

LEBANON BOROUGH SEWERAGE AUTHORITY  
MINUTES  
MARCH 4, 2010

The meeting of the LEBANON BOROUGH SEWERAGE AUTHORITY was called to order by Vice Chairman Richard Burton 7:30 PM in the 3<sup>RD</sup> Floor Conference Room in the Round Valley Executive Center, 3 Werner Way, Lebanon NJ..

MEMBERS PRESENT: Richard Burton, William Lachenmayr and Leona Burton  
ABSENT: Edward Cichone and John Saharic

Also present: Attorney Joseph Novak, Engineer Jim Hill, Auditor William Colantano and Secretary Susan Woods

The meeting was convened in compliance with the Open Public Meetings Act

**FEBRUARY MINUTES**

Mrs. Burton moved and Mr. Lachenmayr seconded the motion approving the minutes of the February 2010 meeting with the following correction:  
Page 6 COACH HOUSE motion - two (not one) additional units. For a total of 3 new units.  
Motion carried.

**COACH HOUSE LLC ~ BLK 6 LOTS 14 & 14.01**

The bedroom count is to be clarified with Mr. Patullo.

**MASCIA/SONIC ~ BLK 6 LOT 1**

Mrs. Burton moved and Mr. Lachenmayr seconded the motion authorizing the release of the Connection Fee (\$14,574.00) with the following breakdown of the checks:  
LEBANON BOROUGH \$6,305.31 to satisfy outstanding bills for professional fees as per the letter from Lebanon CFO Kay Winzenried and from Mr. Donald Whitelaw, Esq.  
LBSA \$414.50 to satisfy outstanding professional fees.  
THOMAS MASCIA \$7,854.19 – the balance after deducting the outstanding escrow fees  
Motion carried on roll call vote: AYES: Mr. Burton, Mrs. Burton and Mr. Lachenmayr

**ENGINEER'S REPORT**

See report dated 3/4/2010.

HIGH ST – 51 Main St (on the corner of High St) complained about odors in the basement. No problems were found in the LBSA section of the line. Have not heard any more since.

NITZER AVE – Working with the Highlands concerning DEP permits.

**RLSA REPORT**

Dr. Vincent Schaible is Chairman, Mr. Westfind is Vice Chairman and Mr. Burton is secretary  
Mr. Garvey has resigned.

**PUBLIC COMMENTS – NONE**

**EXPENDITURES**

Mr. Lachnemayr moved and Mrs. Burton seconded the motion approving the following expenditures as shown. Motion carried on roll call vote – AYES: Mr. Burton, Mrs. Burton and Mr. Lachenmayr

GENERAL ACCT		EXPENSES	
10-031 LBSA	PAYROLL		\$4,475.67
10-032 NJSHBP	HEALTH INS		\$1,463.01
10-033 PETTY CASH ACCT	REIMBURSE ACCT		\$146.59
10-034 RLSA	SEWER PLANT		\$23,081.50
10-035 L BURTON	CONSULTANT		\$396.50
10-036 TL YAGER & ASSOCS	ENGINEERING		\$2,828.75
10-037 QUILL CORPORATION	OFFICE SUPPLIES		\$131.23
10-038 CENTURY LINK	TELEPHONE		\$40.31
10-039 THOMAS MASCIA	RETURN CONN. FEE		\$7,854.14
10-040 LBSA (ESCROW ACCT)	MASCIA ESCROW		\$414.50
10-041 LEBANON BORO	MASCIA ESCROW		\$6,305.31
10-042 LEBANON BORO	<u>DEBT SERVICE</u>		<u>\$107,340.42</u>
	TOTAL		\$154,477.93
ESCROW ACCT			
E10-07	NOVAK & NOVAK	JDN	\$598.00
E10-08	TL YAGER & ASSOCS	JDN	\$532.00
E10-09	NOVAK & NOVAK	<u>MASCIA</u>	<u>\$430.00</u>
		TOTAL	\$1,560.00

**MISCELLANEOUS**

INSURANCE REFUND - \$323.97  
ED CIHCONE WILL ATTEND THE Assocs. Of Environmental Authorities convention  
LBSA WILL MOVE BACK TO BORO HALL ON March 17, 2010.  
LBSA WILL PAY A MONTHLY LEASE of \$1,250.00

**ADJOURN**

Mrs. Burton moved and Mr. Lachenmayr seconded the motion to adjourn the meeting. Motion carried.

Respectfully submitted by,

Susan J. Woods,  
Secretary/Treasurer

CERTIFICATION: I hereby certify these to be true and correct copies of minutes as approved by the Commissioners at the meeting of \_\_\_\_\_.