO 5334 LEGAL AD - 2013 MUNICIPAL BUDGET, A	47.95	47.95
54 - NUN PUBLISHING	PO 5354 LEGAL AD, ACCT L901188	116.44	116.44
53 - HUNTERDON COUNTY MUNIC CLERK'S ASSO	PO 5382 CLERKS LUNCHEON MEETING 6-12-2013 F	17.50	17.50
16 - JCP&L	PO 5340 ELECTRIC SVC, ACCT 100064140559/641	1,017.59	1,017.59
16 - JCP&L	PO 5343 ELECTRIC SVC FOR 6 HIGH ST., ACCT 2	1,199.13	1,199.13
595 - JOHN LAFLAMME	PO 5384 REDEMPTION OF TAX SALE CERTIFICATE	2,548.21	2,548.21
264 - JOSEPH S. NOVAK	PO 5143 MONTHLY LEGAL SERVICE FOR MAY 2013	3,000.00	3,000.00
167 - KAREN ROMANO	PO 5132 CELL PHONE ALLOWANCE FOR MAY 2013	100.00	100.00
559 - LANZA & LANZA LLP	PO 5368 JANUARY LEGAL SERVICES, ACCT 1323-0	1,003.70	1,003.70
119 - LEBANON FIRE COMPANY	PO 5164 MONTHLY APPROPRIATION FOR MAY 2013	5,000.00	5,000.00
592 - LAURA W. STERLING	PO 5377 REFUND OF 2ND QTR TAXES, BLK 5 LOT	1,586.19	1,586.19
253 - NEW JERSEY STATE POLICE	PO 5369 STATE POLICE SERVICES FOR MARCH 201	4,199.52	4,199.52
42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 5361 PLACEMENT OF EMPLOYMENT AD FROM MAY	110.00	110.00
42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 5383 MINI ONE DAY CONFERENCE 6-14-13	90.00	90.00
513 - PAYCHEX OF NEW YORK LLC	PO 5370 PAYROLL SERVICE FOR 4/30/13 & 5/15/	260.41	260.41
233 - PITNEY BOWES	PO 5356 POSTAGE MACHINE RENTAL, INV 629219	75.00	75.00
37 - PITNEY BOWES - RESERVE ACCOUNT	PO 5339 POSTAGE FOR MACHINE, ACCT 23279953	200.00	200.00
68 - POLAND SPRING WATER CO	PO 5346 BOTTLED WATER/SOFT DRINKS, ACCT 043	42.21	42.21
28 - PREMIER DISPOSAL, INC	PO 5168 TRASH REMOVAL SVC FOR APRIL 2013, A	4,832.96	4,832.96
20 - QUILL CORPORATION	PO 5355 OFFICE SUPPLIES, ACCT C671593	84.99	84.99
176 - SHOPRITE OF HUNTERDON COUNTY	PO 5338 MISC SUPPLIES ACCT 5001	184.02	184.02
540 - STATEWIDE INSURANCE FUND	PO 5371 2ND QTR 2013 ASSESSMENTS, INV INST2	8,849.00	8,849.00
390 - TELE-DATA SOLUTIONS	PO 5349 PHONE MAINTENANCE AGREEMENT, INV 10	90.00	90.00
43 - TOWN OF CLINTON	PO 5206 WATER BILL FOR FEB/MAR/APR 2013, AC	20.53	20.53
43 - TOWN OF CLINTON	PO 5372 WATER BILL FOR FEB/MAR/APR 2013, AC	74.70	74.70
66 - TREASURER, STATE OF NEWJERSEY	PO 5381 STORMWATER PERMIT - ID 000000112571	1,050.00	1,050.00
348 - VAIL ENERGY SERVICES, LLC	PO 5348 HVAC MAINTENANCE SVC CONTRACT FOR M	296.00	296.00
348 - VAIL ENERGY SERVICES, LLC	PO 5373 HVAC LABOR, INV 52874	100.00	100.00
192 - WALMART BUSINESS	PO 5357 MISC SUPPLIES, ACCT 5001	242.79	242.79
27 - WASTE MANAGEMENT OF NJ INC	PO 5380 TRASH REMOVAL SERVICE FOR APRIL 2013	4,164.87	4,164.87
TRUST FUNDS			
466 - ANIMAL CONTROL SOLUTIONS	PO 5362 ANIMAL CONTROL, INV 226	350.00	350.00
588 - ARISTOCRAT LIMOUSINE & BUS COMPANY	PO 5360 TRANSPORTATION DEPOSIT TO LAKESIDE M	600.00	600.00
308 - BCI BURKE COMPANY, LLC	PO 5353 SWING HANGER	92.92	92.92
580 - LAUGH OUT LOUD PRODUCTIONS	PO 5359 LEBANON SENIORS OUTING FOR MAY 15,	1,952.75	1,952.75
400 - MARY ANN BADORE	PO 5337 REIMBURSE FOR SUPPLIES	271.43	271.43
400 - MARY ANN BADORE	PO 5375 DRIVER TIP REIMBURSEMENT	60.00	60.00
591 - MICHELLE Y. HUBER	PO 5345 REFUND	5.00	5.00
593 - MRS. JOANN BURKE	PO 5374 REFUND FOR DINNER/SHOW	132.00	132.00
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 5376 DOG LICENSE REPORT	16.80	16.80
176 - SHOPRITE OF HUNTERDON COUNTY	PO 5338 MISC SUPPLIES ACCT 5001	24.33	24.33
176 - SHOPRITE OF HUNTERDON COUNTY	PO 5341 SENIOR SUPPLIES	56.22	56.22
192 - WALMART BUSINESS	PO 5347 MISC SUPPLIES, ACCT 5001	11.31	11.31
TOTAL			50,793.20
Total to be paid from Fund 01 Current Fund		47,220.44	
Total to be paid from Fund 03 TRUST FUNDS		3,572.76	
		=====	
		50,793.20	
Checks Previously Disbursed			
99999	NJ STATE HEALTH BENEFITS PLAN	HEALTH BENEFITS APRIL 2013	3,228.59 5/15/2013
99999	LEBANON BOROUGH PAYROLL	PAYROLL 5/15/2013	10,335.72 5/15/2013
99999	LEBANON BOROUGH PAYROLL	PAYROLL 4/30/2013	8,213.58 4/30/2013
7673	FIRST PRIORITY EMER VEHICLES INC.	PO# 5385 REPAIR BUMPER AND ADD ARROW STICK	9,793.00 5/01/2013

			31,570.89
Total paid from Fund 01 Current Fund		31,570.89	

		31,570.89	

Total for this Bills List: 82,364.09

The motion passed by the following roll call vote:
YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge
NO: None
ABSTAIN: None
ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

OPEN PUBLIC SESSION #1:

Councilman Junge made a motion to open the public session. Councilwoman Schmidt seconded the motion with the unanimous approval of Council the floor was opened.

Alexander Saharic President of the Lebanon Volunteer Fire Company requested permission to post another Draft sight at Metropolitan Seafood. Council granted permission with the following vote.

The motion passed by the following roll call vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

There being no further public comment Councilman Knoble made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

OPEN PUBLIC SESSION ORDINANCE #2013-02:

Councilman Junge made a motion to open the public session. Councilwoman Schmidt seconded the motion with the unanimous approval of Council the floor was opened.

CLOSED PUBLIC SESSION ORDINANCE #2013-02:

There being no further public comment Councilman Knoble made a motion to close the public session. Councilman Berger seconded the motion with the unanimous approval of Council the floor was closed.

ORDINANCE #2013-02

Councilman Junge made a motion to Adopt Ordinance 2013-02 to amend the Land Use Ordinance with a second by Council President Burton.

BOROUGH OF LEBANON

**COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE NO. 2013-2

AN ORDINANCE TO AMEND THE LAND USE ORDINANCES OF THE BOROUGH OF LEBANON, REGARDING SEWER AND WATER SERVICE

WHEREAS, it is critical to the health and safety of the residents of the Borough of Lebanon that adequate water supply and sewerage treatment be available, and the future provision thereof be approved, and a contract/agreement for such services be executed prior to the consideration of any site plan, subdivision, expansion or increase being considered by the Planning Board and/or the Board of Adjustment which requires additional water or sewerage capacity; and

WHEREAS, the New Jersey Department of Environmental Protection has paramount control over the provision of water and sewerage services with local control maintained for

sewerage by the Lebanon Borough Sewerage Authority, and for water by the Clinton Water Company.

NOW THEREFORE BE IT HEREBY ORDAINED by the Council, of the Borough of Lebanon, in the County of Hunterdon, and State of New Jersey, with the approval of the Mayor, that the Land Use Ordinances of the Borough of Lebanon shall be amended to provide as follows:

SECTION 1. The site plan, subdivision, change of use, and checklist requirements of the Land Use Ordinances of the Borough of Lebanon are hereby amended to provide:

“As a checklist requirement, and prior to the consideration of any application by the Planning Board and/or Board of Adjustment of an application for subdivision, site plan or change of use, the Applicant shall submit a copy of the contract and/or agreement executed with the Lebanon Borough Sewerage Authority and the Town of Clinton Water Company (or the New Jersey Department of Environmental Protection if that agency has assumed control pursuant to State Statute or Administrative Regulations), authorizing, approving and granting water service and/or sewer capacity for the proposed development to be undertaken by the applicant. Absent such agreement or authorization, the application shall be deemed incomplete and not scheduled before the applicable Board for public hearing and consideration.”

SECTION 2. All other provisions of the Land Use Ordinance, any Chapters or Articles thereunder, shall remain unchanged and in full force and effect.

SECTION 3. Severability.

In event that any clause, section, paragraph, or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason; it shall be deemed severable, and the Borough Council hereby declares its intent that the balance of the Ordinance shall not be affected by the said invalidity, and the remainder shall remain in full force and effect.

SECTION 4. Effective date.

This Ordinance shall take effect upon final adoption and publication in accordance with the law.

ATTEST

BOROUGH OF LEBANON

Karen Romano, Borough Clerk

Michael Reino, Mayor

Vote after public hearing and upon final adoption:

Berger ___ 0 ___
Burton ___ 1 ___
Junge ___ 1 ___
Knoble ___ 0 ___
Pittinger ___ 0 ___
Schmidt ___ 1 ___
Reino ___ 1 ___

Ordinance approved by the Governing Body and presented to the Mayor on _____, 2013

Veto in Whole or Part:

Approved:

Michael Reino, Mayor

Michael Reino, Mayor

Date:

Date:

Returned to Borough Clerk with statement attached on _____, 2013

NOTICE

TAKE NOTICE that the above ordinance was introduced at a regular meeting of the Borough Council of the Borough of Lebanon on April 17, 2013 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Lebanon to be held on May 15, 2013 at 7:30 p.m. in the Municipal Building, located at 6 High Street, Lebanon, New Jersey

Karen M. Romano, Borough Clerk

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

ORDINANCE 2013-02

**NOTICE OF FINAL PASSAGE
AN ORDINANCE TO AMEND THE LAND USE ORDINANCES OF THE BOROUGH
OF LEBANON, REGARDING SEWER AND WATER SERVICE**

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Lebanon, in the County of Hunterdon, State of New Jersey, held in the Municipal Building on the 17th day of April 2013, and the same came up for final passage at a meeting of the said Borough Council on the 15th day of May 2013 at which time, after persons interested were given an opportunity to be heard concerning said ordinance, the same was passed and will be in full force in the Borough according to law by order of the Borough Council of the Borough of Lebanon, County of Hunterdon and State of New Jersey.

Karen M. Romano, RMC
Borough Clerk

**INTRODUCED: April 17, 2013
ADOPTED: May 15, 2013**

The motion was passed by the following vote:

**YES: Mayor Reino, Council President Burton, Councilwoman Schmidt,
and Councilman Junge**

NO: None

ABSTAIN: None

ABSENT: Councilman Pittinger, Councilman Berger and Councilman Knoble

RESOLUTIONS #62-2013:

Councilman Junge made a motion to approve Resolution #62-2013 with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 62-2013

**A RESOLUTION AUTHORIZING THE
CLOSING OF STREETS ON JULY 4TH**

BE IT RESOLVED, that the Borough of Lebanon close the following streets on July 4th, 2013, from 8:00AM to 5:00 PM:

MAIN ST from MYRTLE AVE all the way East to the Borough line.
All of MYRTLE AVE
All of BRUNSWICK AVE
All of MAPLE ST.
All of HIGH ST.
All of SUTTON PL.
CHERRY ST. from MAIN ST. to EDGERTON DR.
COKESBURY RD. from MAIN ST. to ROUTE 22

Introduced and adopted: May 15, 2015
Ayes: 4
Nays: 0
Absent: 3

LEBANON BOROUGH COUNCIL

Richard J. Burton, Borough
Council President

ATTEST:

Karen Romano, RMC
Borough Clerk

CERTIFICATION

I, Karen M. Romano, Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the 15th day of May, 2013; that this Resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 15, 2013

Karen M. Romano, RMC
Borough Clerk

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and

Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

RESOLUTIONS #63-2013:

Council President Burton made a motion to approve Resolution 63-2013 with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION # 63-2013

**SOCIAL PERMIT
JULY 4TH PARADE**

WHEREAS, an application for Social Permit has been made by the Lebanon Borough July 4th Parade, 6 High Street, Lebanon NJ.; and

WHEREAS, the submitted form is complete and all fees have been waived;

NOW, THEREFORE BE IT RESOLVED by the Lebanon Borough Common Council to approve the above named application and authorize the Borough Clerk to sign said application and file it with the NJ Division of Alcoholic Beverage Control.

Introduced and adopted: May 15, 2013

Ayes: 4
Nays: 0
Absent: 3

LEBANON BOROUGH COUNCIL

Richard J. Burton,
Borough, Council President

ATTEST:

Karen Romano, RMC
Borough Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 15^h of May 2013; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 15, 2013

Karen M. Romano, RMC
Borough Clerk

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

RESOLUTIONS #64-2013:

Council President Burton made a motion to approve Resolution 64-2013 with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION 64-2013

**TO COMPLY WITH PROMULGATIONS OF THE LOCAL
FINANCE BOARD FOR REVIEW OF THE ANNUAL (2012) AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2012 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled: General Comments, Recommendations, and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: General Comments, Recommendations as evidenced by the group affidavit form of the Governing Body; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body, who after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the Borough of Lebanon hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Introduced and adopted: May 15, 2013

LEBANON BOROUGH COUNCIL

Ayes: 4
Nays: 0
Absent:3

Richard J. Burton, Borough
Council President

ATTEST:

Karen Romano, RMC
Borough Clerk

CERTIFICATION

I, Karen M Romano, Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Common Council at a meeting duly held on the 15th day of May, 2013; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 15, 2013

Karen M Romano, RMC
Borough Clerk

**CERTIFICATION OF GOVERNING BODY OF THE 2013
ANNUAL AUDIT
GROUP AFFIDAVIT FORM**

STATE OF NEW JERSEY
COUNTY OF HUNTERDON

We, members of the governing body of the Borough of Lebanon of, in the County of Hunterdon being duly sworn according to law, upon our oath depose and say:

1. We are duly elected Council members of the Borough of Lebanon in the county of Hunterdon.
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2013.
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

Mayor Michael F. Reino

Council President Richard J Burton

Councilman Sam Berger

Councilwoman Barbara Schmidt

Councilman James Pittinger

Councilman John Knoble

Councilman Robert Junge

Sworn to and subscribed before me this
15th day of May 2013
Notary Public of New Jersey

Clerk

-
The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

RESOLUTIONS #65-2013:

Council President Burton made a motion to approve Resolution 65-2013 with a second by Councilwoman Schmidt.

**COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 65-2013
American Protective Systems, Inc.**

WHEREAS, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

WHEREAS, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of **American Protective Systems, Inc.** to perform specific installation, maintenance procedures, reports, and associated services to the security system at 96 Main Street for a sum not-to-exceed \$577.50 (\$277.50 for set up and @25.00 per month for monitoring) for one year, has been approved.

Introduced and adopted: May 15, 2013

Ayes: 4
Nays: 0
Absent: 3

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 15, 2013 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 15, 2013

Karen M. Romano, RMC
Lebanon Borough Clerk

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

RESOLUTIONS #66-2013:

Council President Burton made a motion to approve Resolution 66-2013 with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 66-2013
Landmark Fire Protection, Inc.**

WHEREAS, the governing body has commenced the renovation of the Borough Municipal Building, working in conjunction with its Buildings and Grounds Committee and the Special Advisory Committee on the renovation project; and

WHEREAS, a need has arisen for an ongoing maintenance program, or emergent tasks which must be accomplished in a timely manner so as to not delay the any repair; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends engagement of Landmark Fire Protection, Inc. to perform specific maintenance procedures, reports, and associated services to the sprinkler system for a sum not-to-exceed \$1,680.00 for one year, has been approved.

Introduced and adopted: May 15, 2013

Ayes: 4
Nays: 0
Absent: 3

Richard J Burton Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 15, 2013 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 15, 2013

Karen M. Romano, RMC
Lebanon Borough Clerk

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

RESOLUTIONS #67-2013:

Council President Burton made a motion to approve Resolution 67-2013 with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #-67-2013

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payment for redemption of a tax sale certificate.

5	35.01 C0902	John LaFlamme 9 Lisa Ct Oxford, NJ 07863	2,548.21
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Overpayment of 2013 tax

5	35.01 C0503	Elizabeth Follat 503 Clark Rd Lebanon, NJ 08833	797.42
5	38	McNally & McGinn Esq 54 Grove St Somerville, NJ 08876	1,586.19

Introduced and adopted: May 15, 2013
Ayes: 4
Nays: 0
Absent: 3

LEBANON BOROUGH COUNCIL

Richard Burton, Borough Council President

ATTEST:

Karen Romano, RMC
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held on May 15, 2013.

Karen Romano, RMC
Borough Clerk

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge
NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

RESOLUTIONS #68-2013:

Council President Burton made a motion to approve Resolution 68-2013 with a second by Councilwoman Schmidt.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION #68-2013

WHEREAS, the Borough of Lebanon would like to provide Street Sweeping services along the 4th of July Parade route, and

WHEREAS, the Borough solicited 3 quotes, and received 2 quotes for this service; and

WHEREAS, Apgar Power Sweeping Corp Inc., has submitted the lowest quote of \$600.000 including equipment for such services.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that a Street Sweeping contract for 2012, be awarded to Apgar Power Sweeping Corp. in the amount of \$650.00.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute said contract, after review and approval by Borough Attorney Joseph Novak, and upon submittal of a Certificate of Insurance, and all documents required for the contract.

Introduced and adopted:

LEBANON BOROUGH COUNCIL

Ayes: 4
Nays: 0
Absent: 3

Richard J. Burton
Borough Council President

ATTEST:

Karen M. Romano, RMC
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on May 15, 2013 that this

resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 15, 2013

Karen M. Romano, RMC
Borough Clerk

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

OPEN PUBLIC SESSION #2:

Councilman Junge made a motion to open the public session. Councilwoman Schmidt seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Councilman Junge made a motion to close the public session. Councilwoman Schmidt seconded the motion with the unanimous approval of Council the floor was closed.

DISCUSSION

COUNCIL COMMITTEES:

STREETS AND ROADS: Council President Burton stated Myrtle Ave easement should be signed by Friday. The potholes will be repaired, roadside mowing and street sweeping would be completed before the July 4th Parade.

SHADE TREE: Chairman Joe Hauck requested Mayor Reino endorse the Tree Grant application. Mayor Reino agreed.

NICK LA BELLE with the Boy Scouts asked questions pertaining to the function of the Borough Council. Mayor Reino answered all Mr. La Belle's questions and thanked him for coming to the meeting.

Mayor Reino called for a motion to enter into executive session.

Councilman Junge made a motion to enter executive session with a second by Council President Burton.

RESOLUTION #69-2013

**BOROUGH OF LEBANON
BOROUGH OF LEBANON
COUNTY OF HUNTERDON**

STATE OF NEW JERSEY

RESOLUTION #69-2013

Whereas, the Open Public Meetings Act allows the Mayor and Council to exclude the public from a portion of a meeting in certain circumstances,

Now therefore, be it Resolved, by the Council of the Borough of Lebanon, that the public shall be excluded from discussion of the following matter(s):

- 1. A confidential matter under Federal or State Law or Court Rule.
- 2. A matter involving information that may jeopardize the Borough's rights to receive funds from the United States Government.
- 3. A matter constituting an unwarranted invasion of an individual's privacy rights.
- 4. Collective Bargaining Agreement or negotiation of the Agreement.
- 5. Matters involving the purchase, lease or acquisition of real property.
- 6. Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- 7. Litigation Tax Court Matters _____ Anticipated Litigation _____
Contract Negotiations: _____
- 8. Matters falling within the attorney-client privilege: _____.
- 9. Personnel matters involving a specific employee or officer of the Borough: Policies.
- 10. Deliberations involving a public hearing which may result in the imposition of a specific civil penalty or suspension or loss of a license or permit.

The approved Executive Session minutes will be placed on file in the Borough Clerk's Office and will be available to the public as provided for by Law.

Be it further Resolved, that this Resolution shall take effect immediately.

Introduced and adopted:
Ayes: 4
Nays: 0
Absent: 3

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST:

Karen M. Romano, RMC
Borough Clerk

I certify that the foregoing is a true copy of the Resolution adopted by the Borough Council at a meeting held May 15, 2013.

Karen Romano, RMC
Borough Clerk

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

Mayor Reino called for a motion to re-enter the Regular meeting of May 15, 2013.

Councilman Junge made a motion to re-enter the regular meeting with a second by Council President Burton.

The motion was passed by the following vote:

YES: Mayor Reino, Council President Burton, Councilwoman Schmidt, and Councilman Junge

NO: None

ABSTAIN: None

ABSENT: Councilman Berger, Councilman Knoble, and Councilman Pittinger

MISCELLANEOUS:

ADJOURN:

Councilman Junge moved and Councilwoman Schmidt seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:35 PM by unanimous vote.

Respectfully Submitted

Karen M. Romano, RMC
Borough Clerk

