

LEBANON BOROUGH SEWERAGE AUTHORITY

MINUTES

June 2, 2011

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Chairman Edward Cichone 7:30 PM at the Boro Hall, 6 High Street, Lebanon NJ.

MEMBERS PRESENT: Edward Cichone, Richard Burton and Leona Burton
ABSENT: John Saharic

Also present: Attorney Joseph Novak, Engineer James Hill and Secretary Susan Woods.

The meeting was convened in compliance with the Open Public Meetings Act

MAY MINUTES

Mr. Burton moved and Mrs. Burton seconded the motion to approve the May 2011 minutes. Motion carried.

BELLEMEAD DEVELOPMENT CORP BLK 4 LOTS 1.03 & 1.04 GLENN PANTEL, Esq.

The Planning board has granted Bellemead a 7year extension of site plan approval due to the present severe economic depression.

A building can take up to a year to complete. Bellemead is constantly trying to market the property; sewer capacity has been appropriated to these properties; any extension by the LBSA is based on the existing capacity and proposed use. There is very little surplus.

Mr. Burton moved and Mrs. Burton seconded the motion to grant a 7year extension of the allocated sewer capacity to Lots 1.03 and 1.04 in Block 4 through to December 31, 2018, based on existing capacity and proposed use. Mr. Novak directed to prepare the Agreements and Chairman and Secretary authorized to sign said Agreements. Motion carried on roll call vote – AYES: Edward Cichone, Richard Burton and Leona Burton.

BACHMAN RESIGNATION

Mrs. Burton moved and Mr. Burton seconded the motion accepting with regret the resignation of Michael Bachman. Motion carried.

NITZER AVENUE

Mr. Hill reported that the Borough held the bid opening yesterday for the road projects. Four bids were received. TopLine Construction appears to be the low bidder and Mannon Excavating the

second. The LBSA portion came in at \$69,143.70. It is anticipated that work could start in early July.

Mr. Hill will prepare a breakout of costs for the Nitzer Avenue project.

The Connection Fee for residents on Nitzer Avenue is estimated at \$15,000.00.

Mr. Burton moved, Mrs. Burton seconded the motion to award the bid to TopLine Construction subject to the review of Mr. Novak and the Borough Engineer. Motion carried on roll call vote - AYES: Mr. Cichone, Mr. Burton and Mrs. Burton.

ENGINEER'S REPORT

Mr. Hill's monthly report is on file.

RLSA REPORT

Mr. Cichone reported that the RLSA is considering installing solar power.

AUDIT OF 2010 ~ RESOLUTION 11-022

The Audit shows no recommendations.

Mr. Burton moved, Mrs. Burton seconded the motion approving Resolution 11-022 as follows. Motion carried on roll call vote – AYES: Mr. Cichone, Mr. Burton and Mrs. Burton.

LEBANON BOROUGH SEWERAGE AUTHORITY AUDIT REPORT

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2010 has been completed and filed with the Lebanon Borough Sewerage Authority pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report and specifically the sections of the audit report entitled "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "**General Comments**" and "**Recommendations**" in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Lebanon Borough Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2010 and specifically has reviewed the sections of the audit report entitled, "**General Comments**" and "**Recommendations**", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

2010 CLOSED SESSION MINUTES

Mrs. Burton moved and Mr. Burton seconded the motion that upon the recommendation of Mr. Novak the Closed Session minutes of 2011, listed below, are hereby to be made available to the public.

October 7, 2010
1st - November 4, 2010
2nd - November 4, 2010

Motion carried

PUBLIC COMMENTS None

BOROUGH CODIFYING ORDINANCES

The Borough Council is meeting next week with the codifying company.

MASTER PLAN UPDATE

Tabled to next month.

EXPENDITURES

Mr. Burton moved, Mrs. Burton seconded the motion approving the following Expenditures. Motion carried on roll call vote – AYES: Mr. Cichone, Mr. Burton and Mrs. Burton

GENERAL ACCT

11-060 LBSA	PAYROLL ACCOUNT	\$4,259.18
11-061 NJSHBP	HEALTH INS	\$1,619.34
11-062 RLSA	TREATMENT PLANT	\$22,688.33
11-063 LEBANON BORO	RENT	\$1,300.00

11-064 R&L DATACENTERS	PAYROLL SERVICES	\$96.50
11-065 TL YAGER & ASSOCS	ENGINEERING	\$8,055.73
11-066 POST OFFICE	<u>STAMPS</u>	<u>\$44.00</u>
	TOTAL	\$38,063.08
<u>ESCROW ACCOUNT</u>		
E11-24	TL YAGER	KB TOYS
		\$66.27

KAPLAN COMPANIES/THE HEIGHTS OF LEBANON

Mike Wright, Construction Code Official, has given Mr. Novak the name of the contact at DCA for inspection and Certificates of Occupancy

JDN PROPERTIES

The property is not under bankruptcy.

ADJOURN

Mrs. Burton moved and Mr. Burton seconded the motion to adjourn the meeting, there being no further business to come before the Board. Motion carried.

Respectfully submitted by,

Susan J. Woods,
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of _____.
