



**LEBANON BOROUGH COMMON COUNCIL
MINUTES
OCTOBER 19, 2011
7:30 PM**

The Regular Meeting of the Lebanon Borough Common Council was called to order by Mayor Reino at 7:30 p.m.

The meeting was convened in compliance with the Open Public Meeting Act of 1975; notice was sent to three local newspapers and posted on the bulletin board at Borough Hall.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Mayor Reino.

ROLL CALL:

Present: Mayor Reino, Council President Berger, Councilman Burton, Councilwoman Schmidt, Councilman Pittinger, Councilman Knoble and Councilman Coyle

Absent: None

Also Present: Clerk Karen M. Romano and Attorney Joseph Novak

MOMENT OF SILENCE:

Mayor Reino stated a total of 7541 United States Service Members had given their lives for our country for the war on terrorism. New Jersey total continues at 111. Mayor Reino requested a moment of silence in remembrance of all service men and women, who have paid the supreme sacrifice on behalf of a grateful nation, they are truly heroes.

STATEWIDE INSURANCE

Caroline Convoy of Statewide insurance presented an alternative to Lebanon Borough's current PAIC plan. (proposal on file in the Clerk's office for review)

RESOLUTION # 116-2011:

Councilwoman Schmidt made a motion to approve Resolution 116-2011 the Consent Agenda with a seconded by Councilman Burton.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION # 116-2011
CONSENT AGENDA**

October 19, 2011

All matters listed under the Consent Agenda are considered to be routine by the Governing Body of Lebanon Borough and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired that item may be removed from the Consent Agenda and considered separately.

Introduced and adopted: October 19, 2011

1. NJLM League information
2. Highlands letter
3. LBSA Resolution appointing Gregory Crawford

Ayes: 6
Nays: 0
Absent: 0

Sam Berger, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 19, 2011 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 19, 2011

Karen M. Romano, RMC
Lebanon Borough Clerk

The motion passed by the following roll call vote:

YES: Council President Berger, Councilman Burton, Councilwoman Schmidt, Councilman Knoble, Councilman Pittinger, and Councilman Coyle
NO: None
ABSTAIN: None
ABSENT: None

APPROVAL OF MINUTES:

Councilman Knoble made a motion to accept the Regular Meeting Minutes of September 21, 2011. With a second by Council President Berger.

The motion passed by the following roll call vote:

YES: Council President Berger, Councilman Burton, Councilwoman Schmidt, Councilman Pittinger, Councilman Knoble and Councilman Coyle
NO: None
ABSTAIN: None
ABSENT: None

APPROVAL OF EXPENDITURES:

Council President Berger made a motion to approve the bill list for October 2011. Councilman Burton seconded the motion.

Report Printed 2011-10-19 13:35:49 Lebanon Borough

List of Bills - (All Funds)

Vendor	Description	Payment	Check Total
Current Fund			
403 - AMERICAN PROTECTIVE SYSTEMS, INC	PO 4214 SEPTEMBER SECURITY SERVICES 10492	50.00	50.00
41 - ANJEC	PO 4234 2011MEMBERSHIP DUES	280.00	280.00
221 - ASSOCIATED MAILING	PO 4190 POSTAGE DUE FOR LEBANON LANTERN	143.28	143.28
281 - BONNIE SCHMIDT	PO 4233 REIMBURSEMENT FOR WEB SITE	195.65	195.65
87 - BORGATA HOTEL CASINO & SPA	PO 4205 RESERVATIONS FOR LEAGUE OF MUNICIPA	1,778.00	1,778.00
202 - CENTURYLINK	PO 4215 TELEPHONE SVC FOR SEPT 2011 SVC, A	233.51	233.51
357 - CLARKE CATON HINTZ	PO 4202 PROF SVCS FOR AUG 2011, INV 52390	37.50	37.50
107 - CLINTON BUSINESS PRODUCTS, INC	PO 4184 OFFICE SUPPLIES	19.16	19.16
254 - CLOVER HILL LANDSCAPING LLC	PO 4002 LAWN SVC FOR 2011 SEASON, 7 OF 8	1,430.35	1,430.35
247 - COMCAST	PO 4193 TELEPHONE SVC FOR SEPT 2011, ACCT 2	280.69	280.69
38 - COUNTY OF HUNTERDON	PO 4199 UNLEADED GASOLINE/DIESEL FUEL FOR A	525.22	525.22
13 - COUNTY OF HUNTERDON - COUNTY TAX	PO 4194 4TH QTR COUNTY TAX	135,505.68	135,505.68
14 - COUNTY OF HUNTERDON - LIBRARY TAX	PO 4195 4TH QTR LIBRARY TAX	11,551.76	11,551.76
15 - COUNTY OF HUNTERDON- OPEN SPACE TAX	PO 4196 4TH QTR OPEN SPACE TAX	14,226.77	14,226.77
111 - ELIZABETH C MCKENZIE	PO 4216 PROF SERVICES FOR SETEMBER 2011, IN	1,815.14	1,815.14
153 - HOME DEPOT CREDIT SVCS	PO 4188 BLDG SUPPLIES, ACCT 9730	101.73	101.73
153 - HOME DEPOT CREDIT SVCS	PO 4218 BUILDING SUPPLIES, ACCT 9730	122.72	122.72
54 - NJN PUBLISHING	PO 4187 LEGAL ADS FOR SEPT 2011, ACCT L9011	158.34	158.34
54 - NJN PUBLISHING	PO 4219 LEGAL ADS FOR SEPTEMBER 2011, ACCT	89.36	89.36
16 - JCP&L	PO 4220 SVCS FOR ACCT /1000636447751000634	6.50	6.50
16 - JCP&L	PO 4232 ELECTRIC SVCS FOR ACCT140575/143512	256.30	256.30
16 - JCP&L	PO 4238 ELECTRIC SVC FOR SEPT/OCT 2011, A	592.26	592.26
16 - JCP&L	PO 4242 ELECTRIC SVC FOR SEP/OCT 2011, ACC	881.89	881.89
264 - JOSEPH S. NOVAK	PO 3777 MONTHLY LEGAL SERVICES OCTOBER 2011	3,000.00	3,000.00
59 - LEBANON BOROUGH BOARD OF EDUCATION	PO 3971 NOV 2011 LOCAL SCHOOL TAX	222,411.70	222,411.70
9 - MUNICIPAL SOFTWARE, INC	PO 3867 DATA PROCESSING SERVICE FOR 2011, I	2,971.98	2,971.98
253 - NEW JERSEY STATE POLICE	PO 4186 STATE POLICE SERVICES FOR AUGUST 20	3,913.44	3,913.44
224 - NJ SHADE TREE FEDERATION	PO 4235 86TH ANNUAL CONFERENCE NJ SHADE TRE	125.00	125.00
42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 4206 WOMEN IN GOVERNMENT BREAKFAST REGIS	30.00	30.00
42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 4207 LEAGUE LUNCHEON REGISTRATION 11-17	140.00	140.00

42 - NJ STATE LEAGUE OF MUNICIPALITIES	PO 4208	LEAGUE CONFERENCE PRE REGISTRATION	250.00	250.00
70 - NO HUNTERDON-VOORHEES REG HS DIST	PO 3993	NOV 2011 REGIONAL SCHOOL TAX	271,022.28	271,022.28
35 - NORTH HUNTERDON MUNICIPAL COURT	PO 3706	NOVEMBER 2011 MUNICIPAL COURT RENT	674.22	674.22
513 - PAYCHEX OF NEW YORK LLC	PO 4221	PAYROLL SERVICE FOR OCT 14, 2011, I	101.33	101.33
68 - POLAND SPRING WATER CO	PO 4197	BOTTLED WATER/DRINKS, ACCT 04307586	49.13	49.13
28 - PREMIER DISPOSAL, INC	PO 3987	TRASH REMOVAL SVC FOR SEPT 2011, CO	4,832.96	4,832.96
20 - QULLL CORPORATION	PO 4191	OFFICE SUPPLIES, ACCT C671593	186.32	
	PO 4222	CLEANING SUPPLIES, ACCT C671593	110.68	297.00
476 - R & L DATA CENTERS, INC.	PO 4223	PAYROLL SERVICE FOR SEPT 2011, ACCT	279.00	279.00
7 - SDG ALARMTRONICS	PO 4201	ALARM MONITORING CHG FOR 3RD QTR, C	93.00	93.00
303 - SHARP ELECTRONICS CORPORATION	PO 3797	COPIER LEASE FOR NOV 2011, CONTRACT	184.46	184.46
176 - SHOPRITE OF HUNTERDON COUNTY	PO 4224	MEETING SUPPLIES,	49.47	49.47
511 - SIRVA RELOCATION	PO 4198	REFUND OF 3RD QTR TAX OVERPAYMENT,	1,227.34	1,227.34
516 - TADEUSZ J. DABROWSKI	PO 4239	REDEMPTION OF A TAX SALE CERTICIATE	224.86	224.86
390 - TELE-DATA SOLUTIONS	PO 4226	ANNUAL CONTRACT 6642 BILLED MONTHLY	90.00	90.00
43 - TOWN OF CLINTON	PO 4230	3RD QTR FIRE HYDRANT, 2011, ACCT 2	5,908.50	5,908.50
382 - TOWNSHIP OF TEWKSBURY	PO 4203	THIRD QUARTERLY PUBLIC WORKS SHARED	1,545.02	1,545.02
275 - US BANK COLLATERAL TRUSTEE/MDSASS	PO 4212	REDEMPTION OF TAX SALE CERTIFICATE	125,585.97	125,585.97
192 - WALMART BUSINESS	PO 4192	OBM SUPPLIES, ACCT 5003	11.01	11.01
27 - WASTE MANAGEMENT OF NJ INC	PO 4228	SOLID WASTE DISPOSAL FOR SEPT 2011,	3,721.56	3,721.56
139 - WEST PAYMENT CENTER	PO 4189	SUBSCRIPTION CHARGES, ACCT 10001738	29.50	29.50

TRUST FUNDS

518 - BEAVER BROOK COUNTRY CLUB	PO 4241	HOLIDAY EVENT 12-14-2011	250.00	250.00
470 - CELEBRATION TRAVEL & TOURS	PO 4209	BALANCE DUE ON SENIOR TRIP TO PLATZ	775.00	775.00
517 - CHRISTMAS TREE SHOPS	PO 4240	HALLOWEEN SUPPLIES	37.89	37.89
400 - MARY ANN BARDORE	PO 4211	TIP FOR OCTOBERFEST 10-13-11	60.00	60.00
321 - NJ DEPT OF HEALTH & SENIOR SVCS	PO 4183	DOG LICENSE REPORT FOR SEPT 2011	3.60	3.60
441 - PLATZL BRAUHAUS	PO 4210	OCTOBERFEST 10-13-11	1,034.30	1,034.30
514 - TAYLOR RENTAL CENTER	PO 4225	MACHINE RENTALS, CUST 020137	99.25	99.25

GENERAL CAPITAL FUND

490 - A+ SIGNS	PO 4066	ELECTRONIC MESSAGE BOARD	16,835.00	16,835.00
425 - FORAN & ASSOCIATES	PO 4049	MASON WORK FOR THE SIGN	3,876.00	3,876.00
491 - GENERAL SUPPLY CO.	PO 4081	LOCKS FOR MUNICIPAL BUILDING	610.25	610.25
512 - GEO. SCHOFIELD CO. #3	PO 4217	BRICKS FOR SIGN INV 746087	504.00	504.00
448 - TOP LINE CONSTRUCTION CORP	PO 4229	NITZER ROADWAY & SANITARY SEWER IMP	122,901.65	122,901.65
382 - TOWNSHIP OF TEWKSBURY	PO 4204	2011 ROADWAY SURFACING PROGRAM-CHIP	28,934.25	28,934.25
515 - Z BROTHERS	PO 4237	CHERRY STREET ROAD & DRAINAGE IMPRO	84,552.16	84,552.16

TOTAL

1,079,523.89

Total to be paid from Fund 01 Current Fund	819,050.54
Total to be paid from Fund 03 TRUST FUNDS	2,260.04
Total to be paid from Fund 04 GENERAL CAPITAL FUND	258,213.31
	=====
	1,079,523.89

Checks Previously Disbursed

99999	DEPOSITORY TRUST CO	INTEREST ON BONDS	20,725.00	10/14/2011
99999	NJ STATE HEALTH BENEFITS PLAN	SEPTEMBER HEALTH BENEFITS	2,594.07	10/14/2011
99999	LEBANON BOROUGH PAYROLL	PAYROLL 9-30-2011	11,121.80	9/30/2011

			34,440.87	

Total paid from Fund 01 Current Fund	34,440.87

	34,440.87

Total for this Bills List: 1,113,964.76

The motion passed by the following roll call vote:

YES: Council President Berger, Councilman Burton, Councilwoman Schmidt, Councilman Knoble, Councilman Pittinger and Councilman Coyle
NO: None
ABSTAIN: None
ABSENT: None

OPEN PUBLIC SESSION #1:

Councilman Burton made a motion to open the public session. Council President Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no further public comment Council President Berger made a motion to close the public session. Councilman Knoble seconded the motion with the unanimous approval of Council the floor was closed.

RESOLUTION #117-2011:

Councilman Knoble made a motion to adopt Resolution#117-2011 with a second by Council President Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

**RESOLUTION #117 - 2011
Refund of Overpayment**

BE IT RESOLVED, by the Council of the Borough of Lebanon, County of Hunterdon, State of New Jersey that the CFO is hereby authorized to make the following payments for the refund of an overpayment of 2011 tax.

<u>Block</u>	<u>Lot</u>	<u>Name/address</u>	<u>Amount</u>
9	2	Sirva Relocation PO Box 8137 Somerville, NJ 08876	1,227.34

The next payment is for the redemption of tax sale certificate #2008-01.

5	35	US Bank Custodian for SASS Muni V DTR 2 Liberty Place 50 South 16 th St Suite 1950 Philadelphia, PA 19102	103,585.97 Premium <u>22,000.00</u> 125,585.97
7	4.01	Tad Dabrowski 329 Durham Ave South Plainfield, NJ 07080	124.86 Premium <u>100.00</u> 224.86

Introduced and adopted

LEBANON BOROUGH COUNCIL

Ayes: 6
Nays: 0
Absent: 0
Abstain: 0

Council President, Sam Berger

ATTEST:

Karen M. Romano, RMC
Lebanon Borough Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the October 19, 2011 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 19, 2011

Karen M. Romano, RMC
Lebanon Borough Clerk

The motion passed by the following roll call vote:

**YES: Council President Berger, Councilman Burton,
Councilwoman Schmidt, Councilman Pittinger, Councilman Knoble
and Councilman Coyle**

**NO: None
ABSTAIN: None
ABSENT: None**

RESOLUTION #118-2011:

Councilman Burton made a motion to adopt Resolution#118-2011 with a second by Council President Berger.

**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY
Leaf Pick up
RESOLUTION #118-2011**

WHEREAS, the Borough of Lebanon would like to provide Leaf Removal services to Borough Residences for the Fall of 2011, and

WHEREAS, the Borough solicited 6 quotes, and received 2 quote for this service; and

WHEREAS, **Pine Brook Landscape/Nursery Inc.** has submitted the lowest quote of \$7000.00 for crew and equipment for three sweeps to be performed on the following weeks October 24, 2011, November 24, 2011 and December 12, 2011.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Lebanon that a Leaf Removal contract for 2011, be awarded to Pine Brook Landscape/Nursery Inc.. in the amount not to exceed \$7000.00.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute said contract, after review and approval by Borough Attorney Joseph Novak, and upon submittal of a Certificate of Insurance, and all documents required for the contract.

Introduced and adopted: October 19, 2011

LEBANON BOROUGH COUNCIL

Ayes: 6
Nays: 0
Absent: 0

Sam Berger
Borough Council President

ATTEST:

Karen M. Romano, RMC
Borough Clerk

CERTIFICATION

I, Karen M. Romano Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on October 19, 2011 that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: October 19, 2011

Karen M. Romano, RMC
Borough Clerk

The motion passed by the following roll call vote:

**YES: Council President Berger, Councilman Burton,
Councilwoman Schmidt, Councilman Knoble, Councilman Pittinger and Councilman Coyle**

NO: None

ABSTAIN: None

ABSENT: None

RESOLUTION #119-2011:

**Mayor Reino called for a motion to TABLE Resolution 119-2011 for Snow Plowing.
Councilman Knoble made a motion to table Resolution#119-2011 with a second by Council
President Berger.**

The motion passed by the following roll call vote:

YES: Council President Berger, Councilman Burton,

Councilwoman Schmidt, Councilman Knoble, Councilman Pittinger and Councilman Coyle

NO: None

ABSTAIN: None
ABSENT: None

STREET OPENING PERMITS

Mayor Reino called for a motion to approve the following Street Opening Permits previously approved by Ferriero Engineering and Chair Joseph Hauck of the Shade Tree Committee.

**96 Main Street
7 Maple Street
62 Brunswick Ave**

Councilman Knoble made a motion to approve the Street Opening Permits with a second by Council President Berger.

The motion passed by the following roll call vote:

**YES: Council President Berger, Councilman Burton,
Councilwoman Schmidt, Councilman Knoble, Councilman Pittinger and Councilman Coyle**

NO: None

ABSTAIN: None

ABSENT: None

DISCUSSION

November Meeting changed to November 10th due to the NJLMC

Stormwater Management on Knox Lane Karen will direct home owner to Mike Wright regarding any permits

Shade Tree Removal Ordinance Karen will put the proposed Ordinance in front of the Planning Board for a recommendation and Attorney Novak will review.

Bethlehem Court Renewal Karen will contact Donna for pricing going forward, contract review, audit and record count.

COMMITTEE/COMMISSIONS/BOARD UPDATE

Streets and Roads Chairman Burton reported Cherry Street would be completed before November 4th

Building and Grounds Chairman Pittinger reported the sign on Main Street was up and working

Recreation Chairman Pittinger reported the walkway from the church to the park was almost done and the trees would be planted next week. He also stated the Lebanon Volunteer Fire Company Hose Down was a lot of fun and had a great turn out.

Environmental and Shade Tree Chairman Hauck reported there were two open seats on each of the committees.

OPEN PUBLIC SESSION #2:

Councilman Burton made a motion to open the public session. Council President Berger seconded the motion with the unanimous approval of Council the floor was opened.

There being no public comment Councilman Burton made a motion to close the public session. Councilman Knoble seconded the motion with the unanimous approval of Council the floor was closed.

ADJOURN:

Councilman Burton moved and Councilwoman Schmidt seconded a motion to adjourn, there being no further business to come before Council. The meeting was adjourned at 9:20 PM by unanimous vote.

Respectfully Submitted,

Karen M. Romano, RMC
Borough Clerk

LBCC

5-18-11

8

LBCC
4-20-11
12