

# LEBANON BOROUGH SEWERAGE AUTHORITY

## MINUTES

August 4, 2011

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Edward Cichone 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Edward Cichone, Richard Burton, Leona Burton  
and John Saharic

Also present: Attorney Joseph Novak, Engineer James Hill and Secretary Susan Woods  
Auditor William Colantano arrived later in the meeting.

The meeting was convened in compliance with the Open Public Meetings Act

### JUNE MINUTES

Mr. Burton moved and Mr. Saharic seconded the motion to approve the June minutes.  
Motion carried.

### ENGINEER'S REPORT

Mr. Hill's monthly report is on file.

### NITZER AVENUE

Contract for work on Nitzer Avenue signed with Top Line Construction.

Construction is scheduled to begin on September 6<sup>th</sup>. The four residents not connected to the sewer system to be sent the following letter.

*The LBSA is about to extend the sewer line up Nitzer Avenue and will be coordinating the work with the Borough repaving of the road surface.*

*This will allow future connection into the Sanitary Sewer system of those homes not yet connected when and if they choose.*

*There is no current expense to the property owners, nor is it required that they hook up at this time. But should the time come when a property owner needs or wishes to connect the line will be there ready; the hookup fee will be calculated at that time.*

*If you have any questions or concerns please call either of these LBSA members:*

*Ed Cichone, Chairman ..... 908-256-5727*

*Rich Burton, Vice Chairman ..... 908-627-3341*

**SERVICE VENDORS FOR EMERGENCIES & SCHEDULED SERVICES**

	JET-VAC W/HELPER 8HRS	VIDEO TRUCK W/HELPER 8HRS
Oswald Enterprises 1hr response	\$2,150.00	\$1,705.00
Russell Reid Inc 1hr response	\$3,055.00	\$2,240.00
National Water Main 3to4 hr response	\$2,660.00	\$2,580.00

Mr. Burton moved, Mr. Saharic seconded the motion approving Oswald Enterprises as the primary service vendor and Russell Reid as the second to be called. Motion carried on roll call vote – AYES: Mr. Cichone, Mr. Burton, Mrs. Burton and Mr. Saharic

**JDN PROPERTIES/METROPOLITAN SEAFOOD**

Mr. Mark Drabich owner of the Metropolitan Seafood Co. currently located in Clinton and in the process of moving to the JDN property has paid the JDN Properties Connection Fee of \$6,024.00 and submitted a signed Sewer Agreement by Mr. Joseph Natale , Manager of JDN Properties. However the Agreement is not the latest Agreement with the 2011 Connection Fee of \$6,024.00 therefore the correct Connection Fee has been written over the incorrect fee and needs to be signed or initialed by Mr. Natale.

Mr. Drabich has also paid outstanding and current escrow fees in the amount of \$6,000.00 and past due User Charges in the amount of \$1,357.63.

Mr. Hill will conduct final inspection for the Metropolitan Seafood Co. unit at the JDN site prior to the issuance of a C.O., copies to be sent to Mr. Natale, Mr. Brightly with Ferriero Engineering, the Construction Code Official and to the Planning Board.

Only Metropolitan Seafood can occupy the site at this time, other uses will require site plan approval by the Planning Board.

**RLSA REPORT**

There was nothing to report.

**PUBLIC COMMENTS** None

**EXPENDITURES**

Mr. Burton moved and Mr. Saharic seconded the motion approving the following Expenditures. Motion carried on roll call vote – AYES: Mr. Cichone, Mr. Burton, Mrs. Burton and Mr. Saharic

GENERAL ACCT - JULY

11-067	LBSA	PAYROLL ACCOUNT	\$4,259.18
11-068	NJSHBP	HEALTH INS	\$1,619.34
11-069	RLSA	TREATMENT PLANT	\$22,688.33
11-070	LEBANON BORO	RENT	\$1,300.00
11-071	R&L DATACENTERS	PAYROLL SERVICES	\$96.50
11-072	TL YAGER & ASSOCS	ENGINEERING	\$5,038.00
11-073	WM COLANTANO	AUDIT	\$25,500.00
11-074	QUILL CORP	SUPPLIES	\$388.41
11-075	NOVAK&NOVAK	SPEC.PROJECT-NITZER	\$836.00
11-076	MAGLIO ELECTRIC	AUTO DIALER & SERVICE	\$5,240.00
11-077	NJN PUBLISHING	LEGAL AD	\$147.26
11-078	NJ DIV OF REVENUE	ANNUAL REPORT	\$25.00
		<u>TOTAL</u>	\$67,138.02

ESCROW ACCOUNT

E11-25	NOVAK&NOVAK	BELLEMEAD	\$686.00
E11-26	TL YAGER	COACH HOUSE	\$283.50
E11-27	TL YAGER	<u>PRESIDENTIAL PLACE</u>	\$228.00
		<u>TOTAL</u>	\$1,197.50

GENERAL ACCT - AUGUST

11-079	LBSA	PAYROLL	\$4,259.18
11-080	NJSHBP	HEALTH INS	\$1,619.34
11-081	RLSA	TREATMENT PLANT	\$22,688.33
11-082	LEBANON BOROUGH	LEASE	\$1,300.00
11-083	R&L DATACENTERS	PAYROLL SERVICE	\$96.50
11-084	TL YAGER & ASSOCS	<u>ENGINEER</u>	5,961.00
		<u>TOTAL</u>	\$35,924.35

ESCROW ACCT

E11-28	TL YAGER	PRESIDENTIAL PLACE	\$152.00
E11-29	TL YAGER	BELLEMEAD	\$583.50
E11-30	NOVAK	<u>JDN</u>	\$280.00
		<u>TOTAL</u>	\$1,015.50

**KAPLAN COMPANIES/THE HEIGHTS OF LEBANON**

Mr. Novak reported that Kaplan appears to be moving forward. The DCA found that Kaplan was not in compliance with COAH regulations therefore plans for the last two buildings have been submitted to the DCA. Kaplan has received funding for these buildings and is currently seeking building permits.

**BORO MASTER PLAN UPDATE**

Mr. Hill indicated that he is still waiting for the Highlands draft.

**SEPT. MEETING** – Thursday, Sept. 8<sup>th</sup> not the 1<sup>st</sup>.

**KB TOYS**

Mr. Novak reported that there is no new resolution . He will continue to try to convince the Bond company to pay the \$13,685.00 paid out by LBSA for the repairs and upgrade of the Heat Tape meter.

Mr. Cichone suggested a lien is place on the property at tax sale time by the Tax Collector for the \$13,685.00.

MR. COLANTANO ARRIVED AT THE MEETING.

Brief discussion followed.

**ADJOURN**

Mrs. Burton moved and Mr. Burton seconded the motion to adjourn the meeting, there being no further business to come before the Board. Motion carried.

Respectfully submitted by,

*Susan J. Woods,*  
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of \_\_\_\_\_.

\_\_\_\_\_