



AGENDA

**LEBANON BOROUGH COMMON COUNCIL
6 HIGH STREET
LEBANON, NEW JERSEY 08833
Wednesday, May 6, 2020
2 pm**

1. CONVENE

This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a notice on the main Bulletin Board of the Lebanon Borough Municipal building located at 6 High Street, Lebanon, New Jersey, a public place reserved for such announcements. A copy was sent to the Hunterdon County Democrat, Courier News and Hunterdon Review, newspapers designated to receive such notices.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MOMENT OF SILENCE:

5. RESOLUTIONS:

69-2020	MuniciPay Online Tax payments
70-2020	Extention of Tax Grace Period
71-2020	Anytime Plumbing Services

6. MISCELLANEOUS

7. ADJOURN



**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 69-2020

**RESOLUTION AUTHORIZING THE BOROUGH OF LEBANON TO ENTER INTO A
CONTRACT WITH MUNICI PAY FOR THE ACCEPTANCE OF CREDIT CARD
PAYMENTS ON BEHALF OF THE BOROUGH**

WHEREAS, several residents and others have expressed an interest in paying for Borough charges and costs with credit cards, and the Borough has researched these types of services offered to the State and other Municipalities: and

WHEREAS, Munici Pay appears to be the most affordable company that could provide such services to the Borough, its residents and others, and whereby after the initial setup cost to the Borough, any resident or other person utilizing such credit card privileges would be required to pay the additional credit card fee to Munici Pay based upon the amount of the credit charge; and

WHEREAS, establishing this service will enable residents and other persons to pay their tax bills online, as well as to pay for items such as dog licenses, vital statistics records, health licenses, street opening permits, construction permits, and like type costs and expenses with the ease of a credit card.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Lebanon that the Borough Council authorizes the implementation of such credit card charge services with Munici Pay; and

BE IT FURTHER RESOLVED that the person using such credit card charge service shall pay directly to Munici Pay, the percent of the amount charged as a fee imposed by the credit card company, and in an amount not to exceed two percent (2%) of the amount charged on their credit card.

Introduced and adopted:

Ayes: :

Nays:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 6th day of May 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 6, 2020

Karen Romano, RMC
Administrator/Clerk



**BOROUGH OF LEBANON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY**

RESOLUTION NO. 70-2020

**RESOLUTION TO EXTEND THE DUE DATE FOR THE PAYMENT OF 2ND QUARTER
2020 REAL ESTATE TAXES UNTIL JUNE 1, 2020**

WHEREAS, the COVID-19 outbreak has caused substantial economic disruption for the many taxpayers throughout the State of New Jersey, making it difficult for many residents to meet the May 1, 2020 due date for timely payment of 2nd quarter property taxes; and

WHEREAS, Executive Order No. 130 signed by Philip D. Murphy Governor of the State of New Jersey permits municipalities to extend the grace period for the payment of 2020 second-quarter property taxes to June 1, 2020; and

WHEREAS, it is the desire of the Council of the Borough of Lebanon to extend the grace period for the payment of 2020 second-quarter property taxes to June 1, 2020 in order to alleviate economic disruption on Lebanon Borough taxpayers caused by COVID-19; and

WHEREAS, with the extended grace period of June 1, 2020, it would also be prudent that no statutory interest be charged if payment of the installment is made within the 10 calendar days following the date upon which the same become delinquent, that is, June 1, 2020.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Lebanon, hereby authorizes a grace period for the payment of the 2020 second-quarter property taxes to June 1, 2020, with statutory interest assessed from the statutory due date of June 1, 2020 for property tax payments received after June 10, 2020.

Introduced and adopted:

Ayes: :

Nays:

Absent:

LEBANON BOROUGH COUNCIL

Richard J. Burton, Council President

ATTEST: _____

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Municipal Clerk hereby certify that this resolution was duly adopted by the Council of the Borough of Lebanon at a meeting duly held on the 6th day of May 2020; that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 6, 2020

Karen Romano, RMC
Administrator/Clerk



**RESOLUTION # 71-2020
Anytime Plumbing Services**

WHEREAS, the Buildings and Grounds Committee has found the need to install a French drain, sump pump and repair the slop sink in the basement at Boro Hall on 6 High Street; and

WHEREAS, a need to remove all moisture has arisen during the installation of the new HVAC system, practical considerations for modifications or inclusion of additional features to enhance the completed project, or emergent tasks which must be accomplished in a timely manner so as to complete this portion of the project; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Borough of Lebanon with regard to the Municipal Building renovation project that the Buildings & Grounds Committee recommends Anytime Plumbing Services 251 Bloomsbury Road Asbury NJ 08802 to perform specific plumbing energizing and associated services for a sum not-to-exceed \$48685.00 has been approved.

Introduced and adopted:

LEBANON BOROUGH COUNCIL

Ayes:

Nays:

Absent:

Abstain:

Council President, Richard J Burton

ATTEST:

Karen M. Romano, RMC
Lebanon Borough Clerk

CERTIFICATION

I, Karen M. Romano, Lebanon Borough Clerk hereby certify that this resolution was duly adopted by the Borough of Lebanon Council at a meeting duly held on the May 6, 2020, that this resolution has not been amended or repealed; and that it remains in full force and effect as of the date I have subscribed my signature.

Date: May 6, 2020

Karen M. Romano, RMC
Lebanon Borough Clerk

Anytime Plumbing Services
251 Bloomsbury Road
Asbury, NJ 08802
Phone: 908-479-9898 or 908-788-9669
NJ Master Plumbers Lic# 36B10261400
NJ Home Improvement Contractor # 13VH00742400
Web : <http://www.anytimeservicesinc.com>

Proposal/ Invoice

Proposal Submitted To:
Karen Ramano
Borough of Lebanon
6 High Street
Leb, NJ

Phone: 236-2425 or 310-1609
Fax:
Email: clerk@lebanonboro.com

Date: 1/20/20

SUMP PIT

- Sawcut concrete by wall facing parking lot
- Jackhammer concrete slab all along wall
- Jackhammer slab for sump pit
- Install stone in pit
- Install sump pit
- Install stone around sump pit
- Install membrane for French drain by wall
- Install stone and perforated pipe in French drain
- Run pipe into sump pit
- Backfill openings with stone
- Re-cement around pit and wall
- Clean up
- Drill through brick for sump pump discharge to exterior
- Install 1 1/2" pvc pipe to exterior mulch bed and driveway
- Patch cement around brick
- Install sump pump in pit with 1 1/2" check valve & 1 1/2" pvc sch 40
- Strap up piping

TOTAL FOR ABOVE WORK \$3970.92

We Propose to hereby furnish materials and labor complete in accordance with above specifications for the sum of \$3970.92

THREE THOUSAND NINE HUNDRED SEVENTY DOLLARS AND 92/100

Payment terms are as follows:

This proposal may be withdrawn if not accepted within 30 days.

Acceptance of proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be outlined above.

Customer Signature _____

Date _____

Anytime Plumbing Services
251 Bloomsbury Road
Asbury, NJ 08802
Phone: 908-479-9898 or 908-788-9669
NJ Master Plumbers Lic# 36B10261400
NJ Home Improvement Contractor # 13VH00742400
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Phone: 236-2425 or 310-1609
Fax:
Email: clerk@lebanonboro.com

Date: 1/20/20

SLOP SINK PUMP

- Disconnect old slop sink pump
- Install new Liberty L 404 pump
- Pipe in trap to pump
- Pipe in discharge line with check valve and shut off combo to sewer line
- Pipe in vent line
- Check for leaks & operation

TOTAL FOR ABOVE WORK \$897.13

We Propose to hereby furnish materials and labor complete in accordance with above specifications for the sum of \$897.13

EIGHT HUNDRED NINTY SEVEN DOLLARS AND 13/100

Payment terms are as follows:

This proposal may be withdrawn if not accepted within 30 days.

Acceptance of proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be outlined above.

Customer Signature _____

Date _____