

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

AUGUST 8, 2012

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Edward Cichone at 7:35 PM at the Boro Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Chairman: Edward Cichone, Members: John Saharic, Greg Crawford

Also present: Secretary Anita Weingart, As well as Joseph Novak, Esq. of Novak & Novak and James Hill, P.E. of Frey Engineering LLC.

The meeting was convened in compliance with the Open Public Meetings Act.

JULY MINUTES

Mr. Saharic moved, Mr. Crawford seconded the motion approving both the open and closed session of the July meeting; the closed session is not released for public review at this time. Motion carried – All Ayes.

FR06 – FR06 was approved for a preliminary site plan at the July 2012 Planning Board meeting. FR06 must come before LBSA to amend the sewer agreement and restriction of the warehouse. FR06 will need to present an updated proposal, escrow monies, site plans and a change of capacity application to LBSA. We do not have anything specific saying FR06 is only using the L-shaped building for storage. FR06 is also requesting a dry line installed for future use. PB explained to FR06 that once the L-shaped building is taken down, they would not be able to re-build. Since then, they want to keep the L-shaped building. Also stated in the contract with LBSA is 350 gpd for the pizzeria. If the pizzeria requests more capacity, the owner must file an amended application. The center part may be a drop off dry cleaner with 150 gpd. We also need to know their plans for the whole site. Mr. A. Saharic agreed to contact the owner of FR06 about attending the September LBSA meeting.

The Planning Board approved a 42 seat pizzeria and storage use of the L-shaped building. Removing the L-shaped building is in the LBSA agreement as requested by the owner. It was not a condition of LBSA. Parking issues were also discussed. Statements in the PB resolution from July of 2012 do not comply with the agreement made with LBSA. Mimma's Pizza does not have a lease with FR06 for a specific number of seats.

In July, a Professional's Meeting was held. A report from this meeting was sent from Mr. Hill to FR06 and the PB. This is on file with LBSA. This LBSA meeting was scheduled to accommodate FR06. They have not responded to calls and emails to attend this meeting.

LBSA will need signed and sealed plans for the 10 seat pizzeria including grease traps. Mimma's Pizza may continue with a 10 seat plan. Connection fees and charges were discussed.

ENGINEER'S REPORT

Kaplan Bond – They will schedule a final inspection with Mr. Hill. His final report should be ready for our next meeting.

Pizzo Bond – Performance bond release - Final inspections will be scheduled with Mr. Hill. They extended the bond and will purchase a Maintenance bond after inspections. Resolution 12-20 for details on file with LBSA.

Mr. Saharic moved, Mr. Crawford seconded the motion to adopt Resolution 12-20. Motion carried on roll call vote - AYES: Mr. Cichone, Mr. Crawford, Mr. Saharic.

Cutshaw – The road opening will take place on 8/9.

System Testing - Smoke Test quote from Oswald is on file. Mr. Hill recommends smoke testing. Mr. Cichone approves with proceeding.

Mr. Hill's report is on file.

RLSA REPORT

The flow reports were reviewed and are on file.

POLICY AND PROCEDURE – Tabled.

NITZER AVE – This will be on the agenda for September. We plan to notify newspapers. Propose an adoption of resolution to extend sewer to residents of Nitzer Ave. We plan to send certified letters with return receipt to the 4 property owners. The Authority agreed that Mr. Hill will revise the Nitzer cost calculations. Discussion was held about connection fee for Markey residence.

HIGHLANDS – Mr. Hill filed his report to Highlands.

EXPENDITURES

Mr. Crawford moved and Mr. Saharic seconded the motion approving the following expenditures as listed. Motion carried on roll call vote – AYES: Mr. Cichone, Mr. Crawford and Mr. Saharic.

GENERAL ACCT	EXPENSES	
12-059 PAYROLL ACCT	PAYROLL	\$4765.68
12-060 RLSA	TREATMENT PLANT	\$24,469.08
12-061 LEBANON BOROUGH	LEASE	\$1,300.00
12-062 JCP & L	USAGE	\$3.61
12-063 R & L DATACENTERS	PAYROLL SERVICES	\$96.50

12-064 OSWALD ENTERPRISES, INC.	MATERIALS, EQUIPMENT, LABOR	\$2,475.00
12-065 TLYA	LBSA ELECTRONIC FILES	\$140.00
12-066 R&L DATACENTER	PAYROLL SERVICES	\$96.50
12-067 FREY ENGINEERING	ENGINEERING SERVICES	\$10,000.00
12-068 FREY ENGINEERING	ENGINEERING SERVICES	<u>\$1,324.00</u>
	TOTAL	\$44,670.37
ESCROW ACCT		
PRESIDENTAL PLACE	7200015805 FREY ENGINEERING	\$993.00
KAPLAN	7200015801 NOVAK & NOVAK	\$304.00
CUTSHAW	7200015837 FREY ENGINEERING	\$144.00
FR06	7761034607 FREY ENGINEERING	\$333.75
FR06	7761034607 FREY ENGINEERING	<u>\$1,802.75</u>
	TOTAL	\$3,577.50

PUBLIC COMMENTS

There are no public comments to report.

MISCELLANEOUS – Mr. Freedman does not have capacity. This property had 350 gpd reserved for Cycle-let System until the line was extended. The line was extended but he did not participate in the tri-party agreement. For future sewer service he is included in the planning. He has an assignment of 2,000 gpd. There are a lot of restrictions due to C1 stream. Discussion of flows took place. Discussion of gallons assigned and reserved took place.

ADJOURN

Mr. Saharic moved and Mr. Crawford seconded the motion to adjourn the meeting there being no further business to come before the Board.

Respectfully submitted by,
Anita Weingart,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.

Anita Weingart, Secretary/Treasurer