

2015 AUTHORITY BUDGET MESSAGE & ANALYSIS

Lebanon Borough Sewerage Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: Jan 1, 2015 TO: Dec 31, 2015

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2015 proposed Annual Budget and make comparison to the 2014 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase. The 2015 budget reflects an increase \$54,401. Increases are \$30,000 for special litigation fees and \$20,000 for treatment costs.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget. User fees increased by \$41,441 due to a proposed increase of 10% which will be voted on at the January 2015 rate hearing meeting
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. There is no direct impact on the Authority
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. Utilized for rate stabilization purposes
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality-budget, etc.).
NOT APPLICABLE
6. The proposed budget must not reflect an anticipated deficit from 2015 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. NOT APPLICABLE
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change the rate structure, if applicable. Proposed rate increase of 10% to be voted on at January 2015 rate hearing meeting. **The current rate is \$88 per unit, per quarter, and the proposed rate is \$96.80 per unit per quarter.**

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information. Not applicable all debt of the Authority has been issued by agreement with the Borough of Lebanon. The Borough does all filings for EMMA purposes.

AUTHORITY CONTACT INFORMATION 2015

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Lebanon Borough Sewerage Authority		
Address:	6 High Street		
City, State, Zip:	Lebanon	NJ	08833
Phone: (ext.)	908-236-2704	Fax:	908-236-2029

Preparer's Name:	William Colantano Jr		
Preparer's Address:	100 Route 31 North		
City, State, Zip:	Washington	NJ	07882
Phone: (ext.)	908-689-5002	Fax:	908-689-8388
E-mail:	williamcolantano@hotmail.com		

Chief Executive Officer:	Edward Cichone		
Phone: (ext.)	908-236-2704	Fax:	908-236-2029
E-mail:			

Chief Financial Officer:	Anita Weingart		
Phone: (ext.)	908-236-2704	Fax:	908-236-2029
E-mail:			

Name of Auditor:	William M Colantano Jr CPA		
Name of Firm:	William M Colantano Jr CPA		
Address:	100 Route 31 North		
City, State, Zip:	Washington	NJ	07882
Phone: (ext.)	908-689-5002	Fax:	908-689-8388
E-mail:	williamcolantano@hotmail.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Lebanon Borough Sewerage Authority

(Name)

FISCAL YEAR: FROM: Jan 1, 2015 TO: Dec 31, 2015

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 2
- 2) Provide the amount of total salaries and wages for calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$54,671
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: none
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.* Statement for the current fiscal year because of their relationship with the Authority file the form as required? Yes L Burton is mother of R Burton *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 6) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 7) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 8) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 9) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach narrative. Review by Finance Committee and availability of financial resources*
- 10) Did the Authority pay for meals or catering during the current fiscal year? No *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 11) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed Nominal expenditures primarily continuing education yearly authority convention.*

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Lebanon Borough Sewerage Authority
(Name)

FISCAL YEAR: FROM: Jan 1, 2015 TO: Dec 31, 2015

- 12) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 13) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 14) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 15) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? No *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. Debt issued by Borough of Lebanon*
- 17) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 18) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Leban Borough Sewerage Authority
(Name)

FISCAL YEAR: FROM: Jan 1, 2015 TO: Dec 31, 2015

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all related entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and related entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2015, the calendar year 2013 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2014, with 2013 being the most recent calendar year ended), and for fiscal years ending June 30, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2015, with 2014 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2015 to Lebanon Borough Sewerage Authority (W-2/ 1099) December 31, 2015

Name	Title	Average Hours per Week Dedicated to Position	Position			Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend							
1 Anifa Weingart	Secretary/Treasurer	20							\$ 21,050	Readington/Lebanon Sewer	2	0		\$ 22,050	
2 Edward Cichone	Chairman	4 X	X						\$ 1,050	Readington/Lebanon Sewer	2	0		\$ 22,050	
3															
4 Richard Burton	Vice Chairman	2 X													
5															
6 Leona Burton	Member	1 X													
7 Gregory Crawford	Member	1 X													
8 John Saharic	Member	1 X													
9															
10															
11															
12															
13															
14															
15															
Total:									\$ 21,050	\$ 1,050	\$ 22,050	\$ 21,000	\$ 1,050	\$ 22,050	

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

Schedule of Health Benefits - Detailed Cost Analysis

Lebanon Borough Sewerage

For the Period January 1, 2015 to December 31, 2015

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		% Increase (Decrease)	
	Proposed Budget	Estimate Proposed Budget	Proposed Budget	Estimate Proposed Budget	Current Year	Current Year	Current Year	Current Year	Year Cost	Year Cost
Active Employees - Health Benefits - Annual Cost										
Single Coverage										
Parent & Child										
Employee & Spouse (or Partner)										
Family										
Employee Cost Sharing Contribution (enter as negative -)										
Subtotal	0				0					
Commissioners - Health Benefits - Annual Cost										
Single Coverage										
Parent & Child										
Employee & Spouse (or Partner)										
Family										
Employee Cost Sharing Contribution (enter as negative -)										
Subtotal	0				0					
Retirees - Health Benefits - Annual Cost										
Single Coverage										
Parent & Child										
Employee & Spouse (or Partner)										
Family										
Employee Cost Sharing Contribution (enter as negative -)										
Subtotal	0				0					
GRAND TOTAL										

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

2015 AUTHORITY BUDGET

Financial Schedules Section

2015 Budget Summary

Lebanon Borough Sewerage
 For the Period January 1, 2015 to December 31, 2015

	Proposed Budget					Current Year Adopted Budget Operations	Total All Operations	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year
	Sewer	N/A	N/A	N/A	N/A				
REVENUES									
Total Operating Revenues	\$ 692,209	\$ -	\$ -	\$ -	\$ -	\$ 654,212	\$ 37,997	5.8%	
Total Non-Operating Revenues	-	-	-	-	-	-	-	#DIV/0!	
Total Anticipated Revenues	692,209	-	-	-	-	654,212	37,997	5.8%	
APPROPRIATIONS									
Total Administration	269,345	-	-	-	-	233,500	35,845	15.4%	
Total Cost of Providing Services	355,000	-	-	-	-	335,000	20,000	6.0%	
Total Principal Payments on Debt Service in Lieu of Depreciation	110,010	-	-	-	-	106,343	3,667	3.4%	
Total Operating Appropriations	734,355	-	-	-	-	674,843	59,512	8.8%	
Total Interest Payments on Debt	13,726	-	-	-	-	18,837	(5,111)	-27.1%	
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	13,726	-	-	-	-	18,837	(5,111)	-27.1%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	748,081	-	-	-	-	693,680	54,401	7.8%	
Less: Total Unrestricted Net Position Utilized	55,872	-	-	-	-	39,468	16,404	41.6%	
Net Total Appropriations	692,209	-	-	-	-	654,212	37,997	5.8%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

2015 Revenue Schedule

Lebanon Borough Sewerage

For the Period January 1, 2015 to December 31, 2015

	Proposed Budget						Current Year Adopted Budget	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
							Total All Operations	All Operations	All Operations	
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	\$ 510,840						\$ 510,840	\$ 471,680	\$ 39,160	8.3%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other	46,633						46,633	44,352	2,281	5.1%
Total Service Charges	557,473						557,473	516,032	41,441	8.0%
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees							-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees							-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Interest Income	6,000						6,000	8,000	(2,000)	-25.0%
Reserve to Pay Debt Service	123,736						123,736	125,180	(1,444)	-1.2%
Miscellaneous Other	5,000						5,000	5,000	-	0.0%
Total Other Revenue	134,736						134,736	138,180	(3,444)	-2.5%
Total Operating Revenues	692,209						692,209	654,212	37,997	5.8%
NON-OPERATING REVENUES										
<i>Grants & Entitlements (List)</i>										
Grant #1							-	-	-	#DIV/0!
Grant #2							-	-	-	#DIV/0!
Grant #3							-	-	-	#DIV/0!
Grant #4							-	-	-	#DIV/0!
Total Grants & Entitlements							-	-	-	#DIV/0!
<i>Local Subsidies & Donations (List)</i>										
Local Subsidy #1							-	-	-	#DIV/0!
Local Subsidy #2							-	-	-	#DIV/0!
Local Subsidy #3							-	-	-	#DIV/0!
Local Subsidy #4							-	-	-	#DIV/0!
Total Local Subsidies & Donations							-	-	-	#DIV/0!
<i>Interest on Investments & Deposits</i>										
Investments							-	-	-	#DIV/0!
Security Deposits							-	-	-	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other Investments							-	-	-	#DIV/0!
Total Interest							-	-	-	#DIV/0!
<i>Other Non-Operating Revenues (List)</i>										
Other Non-Operating #1							-	-	-	#DIV/0!
Other Non-Operating #2							-	-	-	#DIV/0!
Other Non-Operating #3							-	-	-	#DIV/0!
Other Non-Operating #4							-	-	-	#DIV/0!
Other Non-Operating Revenues							-	-	-	#DIV/0!
Total Non-Operating Revenues							-	-	-	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 692,209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 692,209	\$ 654,212	\$ 37,997	5.8%

2014 Revenue Schedule

Lebanon Borough Sewerage

For the Period January 1, 2015 to December 31, 2015

Current Year Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	\$ 471,680						\$ 471,680
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other	44,352						44,352
Total Service Charges	516,032	-	-	-	-	-	516,032
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees		-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees		-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Interest Income	8,000						8,000
Reserve to Pay Debt Service	125,180						125,180
Miscellaneous Other	5,000						5,000
							-
Total Other Revenue	138,180	-	-	-	-	-	138,180
Total Operating Revenues	654,212	-	-	-	-	-	654,212
NON-OPERATING REVENUES							
<i>Grants & Entitlements (List)</i>							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements		-	-	-	-	-	-
<i>Local Subsidies & Donations (List)</i>							
Local Subsidy #1							-
Local Subsidy #2							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations		-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Investments							-
Security Deposits							-
Penalties							-
Other Investments							-
Total Interest		-	-	-	-	-	-
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1							-
Other Non-Operating #2							-
Other Non-Operating #3							-
Other Non-Operating #4							-
Other Non-Operating Revenues		-	-	-	-	-	-
Total Non-Operating Revenues		-	-	-	-	-	-
TOTAL ANTICIPATED REVENUES	\$ 654,212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 654,212

2015 Appropriations Schedule

Lebanon Borough Sewerage

For the Period January 1, 2015 to December 31, 2015

	Proposed Budget						Current Year Adopted Budget	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year	
	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
							Total All Operations	All Operations	All Operations	
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 27,000						\$ 27,000	\$ 26,000	\$ 1,000	3.8%
Fringe Benefits	8,250						8,250	7,850	400	5.1%
Total Administration - Personnel	35,250	-	-	-	-	-	35,250	33,850	1,400	4.1%
<i>Administration - Other (List)</i>										
Insurance	11,500						11,500	10,500	1,000	9.5%
Office and Administrative Costs	15,000						15,000	15,000	-	0.0%
Facilities Costs	15,600						15,600	15,600	-	0.0%
Office Equipment and Supplies	3,000						3,000	3,500	(500)	-14.3%
Miscellaneous Administration*	188,995						188,995	155,050	33,945	21.9%
Total Administration - Other	234,095	-	-	-	-	-	234,095	199,650	34,445	17.3%
Total Administration	269,345	-	-	-	-	-	269,345	233,500	35,845	15.4%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	-						-	-	-	#DIV/0!
Fringe Benefits	-						-	-	-	#DIV/0!
Total COPS - Personnel	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Cost of Providing Services - Other (List)</i>										
Joint Authority Costs	335,000						335,000	315,000	20,000	6.3%
Maintenance and Repairs-Outside Contractor	20,000						20,000	20,000	-	0.0%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	355,000	-	-	-	-	-	355,000	335,000	20,000	6.0%
Total Cost of Providing Services	355,000	-	-	-	-	-	355,000	335,000	20,000	6.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	110,010	-	-	-	-	-	110,010	106,343	3,667	3.4%
Total Operating Appropriations	734,355	-	-	-	-	-	734,355	674,843	59,512	8.8%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	13,726						13,726	18,837	(5,111)	-27.1%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	13,726	-	-	-	-	-	13,726	18,837	(5,111)	-27.1%
TOTAL APPROPRIATIONS	748,081	-	-	-	-	-	748,081	693,680	54,401	7.8%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	748,081	-	-	-	-	-	748,081	693,680	54,401	7.8%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other	55,872						55,872	39,468	16,404	41.6%
Total Unrestricted Net Position Utilized	55,872	-	-	-	-	-	55,872	39,468	16,404	41.6%
TOTAL NET APPROPRIATIONS	\$ 692,209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 692,209	\$ 654,212	\$ 37,997	5.8%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$36,717.75 \$ - \$ - \$ - \$ - \$ - \$ - \$36,717.75

2014 Appropriations Schedule

Lebanon Borough Sewerage
For the Period January 1, 2015 to December 31, 2015

Current Year Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 26,000						\$ 26,000
Fringe Benefits	7,850						7,850
Total Administration - Personnel	33,850	-	-	-	-	-	33,850
<i>Administration - Other (List)</i>							
Insurance	10,500						10,500
Office and Administrative Costs	15,000						15,000
Facilities Costs	15,600						15,600
Office Equipment and Supplies	3,500						3,500
Miscellaneous Administration*	155,050						155,050
Total Administration - Other	199,650	-	-	-	-	-	199,650
Total Administration	233,500	-	-	-	-	-	233,500
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Joint Authority Costs	315,000						315,000
Maintenance and Repairs-Outside Contractor	20,000						20,000
							-
							-
Miscellaneous COPS*							-
Total COPS - Other	335,000	-	-	-	-	-	335,000
Total Cost of Providing Services	335,000	-	-	-	-	-	335,000
Total Principal Payments on Debt Service in Lieu of Depreciation	106,343	-	-	-	-	-	106,343
Total Operating Appropriations	674,843	-	-	-	-	-	674,843
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	18,837	-	-	-	-	-	18,837
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	18,837	-	-	-	-	-	18,837
TOTAL APPROPRIATIONS	693,680	-	-	-	-	-	693,680
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	693,680	-	-	-	-	-	693,680
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	39,468						39,468
Total Unrestricted Net Position Utilized	39,468	-	-	-	-	-	39,468
TOTAL NET APPROPRIATIONS	\$ 654,212	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 654,212

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 33,742.15 \$ - \$ - \$ - \$ - \$ - \$ 33,742.15

LEBANON BOROUGH SEWERAGE AUTHORITY
MISCELLANEOUS APPROPRIATIONS

ACCOUNT	Year 2015	Year 2014	Difference
Miscellaneous Administration:			
Professional Fees:			
Legal Retainer	\$ 37,290	\$ 36,200	\$ 1,090
Legal Special Projects	3,000	3,000	-
Legal Special Litigation	32,500	2,500	30,000
Engineer-Operations	65,650	63,700	1,950
Engineer Soecial Projects	15,000	15,000	-
Auditor-Audit Fee	31,055	30,150	905
Auditor Special Projects	3,000	3,000	-
Other Professional Fees	1,500	1,500	-
Total	<u>\$ 188,995</u>	<u>\$ 155,050</u>	<u>\$ 33,945</u>

5 Year Debt Service Schedule - Principal

Lebanon Borough Sewerage

	Current Year (2014)	<i>Fiscal Year Beginning in</i>					Total Principal Outstanding	
		2015	2016	2017	2018	2019		2020
<i>Sewer</i>								
Lebanon Borough Service Agreement	\$ 106,343	\$ 110,010	\$ 1,136,770	\$ 120,221				\$ 1,367,001
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal	106,343	110,010	1,136,770	120,221				1,367,001
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
N/A								
Debt Issuance #1								
Debt Issuance #2								
Debt Issuance #3								
Debt Issuance #4								
Total Principal								
TOTAL PRINCIPAL ALL OPERATIONS	\$ 106,343	\$ 110,010	\$ 1,136,770	\$ 120,221	\$ -	\$ -	\$ -	\$ 1,367,001

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's		Standard & Poors	
Fitch			
Bond Rating			
Year of Last Rating			

5 Year Debt Service Schedule - Interest

Lebanon Borough Sewerage

Fiscal Year Beginning in

	Current Year (2014)	2015	2016	2017	2018	2019	2020	Thereafter	Total Interest Payments Outstanding
Sewer									
Lebanon Borough Service Agreement	\$ 18,837	\$ 13,726	\$ 8,413	\$ 2,857					\$ 24,996
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	18,837	13,726	8,413	2,857					24,996
N/A									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments									
N/A									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments									
N/A									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments									
N/A									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments									
N/A									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments									
TOTAL INTEREST ALL OPERATIONS	\$ 18,837	\$ 13,726	\$ 8,413	\$ 2,857	\$ -	\$ -	\$ -	\$ -	\$ 24,996

2015 Net Position Reconciliation

Lebanon Borough Sewerage
 For the Period January 1, 2015 to December 31, 2015

Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 1,467,287						\$ 1,467,287
Less: Invested in Capital Assets, Net of Related Debt (1)	468,641						468,641
Less: Restricted for Debt Service Reserve (1)	421,905						421,905
Less: Other Restricted Net Position (1)	454,957						454,957
Total Unrestricted Net Position (1)	121,784						121,784
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)							
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)	15,000						15,000
Plus: Other Adjustments (attach schedule)							
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	136,784						136,784
Unrestricted Net Position Utilized to Balance Proposed Budget	55,872						55,872
Unrestricted Net Position Utilized in Proposed Capital Budget							
Appropriation to Municipality/County (3)							
Total Unrestricted Net Position Utilized in Proposed Budget	55,872						55,872
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 80,912	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,912

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2015

Lebanon Borough Sewerage Authority
(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2015 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Lebanon Borough Sewerage Authority (Name)

FISCAL YEAR: FROM: Jan 1, 2015 **TO:** Dec 31, 2015

[X] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Sewer Authority, on the 6th day of November, 2014.

OR

It is hereby certified that the governing body of the Sewer Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason

Officer's Signature:			
Name:	Anita Weingart		
Title:	Secretary/Treasurer		
Address:	6 High St, Lebanon, NJ 08833		
Phone Number:	908-236-2704	Fax Number:	908-236-2029
E-mail address			

2015 CAPITAL BUDGET/PROGRAM MESSAGE

Lebanon Borough Sewerage Authority (Name)

FISCAL YEAR: **FROM:** Jan 1, 2015 **TO:** Dec 31, 2015

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?
N/A no not required

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? N/A no capital budget

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? Constantly monitored.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. No proposed fee impact

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. **None**

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. **None**

Add additional sheets if necessary.

2015 Proposed Capital Budget

Lebanon Borough Sewerage
For the Period January 1, 2015 to December 31, 2015

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Purchase of Flow Meters	\$ 25,000		\$ 25,000			
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	25,000	-	25,000	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

		Lebanon Borough Sewerage					
For the Period		January 1, 2015	to		December 31, 2015		
		<i>Fiscal Year Beginning in</i>					
Estimated Total Cost	Current Year Proposed Budget	2016	2017	2018	2019	2020	
<i>Sewer</i>							
Purchase of Flow Meters	\$ 25,000	\$ 25,000					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	25,000	25,000	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Lebanon Borough Sewerage

For the Period January 1, 2015 to December 31, 2015

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Purchase of Flow Meters	\$ 25,000		\$ 25,000			
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	25,000	-	25,000	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 25,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.