



**REORGANIZATION AGENDA  
LEBANON BOROUGH COMMON COUNCIL  
6 High Street, LEBANON, NEW JERSEY 08833**

**Monday, January 6, 2020 7:30 pm**

**1. CONVENE: Meeting Called to Order by Mayor Jim Pittinger**

This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been given by posting a notice on the main Bulletin Board of the Lebanon Borough Municipal building located at 6 High Street, Lebanon, New Jersey, a public place reserved for such announcements. A copy was sent to the Hunterdon County Democrat, Courier News and Hunterdon Review; newspapers designated to receive such notices.

**2. PLEDGE OF ALLEGIANCE:**

**3. MOMENT OF SILENCE:**

As of January 6, 2020

A total of **8483**

US service members have given their lives for  
our country in the war on terrorism.

New Jersey total of **130**

We like to pause for a brief moment of silence to remember all those who have given the  
supreme sacrifice.

On behalf of a grateful nation, they are truly heroes

**4. INVOCATION:**

In the Name of the Father, and of the Son,  
and of the Holy Spirit. Amen.

Almighty God, Eternal Father,  
You have revealed Your Glory to all nations.  
God of power and might, wisdom and justice,  
through You authority is rightly administered,  
laws enacted, and judgment decreed.

We commend to Your unbounded mercy  
the citizens of this borough,

who have entrusted this body with  
the authority to enact laws for the Common Good.

Let the Light of Your Divine Wisdom  
direct the deliberations of the  
Mayor and Council  
and may it shine forth in all their proceedings  
and all laws framed for our rule and government.

Mindful of Your many blessings, may  
the Mayor and Council seek to preserve peace,  
promote happiness, safeguard the life and dignity of the each  
human person and to secure and transmit the same  
unimpaired to succeeding generations,  
so as to bring to the citizens of this borough  
the blessings of  
Liberty and Prosperity.  
We ask this in your most Holly Name.

Amen.

**5. OATH OF OFFICE:**

Councilwoman Marlene Baldinger (Term expires 12/31/22)  
Councilwoman Denise Harris (Term expires 12/31/22)  
Councilwoman Melissa Saharic (Term expires 12/31/20)

**6. ROLL CALL:**

**7. LEBANON BOROUGH 2019 VOLUNTEER APPRECIATION!**

**THANK YOU TO THE FOLLOWING VOLUNTEERS**

|  |                                   |
|--|-----------------------------------|
|  | MAYOR JIM PITTINGER               |
| <b>COUNCIL AND<br/>BOARD OF<br/>HEALTH</b>                           | COUNCIL PRESIDENT<br>RICH BURTON  |
|  | COUNCILMAN SAM BERGER             |
|  | COUNCILMAN ROBERT JUNGE           |
|  | COUNCILMAN JEFF SCHNEIDER         |
|  | COUNCILWOMAN MARLENE<br>BALDINGER |
| <b>ENVIRONMENTAL<br/>COMMISSION AND<br/>SHADE TREE<br/>COMMITTEE</b> | JOE HAUCK                         |
|  | LEX SAHARIC                       |
|  | JEFF SCHNEIDER                    |
|  | THOMAS ECCLES                     |
|  | BEN VALLIERE                      |

|                                    |                             |
|------------------------------------|-----------------------------|
| <b>HISTORICAL COMMITTEE</b>        |                             |
|                                    | JOSEPH HAUCK, CHAIR         |
|                                    | JIM RUFFI                   |
|                                    | JIM FARMER                  |
|                                    | JANE FARMER                 |
|                                    |                             |
| <b>OEM COORDINATOR</b>             |                             |
|                                    | LEX SAHARIC CHAIR           |
|                                    | VINCENT SCARPONI            |
|                                    | ROBERT WILSON               |
|                                    | JAMES NEWMAN                |
|                                    |                             |
| <b>PLANNING BOARD</b>              |                             |
|                                    | ALEX SAHARIC, CHAIR         |
|                                    | DR. CHRIS UCHRIN VICE CHAIR |
|                                    | JOSEPH HAUCK                |
|                                    | HENRY HOPKINS               |
|                                    | WILLIAM SKENE               |
|                                    | DAVID ABELES                |
|                                    | RONALD LAPCYNski            |
|                                    | MAYOR JIM PITTINGER         |
|                                    | COUNCILMAN SAM BERGER       |
|                                    | WILLIAM WILSON ALT#1        |
|                                    | JAMES NEWMAN ALT#2          |
|                                    |                             |
| <b>RECREATION</b>                  |                             |
|                                    | MICHELE SAHARIC, CHAIR      |
|                                    | BEN VALLIERE VICE CHAIR     |
|                                    | DENISE HARRIS               |
|                                    | JOYCE COYLE                 |
|                                    | MARYANN DURANGE             |
|                                    | RANDY MONDORO               |
|                                    | MAYOR JIM PITTINGER         |
| <b>LBSA</b>                        |                             |
|                                    | EDWARD CICHONE CHAIR        |
|                                    | RICHARD BURTON VICE CHAIR   |
|                                    | LEONA BURTON                |
|                                    | JOHN SAHARIC                |
|                                    | GREG CRAWFORD               |
|                                    |                             |
| <b>RLSA</b>                        |                             |
|                                    | VINCENT SCHAIBLE CHAIR      |
|                                    | RICHARD BURTON VICE CHAIR   |
|                                    | EDWARD CICHONE              |
|                                    |                             |
|                                    |                             |
| <b>Storm Water Management</b>      | RICHARD BURTON              |
|                                    | LEX SAHARIC                 |
|                                    | MAYOR JIM PITTINGER         |
|                                    | HENRY HOPKINS               |
|                                    | DR. CHRIS UCHRIN            |
|                                    | DAVID ABELES                |
|                                    |                             |
| <b>AGING MUNICIPAL COORDINATOR</b> | KATHLEEN REID               |
|                                    |                             |

|  |  |
|--|--|
| <b>ALTERNATE AGING MUNICIPAL COORDINATOR</b> | MADELINE NOLAN   |
| <b>Lebanon Volunteer Fire Company</b>        | CHIEF KEVIN SAHARIC<br>DEPUTY CHIEF ALBERT BROSS IV<br>and All Members |
| <b>Clinton Rescue</b>                        | All Members and Staff  |
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**8. 2020 MAYORAL APPOINTMENTS**  
**ENVIRONMENTAL COMMISSION/SHADE TREE COMMITTEE**

Ben Valliere (2 yr. -12/31/21)  
 2 Open Seats

**HISTORICAL AD HOC COMMITTEE:**

Joseph Hauck (1yr -12/31/2020)  
 James Ruffi (1yr-12/31/2020)  
 Jim Farmer (1yr -12/31/2020)  
 Jane Farmer (1yr -12/31/2020)  
 1 Open Seat

**PLANNING BOARD**

Dr. Chris Uchrin CLASS IV (4 yr. – 12/31/2023)  
 Ronald Lapczynski CLASS IV (4 yr. – 12/31/2023)  
 Joseph Hauck ENV/CLASS III ZONING OFFICER (1yr- 12/31/2020)  
 William Wilson ALTERNATE #1 (1yr- 12/31/2020)  
 James Newman ALTERNATE #2 (1yr- 12/31/2020)

**RECREATION COMMITTEE**

Ben Valliere (1yr 12/31/20)  
 Carol Ford Alternate (12/31/20)  
 Mayor Jim Pittinger Alternate (12/31/20)

**OEM COORDINATORS**

|                  |                     |
|------------------|---------------------|
| James Newman     | (3yr. – 12/31/2022) |
| Vincent Scarponi | (3yr. – 12/31/2022) |
| Robert Wilson    | (3yr. – 12/31/2022) |

9. **COUNCIL PRESIDENT NOMINATION:**

10. **PROFESSIONAL APPOINTMENTS (CONTRACTS):**

|                                   |  |                 |
|-----------------------------------|--|-----------------|
| <b>BOROUGH ATTORNEY</b>           | <b>JOSEPH NOVAK ESQ</b>                      | <b>12/31/20</b> |
| <b>BOROUGH ENGINEER</b>           | <b>PAUL FERRIERO</b>                         | <b>12/31/20</b> |
| <b>BOROUGH AUDITOR</b>            | <b>BKC</b>                                   | <b>12/31/20</b> |
| <b>BOROUGH PLANNER</b>            | <b>MASER CONSULTING</b>                      | <b>12/31/20</b> |
| <b>BOROUGH LAND USE</b>           | <b>STICKEL, KOENIG, SULLIVAN &amp; DRILL</b> | <b>12/31/20</b> |
| <b>ANIMAL CONTROL OFFICER</b>     | <b>ANIMAL SOLUTIONS</b>                      | <b>12/31/20</b> |
| <b>BOROUGH PHYSICIAN</b>          | <b>THE DOCTOR IS IN</b>                      | <b>12/31/20</b> |
| <b>CONSTRUCTION CODE OFFICIAL</b> | <b>DCA</b>                                   | <b>12/31/20</b> |

11. **GOVERNING BODY APPOINTMENTS**

**EMPLOYEES and CONTRACT PROFESSIONALS 2020**

| <b><u>POSITION</u></b>   | <b><u>NAME</u></b>     | <b><u>TERM EXPIRES</u></b> |
|--|------------------------|----------------------------|
| <b>ADMINISTRATOR (12/31/20)/CLERK(TENURE)<br/>REGISTRAR, RECYCLING COORDINATOR,<br/>ASSESSMENT SEARCH OFFICER,<br/>FAIR HOUSING AND AFFORDABLE HOUSING OFFICER,<br/>COAH MUNICIPAL HOUSING LIAISON</b> | <b>KAREN M ROMANO</b>  |                            |
| <b>DEPUTY CLERK<br/>DEPUTY REGISTRAR</b>   | <b>LISA M. SAHARIC</b> | <b>12/31/20</b>            |
| <b>ZONING OFFICER</b>  | <b>JOSEPH HAUCK</b>    | <b>12/31/20</b>            |
| <b>QPA</b>   | <b>JUDY DEMARIS</b>    | <b>12/31/20</b>            |
| <b>TAX COLLECTOR</b>   | <b>DANENE GOODING</b>  | <b>6/30/2021</b>           |
| <b>TAX ASSESSOR</b>  | <b>JEFFERY BURD</b>    | <b>6/30/2021</b>           |

**RLSA**

**Dr. Vincent Schiabe**

**2/2025**

**LBSA**

**Ben Valliere**

**2/2025**

**12. RESOLUTIONS:**

|          |  |
|----------|--|
| #01-2020 | BANK DEPOSITORIES/SIGNATURES CHECKING ACCTS.                         |
| #02-2020 | INTEREST ON TAXES  |
| #03-2020 | CANCEL REFUNDS AND /OR OVERPOAYMENTS                                 |
| #04-2020 | INVESTMENT OF IDLE FUNDS   |
| #05-2020 | INVESTORS BANK PETTY CASH FUND                                       |
| #06-2020 | INVESTORS BANK ESCROW ACCOUNT  |
| #07-2020 | INVESTORS BANK GENERAL ACCOUNT                                       |
| #08-2020 | INVESTORS BANK CHECKING ACCOUNTS                                     |
| #09-2020 | TEMPORARY BUDGET   |
| #10-2020 | PROCUREMENT CARD   |
| #11-2020 | CHECK AUTHORIZATION  |
| #12-2020 | INVESTORS BANK   |
| #13-2020 | MEETING PLACE & DATE, NEWSPAPERS                                     |
| #14-2020 | AFFIRMATIVE ACTION OFFICER   |
| #15-2020 | PROFESSIONAL CONTRACTS PAY TO PLAY                                   |
| #16-2020 | TAX ASSESSOR FILING AND SETTING                                      |
| #17-2020 | ANNUAL APPOINTMENTS  |
| #18-2020 | OFFICER ON AGING   |
| #19-2020 | OFFICE OF AGING MUNICIPAL ALTERNATE COORDINATOR                      |
| #20-2020 | CORRECTIVE APPEALS RESOLUTION  |
| #21-2020 | NIMS   |
| #22-2020 | HAZARD MITIGATION PLAN   |
| #23-2020 | FAIR HOUSING AND AFFORDABLE HOUSING OFFICER                          |
| #24-2020 | SHARED COURT AGREEMENT WITH BETHLEHEM                                |
| #25-2020 | APPOINTMENT OF MUNICIPAL COURT JUDGE, PROSECUTOR AND PUBLIC DEFENDER |
| #26-2020 | APPOINTMENT OF MUNICIPAL COURT ADMINISTRATOR                         |
| #27-2020 | Appointment of PACO Officer  |
| #28-2020 | APPOINTMENT TO LBSA  |
| #29-2020 | MUNICIPAL ALLIANCE   |
| #30-2020 | PAUL W. FERRIERO PE ENGINEER   |
| #31-2020 | HARRY HAUSHALTER ESQ. TAX APPEAL COUNSEL                             |
| #32-2020 | BKC -AUDITOR   |
| #33-2020 | JOSEPH NOVAK ESQ. BOROUGH COUNSEL                                    |
| #34-2020 | MASER CONSULTING -PLANNER  |
| #35-2020 | STICKEL, KONING, SULLIVAN AND DRILL- PLANNING ATTORNEY               |
| #36-2020 | LISA GORAB ESQ. BOND COUNSEL   |
| #37-2020 | ANIMAL CONTROL SERVICES  |
| #38-2020 | BUILDING SYSTEMS AND SERVICES, INC                                   |
| #39-2020 | GRAMCO   |
| #40-2020 | Thermal Service of NJ  |
| #41-2020 | Landmark Fire Protection, Inc.                                       |
| #42-2020 | Jersey Elevator  |
| #43-2020 | Alpha Dog  |
| #44-2020 | RISK MANAGEMENT CONSULTANT   |
| #45-2020 | RISK MANAGEMENT CONSULTANT AGREEMENT                                 |
| #46-2020 | STATEWIDE APPOINTING FUND COMMISSIONER                               |

### 13. COMMITTEE APPOINTMENTS

**The Mayor and Council worked together to establish the following Council Committee assignments.**

#### **PERSONNEL COMMITTEE**

**Council President Richard J. Burton**

Mayor Jim Pittinger

Councilwoman Denise Harris

#### **BUILDINGS AND GROUNDS COMMITTEE**

**Councilman Robert Junge**

Councilwoman Melissa Saharic

#### **PUBLIC SAFETY COMMITTEE**

**Councilman Robert Junge**

Councilwoman Marlene Baldinger

Councilwoman Melissa Saharic

#### **STREETS AND ROAD COMMITTEE**

**Council President Richard J. Burton**

Councilwoman Melissa Saharic

Councilwoman Denise Harris

CPWM Mike Reino

#### **COMMUNICATION COMMITTEE**

**Councilman Sam Berger**

Councilman Robert Junge

Councilwoman Marlene Baldinger

#### **SOLID WASTE, RECYCLING AND UTILITIES COMMITTEE**

**Council President Richard J. Burton**

Councilwoman Melissa Saharic

#### **FINANCE COMMITTEE**

**Councilman Sam Berger**

Council President Richard J. Burton

Mayor Jim Pittinger

#### **SCHOOL BOARDS LIAISON**

**Councilwoman Marlene Baldinger**

Councilman Robert Junge

#### **BETHLEHEM MUNICIPAL COURT LIAISON**

Councilman Sam Berger

Councilwoman Melissa Saharic

#### **PLANNING BOARD AND COAH REP**

Councilman Sam Berger Class I

Mayor Jim Pittinger Class III

**Litigation Liaison**

Council President Richard J. Burton

Mayor Jim Pittinger

Joe Novak Esq Borough Attorney

**14. OPEN PUBLIC SEESION**

**15. ADJORN**

**(Resolutions will not be read in their entirety. They have been posted on the Borough Bulletin Board and copies are available for the public and press.)**