



**REORGANIZATION AGENDA  
LEBANON BOROUGH COMMON COUNCIL  
6 High Street, LEBANON, NEW JERSEY 08833**

**Wednesday, January 3, 2024 7:30 pm**

**1. CONVENE: Meeting Called to Order by Mayor James Pittinger**

This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a notice on the Lebanon Borough website, the main Bulletin Board of the Lebanon Borough Municipal building located at 6 High Street, Lebanon, New Jersey, a public place reserved for such announcements. A copy was sent to the Hunterdon County Democrat, Courier News and Hunterdon Review, newspapers designated to receive such notices.

**2. PLEDGE OF ALLEGIANCE:**

**3. MOMENT OF SILENCE:**

Please join me in a moment of silence for all  
US service members who have given their lives for  
our country.

On behalf of a grateful nation, they are truly heroes.

**4. INVOCATION: Father Michael Saharic**

In the Name of the Father, and of the Son,  
and of the Holy Spirit. Amen.

Almighty God, Eternal Father,  
You have revealed Your Glory to all nations.  
God of power and might, wisdom and justice,  
through You authority is rightly administered,  
laws enacted, and judgment decreed.

We commend to Your unbounded mercy  
the citizens of this Borough,  
who have entrusted this body with  
the authority to enact laws for the Common Good.

Let the Light of Your Divine Wisdom  
 direct the deliberations of the  
 Mayor and Council  
 and may it shine forth in all their proceedings  
 and all laws framed for our rule and government.

Mindful of Your many blessings, may  
 the Mayor and Council seek to preserve peace,  
 promote happiness, safeguard the life and dignity of the each  
 human person and to secure and transmit the same  
 unimpaired to succeeding generations,  
 so as to bring to the citizens of this borough  
 the blessings of  
 Liberty and Prosperity.  
 We ask this in your most Holly Name.

Amen.

**5. OATH OF OFFICE:** by Judge Joseph Novak Esq.

**Council**

Councilwoman Marlene Baldinger (Term expires 12/31/26)  
 Councilwoman Lisa Porcello (Term expires 12/31/26)

**6. ROLL CALL:**

**7. COUNCIL PRESIDENT NOMINATION:**

**8. LEBANON BOROUGH 2023 VOLUNTEER APPRECIATION!**

**THANK YOU TO THE FOLLOWING VOLUNTEERS**

	<b>MAYOR JIM PITTINGER</b>
<b>COUNCIL AND BOARD OF HEALTH</b>	COUNCIL PRESIDENT RICH BURTON
	COUNCILMAN SAM BERGER
	COUNCILMAN JAMES LANCE
	COUNCILWOMAN MARY B LOGAN
	COUNCILMAN ROBERT KIRCHOFER
	COUNCIL MAN GREG CRAWFORD
<b>ENVIRONMENTAL</b>	JOE HAUCK

<b>COMMISSION AND SHADE TREE COMMITTEE</b>	
	LEX SAHARIC
	ERIC MARION
	THOMAS ECCLES CHRISTOPHER LENTINI
<b>HISTORICAL COMMITTEE</b>	
	JOSEPH HAUCK, CHAIR
	JIM RUFFI
	JIM FARMER
	JANE FARMER
<b>OEM COORDINATOR</b>	
	LEX SAHARIC CHAIR
	CORY GARRABRANT VICE CHAIR
	ROBERT JUNGE
<b>PLANNING BOARD</b>	
	ALEX SAHARIC, CHAIR
	DR. CHRIS UCHRIN VICE CHAIR
	JOSEPH HAUCK
	RON LAPCZYSKI
	JAMES NEWMAN
	DAVID ABELES
	ROBERT WEINGART
	BRAD WETZEL
	MAYOR PITTINGER
	COUNCILMAN SAM BERGER
<b>RECREATION COMMITTEE</b>	LISA PORCELLO CHAIR
	CAROL FORD VICE CHAIR
	MAYOR PITTINGER
	RANDY MONDORO
	JOYCE COYLE
	HEATHER BERG
	MICHELLE SAHARIC
<b>LBSA</b>	RICHARD BURTON CHAIR
	GREG CRAWFORD VICE CHAIR
	GLENN CHANDLER
	BEN VALLIERE
	EDWARD CICHONE
<b>RLSA</b>	VINCENT SCHAIBLE CHAIR
	RICHARD BURTON VICE CHAIR
	EDWARD CICHONE

<b>Storm Water Management</b>	DR. CHRIS UCHRIN ROB WEINGART BRAD WETZEL
<b>AGING MUNICIPAL COORDINATOR</b>	MADELINE NOLAN
<b>ALTERNATE AGING MUNICIPAL COORDINATOR</b>	TRUDY PETERS
<b>Lebanon Volunteer Fire Company</b>	CHIEF KEVIN SAHARIC DEPUTY CHIEF ALBERT BROSS IV and All Members
<b>Clinton Rescue</b>	All Members and Staff

**9. 2024 MAYORAL APPOINTMENTS:**

**ENVIRONMENTAL COMMISSION/SHADE TREE COMMITTEE**

Eric Marion (3 yr- 12/31/2026)  
2 Open Seat

**HISTORICAL AD HOC COMMITTEE:**

Joseph Hauck (1yr -12/31/2024)  
James Ruffi (1yr-12/31/2024)  
Jim Farmer (1yr -12/31/2024)  
Jane Farmer (1yr -12/31/2024)  
1 Open Seat

**PLANNING BOARD**

Joseph Hauck ENV/CLASS III ZONING OFFICER (1yr- 12/31/2024)  
James Pittinger CLASS 1 (1yr- 12/31/2024)  
Sam Berger CLASS III (1yr- 12/31/2024)  
Dr. Uchrin CLASS IV (4 yr-12/31/2027)  
Robert Weingart CLASS IV (4yr-12/31/2027)  
Brad Wetzle ALTERNATE #1 (1yr- 12/31/2024)  
Marianne Mathewson ALTERNATE #2 (1 yr -12/31/2024)

**RECREATION COMMITTEE**

Jim Pittinger (3yr-12/31/2026)  
Joyce Coyle (3yr-12/31/2026)  
Carol Ford (2yr-12/31/2025)  
Lisa Porcello (2yr-12/31/2025)  
Heather Berg (1yr-12/31/2024)  
Anita Weingart (1yr-12/31/2024)

**OEM COORDINATOR**

1 Open Seat

(3yr 12/31/26)

**10. PROFESSIONAL APPOINTMENTS (CONTRACTS):**

<b>BOROUGH ATTORNEY</b>	<b>JOSEPH NOVAK ESQ</b>	<b>12/31/24</b>
<b>BOROUGH ENGINEER</b>	<b>BOSWELL ENGINEERING</b>	<b>12/31/24</b>
<b>BOROUGH AUDITOR</b>	<b>BKC</b>	<b>12/31/24</b>
<b>BOROUGH PLANNER</b>	<b>KMA (Kyle, McManus Assoc)</b>	<b>12/31/24</b>
<b>BOROUGH LAND USE</b>	<b>STICKEL, KOENIG, SULLIVAN &amp; DRILL</b>	<b>12/31/24</b>
<b>ANIMAL CONTROL OFFICER</b>	<b>ANIMAL SOLUTIONS</b>	<b>12/31/24</b>
<b>BOROUGH PHYSICIAN</b>	<b>THE DOCTOR IS IN</b>	<b>12/31/24.</b>
<b>CONSTRUCTION CODE OFFICIAL</b>	<b>NJDCA</b>	<b>12/31/24</b>

**11. GOVERNING BODY APPOINTMENTS**

**EMPLOYEES and CONTRACT PROFESSIONALS 2024**

<b><u>POSITION</u></b>	<b><u>NAME</u></b>	<b><u>TERM EXPIRES</u></b>
<b>ADMINISTRATOR (12/31/24)/CLERK</b>		<b>(TENURE)</b>
<b>KAREN M ROMANO</b>		
<b>REGISTRAR, TREASURER, RECYCLING COORDINATOR, ASSESSMENT SEARCH OFFICER, FAIR HOUSING AND AFFORDABLE HOUSING OFFICER, COAH MUNICIPAL HOUSING LIAISON</b>		
<b>DEPUTY CLERK</b>	<b>LISA M. SAHARIC</b>	<b>12/31/2024</b>
<b>DEPUTY REGISTRAR, DEPUTY TREASURER</b>		
<b>ZONING OFFICER</b>	<b>JOSEPH HAUCK</b>	<b>12/31/2024</b>
<b>QPA</b>	<b>CHRISTINE BURKE</b>	<b>12/31/2024</b>
<b>TAX ASSESSOR</b>	<b>JEFFERY WARD</b>	<b>12/31/2024</b>
<b><u>RLSA</u></b>	<b>Richard Burton</b>	<b>2/2029</b>
<b><u>LBSA</u></b>	<b>Edward Cichone</b>	<b>2/2029</b>

## **12. RESOLUTIONS:**

- #01-2024 BANK DEPOSITORIES/SIGNATURES CHECKING ACCTS.
- #02-2024 INTEREST ON TAXES
- #03-2024 CANCEL REFUNDS AND /OR OVERPOAYMENTS
- #04-2024 INVESTMENT OF IDLE FUNDS
- #05-2024 UNITY BANK PETTY CASH FUND
- #06-2024 UNITY BANK ESCROW ACCOUNT
- #07-2024 UNITY BANK GENERAL ACCOUNT
- #08-2024 UNITY BANK CHECKING ACCOUNTS
- #09-2024 TEMPORARY BUDGET
- #10-2024 CLAIMANT CERTIFICATION ON CERTAIN TRANSACTIONS
- #11-2024 CHECK AUTHORIZATION
- #12-2024 UNITY BANK
- #13-2024 MEETING PLACE & DATE, NEWSPAPERS for OPMA
- #14-2024 AFFIRMATIVE ACTION OFFICER
- #15-2024 PROFESSIONAL CONTRACTS PAY TO PLAY
- #16-2024 TAX ASSESSOR FILING AND SETTING
- #17-2024 ANNUAL EMPLOYEE APPOINTMENTS
- #18-2024 OFFICER ON AGING
- #19-2024 OFFICE OF AGING MUNICIPAL ALTERNATE COORDINATOR
- #20-2024 CORRECTIVE APPEALS RESOLUTION
- #21-2024 NIMS
- #22-2024 AUTHORIZING TAX COLLECTOR TO CONDUCT A PRIOR YEAR TAX SALE
- #23-2024 FAIR HOUSING AND AFFORDABLE HOUSING OFFICER
- #24-2024 APPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR
- #25-2024 APPOINTMENT OF PACO OFFICER
- #26-2024 LBSA APPOINTMENT
- #27-2024 RISK MANAGEMENT CONSULTANT
- #28-2024 PAUL W. FERRIERO PE BOSWELL ENGINEER
- #29-2024 FRED SEMRAU ESQ. TAX APPEAL COUNSEL
- #30-2024 BKC -AUDITOR
- #31-2024 JOSEPH NOVAK ESQ. BOROUGH COUNSEL
- #32-2024 STICKEL, KONING, SULLIVAN AND DRILL- PLANNING BOARD/BOA ATTORNEY
- #33-2024 EVERETT JOHNSON ESQ.- Wilentz, Goldman & Spitzer, P.A.
- #34-2024 KENDRA LELIE PLANNER KMA
- #35-2024 BSS HVAC SOFTWARE

#36-2024	EXPERIENCED IT SOLUTIONS
#37-2024	THERMAL
#38-2024	FAST FIRE AND SECURITY TECHNOLOGIES
#39-2024	JERSEY ELEVATOR
#40-2024	ALPHADOG WEBSITE
#41-2024	ANIMAL CONTROLL SOLUTIONS
#42-2024	OPENSOURCE IT
#43-2024	MEMBERS TO EMERGENCY MANAGEMENT COUNCIL
#44-2024	EMERGENCY MANAGEMENT COORDINATOR
#45-2024	EMERGENCY MANAGEMENT DEPUTY COORDINATOR
#46-2024	RLSA APPOINTMENT

### 13. COMMITTEE APPOINTMENTS

Recommended 2024 COUNCIL COMMITTEE STRUCTURE
<b>PERSONNEL</b>
<b>Council President Richard J. Burton</b> Councilman Greg Crawford Councilman Sam Berger
<b>INFRASTRUCTURE formerly (B&amp;G + S&amp;R + Utilities) + Technology</b>
<b>Council President Richard J Burton</b> Councilwoman Lisa Porcello Councilwoman Marlene Baldinger CPWM Mike Reino - as applicable
<b>PUBLIC SAFETY</b>
<b>Councilman Robert J Kirchofer</b> Councilwoman Lisa Porcello Councilwoman Marlene Baldinger
<b>FINANCE</b>
<b>Councilman Sam Berger</b> Council President Richard J. Burton Councilman Greg Crawford
<b>LIASONS, Planning Board, Special Projects - Not Standing Council Committees</b>
<b>SCHOOL BOARD LIASON</b>
<b>Clerk Administrator / Karen Romano</b>
<b>BETHLEHEM MUNICIPAL COURT LIAISON</b>
<b>Councilman Sam Berger</b> Councilman Robert Kirchofer
<b>PLANNING BOARD AND COAH REP</b>
Sam Berger (1 Seat - Governing Body Appt) Mayor Jim Pittinger (Mayor Seat)
<b>Codification Project</b>
<b>Council President Richard J Burton</b> Joe Novak, Bob Brightly, John Drill Clerk Administrator / Karen Romano

<b>ADVISORY COUNCILS / COMMITTEES FORMED BY COUNCIL</b>
<b>REDEVELOPMENT ADVISORY COMMITTEE</b>
Council President Rich Burton
Mayor Jim Pittinger
Councilman Sam Berger
CPWM Mike Reino
Planning Board Chair Lex Saharic
LBSA Ed Cichone
<b>NEWSLETTER AND SOCIAL MEDIA ADVISORY COMMITTEE</b>
<b>Councilman Greg Crawford</b>
Councilwoman Lisa Porcello
Councilman Sam Berger

**14. OPEN PUBLIC SESSION**

**15. ADJORN**

**(Resolutions will not be read in their entirety. They have been posted on the Borough Bulletin Board and copies are available for the public and press.)**